



Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region

Bgy. Sta. Monica, Puerto Princesa City, Palawan

E-mail: penropalawan@denr.gov.ph

Telfax No. (048) 433-5638 / (048) 433-5638

March 7, 2022

MEMORANDUM

FOR : The Regional Executive Director
DENR-MIMAROPA Region
1515 L&S Bldg., Roxas Blvd.
Ermita, Manila

FROM : The OIC- Provincial Environment and
Natural Resources Officer

SUBJECT : **SUBMISSION OF MONTHLY ACCOMPLISHMENT REPORT
FOR THE MONTH OF FEBRUARY 2022**

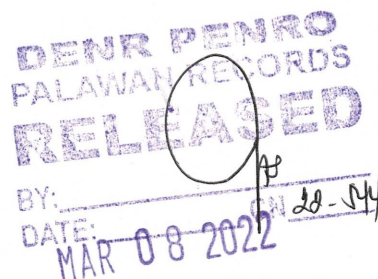
Forwarded is the memorandum dated March 3, 2022 re: Monthly Accomplishment Report for the Month of February CY 2022 of Snake Island- National Coastal and Marine Center for Research.

For information and record.


FELIZARDO B. CAYATOC



Cc: Administration Officer





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March 3, 2022

MEMORANDUM

FOR : The OIC- Provincial Environment and Natural Resources Officer

THRU : Rhodora B. Ubani
Chief, Conservation and Development Section
Snake Island Management Officer (SIMO) in concurrent capacity

FROM : Edilita B. Demonguitan
Research Assistant, SI-NCMCR

SUBJECT : **SUBMISSION OF MONTHLY ACCOMPLISHMENT REPORT FOR THE MONTH OF FEBRUARY 2022**

Submitted is the accomplishment report of the Snake Island NCMCR personnel for the month of February 2022 to wit:

- Consolidated accomplishment reports, vouchers, payrolls, documentation of events and other related documents of Snake Island.
 - Assisted in the renewal of contracts of Snake Island personnel and in the preparation of payroll of the SI-NCMCR personnel for the month of January and February 2022.
- Supervised the continuation of cleaning of debris from the aftermath of typhoon Odette in Snake Island and other initial small repairs for the whole month of February 2022;
- Attended the follow-up meeting on conducted ROAAPs and QMS Awareness via zoom on February 2, 2022;
- Requested certification from PAGASA re that Typhoon Odette hit the Puerto Princesa City as required by the insurer for insurance claims for damaged properties at Snake Island on February 2, 2022;
- Assisted the 2nd SOU- Maritime Group for their clean up drive at Snake Island NCMCR together with the Saviors of the Sea (SOS) volunteers on February 5, 2022.
- Conducted the gleaning monitoring within the multiple use zone of Snake Island on February 6 and 26, 2022.
- Continued the revision on the drafted Snake Island Operational Plan 2023-2027 on February 9-15, 2022;
- Assisted the TCC Power Serve Trading and Engineering Services at Snake Island on February 10, 2022 re testing of installed outlet and witnessing capacity



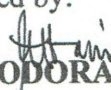
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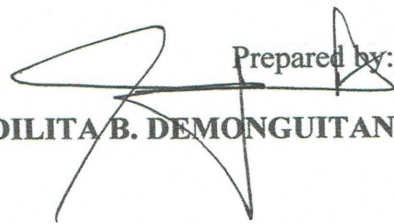
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of solar connection as required by the inspection committee upon inspection on February 8, 2022;

- Assisted the monitoring and evaluation officer in assessing the damages in the admin building for insurance claims and validating the building floor plan on February 14, 2022;
- Repainted some parts of the island building, secured some woods washed by typhoon on February 17, 2022.
- Attended in the National Validation Workshop for GEF-7 Project Proposal entitled "Blue Horizon: Ocean Relief Through Seaweed Aquaculture via Zoom meeting on February 18, 2022.
- Assisted and documented the conducted re-wiring works of electrical system of Snake Island on February 23-24, 2022;
- Prepared the supporting documents needed for the insurance for Snake Island NCMCR watercraft and building for the whole month of February 2022.
- Conducted the monthly ARMS monitoring on February 22, 2022 at Snake Island NCMCR.
- Attended and represented the Office at the 31st PKP Regular Meeting via zoom meeting on February 23, 2022.
- Attended the IFIT Training of Trainers (Cluster 1) via zoom meeting on February 24, 2022;
- Coordinated with local partners such as CENROs and PGS requesting assistance to conduct the coral assessment in Snake Island after typhoon Odette on February 28-March 2, 2022;

Noted by:


RHODORA B. UBANI
Chief, CDS/SIMO in concurrent capacity


Prepared by:
EDILITA B. DEMONGUITAN



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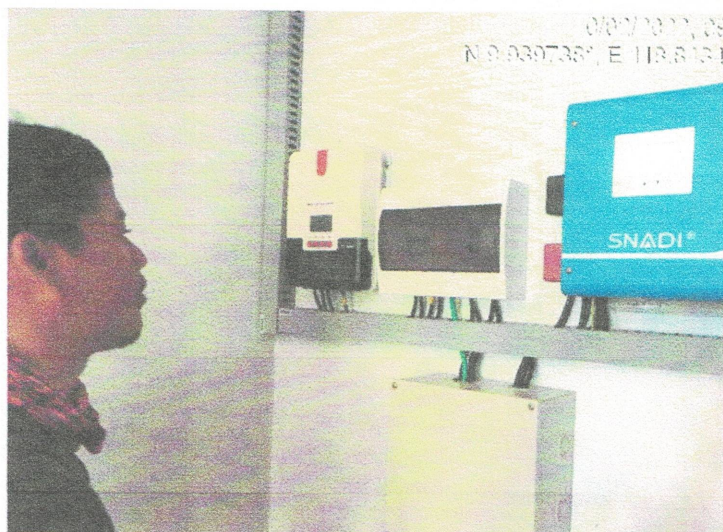
PHOTO DOCUMENTATION



Photos during the inspection of solar by the inspection committee on February 8, 2022



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Photos during the testing of installed outlet and witnessing capacity of solar connection on February 10, 2022



Photos during the conducted re-wiring works of electrical system of Snake Island on February 23-24, 2022



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Photos during the conducted re-wiring works of electrical system of Snake Island on February 23-24, 2022



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Photos during the conducted ARMS monitoring on February 22, 2022



Photos during the conducted cleaning of MB Hawksbill on February 20, 2022



Photos of DIY water dispenser for the waterbirds at Snake Island (left) and during the conducted clean-up drive of 2ND SOU-MG on February 5, 2022