



May 12, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director

**THRU** : The Assistant Regional Director  
For Management Services

**ATTN.** : Chief, HRDS Edna A. Tarrosa

**FROM** : The PENR Officer

**SUBJECT** : **NOMINATION OF PARTICIPANTS TO ATTEND THE ONLINE TRAINING OF VRP SCHOOL OF STATESMANSHIP PARALEGAL TRAINING - MODULE 1 (PHILIPPINE BASIC LEGAL SYSTEM) ON MAY 17-20, 2022**

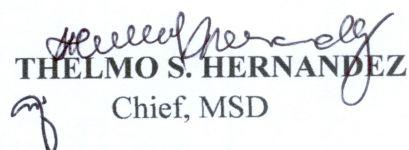
In the interest of the service and in order to equip government employees with the knowledge on the legal system of the Philippines and to equip with skills necessary in bringing complaints to proper tribunal, the following PENRO Romblon personnel are hereby nominated to attend the conduct of **VRP School of Statesmanship Paralegal Training-Module 1 (Philippine Basic Legal System)** on **May 17-20, 2022**.

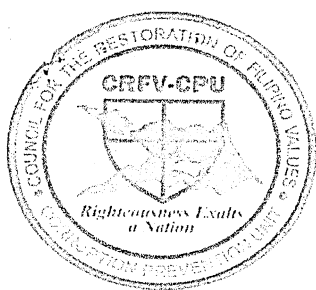
- |                                  |   |  |
|----------------------------------|---|--|
| 1. For. Arlyn D. Balibag         | - | Senior Ecosystems Management Specialist      |
| 2. For. Sheilla Jane M. Forlales | - | Forester II                                  |
| 3. Gemma F. Fallaria             | - | Administrative Officer IV (HRMO II)          |
| 4. Monaliza G. Peralta           | - | Planning Officer I                           |
| 5. Joevir J. Cabaron             | - | Administrative Officer I (Records Officer I) |
| 6. Romer F. Gervacio             | - | Land Management Inspector                    |

A registration of **Php 4, 500.00** is required per participant inclusive of a seminar kit, professional fees, and certificates.

For your consideration and approval.

*"For and in the absence of the PENR Officer"*

  
**THELMO S. HERNANDEZ**  
Chief, MSD



# CRFV

COUNCIL FOR THE RESTORATION OF FILIPINO VALUES  
CSC ACCREDITED LEARNING & DEVELOPMENT INSTITUTE (ALDI)

12 April 2022

APR 19 2022

**DIR. LORMELYN E. CLAUDIO, CESO IV**  
*OIC, Regional Executive Director,*  
Department of Environment and Natural Resources – Region IV-B  
Ermita, Manila

*Signature* 9:30 AM

CC: Assistant Directors  
Division Chiefs  
Provincial / City Environment and Natural Resources Office Officers

Dear Director Claudio:

Pursuant to CSC Announcement No. 40, the Council for the Restoration of Filipino Values (CRFV), a Civil Service Commission (CSC) Accredited Learning and Development Institute (ALDI), in implementing the Values Restoration Program (VRP), conducts VRP School of Statesmanship Paralegal Training. On 17-20 May 2022, an online training on Module 1 (Philippine Basic Legal System) will be held. In this regard, we are inviting any representative(s) from your legal department, personnel in charge of investigation, fact-finding, hearing cases or any interested staff from your department to attend the training. The registration fee is Php 4, 500.00 per participant inclusive of a seminar kit, professional fees, and certificates.

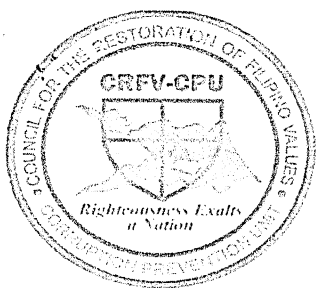
As a soft approach to the government's anti-corruption initiatives, the VRP Paralegal Training aims to equip government employees and other interested participants with knowledge on the legal system of the Philippines. The training also aims to equip the participants with skills necessary in bringing their complaints and assisting private citizens in bringing their cause to the regular courts or the proper tribunal. The knowledge and skills in this training are anchored on values.

As an ALDI of the CSC, each participant to the training is entitled to receive corresponding points for ranking, promotion and increments for every hour of training. Please check the attached CSC Announcement No. 40, ALDI Certification, Program of Activities, and 2022 Calendar of Activities for your reference.

For more information, please contact Ms. Tita E. Vidal or Ms. Carol D. Donaal at (074) 424-1497 (landline), 0999-221-6827 (Smart), 0999-221-6825 (Smart) or 0917-689-1983 (Globe). Thank you and more power!

For God, Country, and Fellowmen,

**NATHANIEL A. SAQUIBAN**  
*National Director*



COUNCIL FOR THE RESTORATION OF FILIPINO VALUES  
CSC ACCREDITED LEARNING & DEVELOPMENT INSTITUTE (ALDI)

VRP SCHOOL OF STATESMANSHIP PARALEGAL TRAINING  
MODULE 1: Philippine Basic Legal System

PROGRAM OF ACTIVITIES

Time	Activity / Topic
DAY 1	
9:00 – 10:00 AM	Preliminaries
10:01 – 10:15 AM	Coffee Break
10:16 – 12:00 NN	Introduction to VRP SOS Paralegal Training and Value No. 1
12:01 – 2:00 PM	Lunch
2:01 – 4:00 PM	Bill of Rights
DAY 2	
9:00 – 10:30 AM	The Philippine Legal System
10:31 – 12:00 NN	Introduction to Criminal Law
12:01 – 2:00 PM	Lunch
2:01 – 4:00 PM	Court Procedures
DAY 3	
9:00 – 10:45 AM	Administrative Offenses Committed by Government Workers (Executive Order No. 292; 2017 Rule on Administrative Cases in the Civil Service)
10:46 – 12:00 NN	Rules on Administrative Cases in the Civil Service
12:01 – 2:00 PM	Lunch
2:01 – 4:00 PM	Rules on Evidence
DAY 4	
9:00 – 10:30 AM	Paralegal Skills: Case Analysis, Legal Research & Affidavit-Making
10:31 – 10:45 AM	Coffee Break
10:46 – 12:00 NN	Plenary Session
12:01 – 1:30 PM	Lunch
1:31 – 3:00 PM	Republic Act 6713
3:01 – 4:00 PM	Closing Ceremony

\*Topics may be modified as requested by the participating agencies/delegates