



Republic of the Philippines
Department of Environment and Natural Resources
FOREST MANAGEMENT BUREAU
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MAY 25 2022

LORMELYN E. CLAUDIO, CESO IV
OIC, Regional Executive Director
Department of Environment and Natural Resources – MIMAROPA
DENR by the Bay Building, 1515 Roxas Boulevard, Ermita, Manila



THRU: **RUBY C. BAUTISTA**
Chief, Finance Division

Letter of Demand

Dear Director **Claudio**:

This has reference to Forest Management Bureau's fund transfer to DENR – MIMAROPA to cover budgetary requirements for the relocation and remeasurement of six (6) Forest Resource Assessment (FRA) Projects for CY 2014 under Memorandum dated November 11, 2014 with the following details:

<i>Check No.</i>	805344
<i>Amount</i>	PHP 300,000.00
<i>Date</i>	November 26, 2014

Based on our records, the fund transfer was unliquidated in the amount of **PHP 300,000.00** as follows:

<i>Fund Transfer</i>	300,000.00
<i>Liquidation</i>	0.00
<i>Unliquidated balance</i>	300,000.00

May we request your good office to immediately submit the reports and the related supporting documents to liquidate the balance. Kindly submit the scanned copies of reports and schedules to the e-mail address accounting@fmb.denr.gov.ph.

Thank you.

TIRSO P. PARIAN, JR., CESO IV
Director