

Republic of the Philippines

Department of Environment and Natural Resources

LAND MANAGEMENT BUREAU

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MEMORANDUM

FOR : All Regional Executive Directors

FROM : The Director

SUBJECT : APPROVED SURVEY PLAN AS A REQUIREMENT IN THE PROCESSING OF APPLICATION FOR PRESIDENTIAL PROCLAMATIONS, SPECIAL PATENTS, AND DEEDS OF CONVEYANCES

It has come to the attention of this office that there are instances that some of the folders submitted by your offices relative to the proposed Presidential Proclamations, issuance of Special Patents, and approval of Deeds of Conveyance, do not contain the approved survey plans but only the Technical Descriptions or Sketch Plans, which may found to be technically deficient and may result in the delay of processing of the above-mentioned documents.

It is to be emphasized that for those areas proposed to be proclaimed that are within areas classified as timber/forest land, a corresponding approved Special Work Order (SWO) survey plan and its technical description shall likewise be submitted.

As such, and in order to comply with the requirements under RA 11032¹ this office will return immediately to the concerned Regional Office the said folders, should it be found in the course of its preliminary examination of documents, that the same do not contain copy of the approved plan.

For your information and guidance.

ATTY. EMELYNE V. TALABIS, CESO IV

