



MEMORANDUM

TO/FOR : **All Bureau Directors
All Heads of Attached Agencies
All Regional Executive Directors**

ATTENTION: **GAD Focal Persons**

FROM : **The Director**
DENR Climate Change Service
DENR Gender and Development Office

SUBJECT : **PREPARATION OF DENR GENDER MAINSTREAMING
EVALUATION FRAMEWORK (GMEF) FOR 2021-2022 AND
ANNUAL GAD ACCOMPLISHMENT REPORT (AR) FY2022**

DATE : 11 November 2022

Pursuant to Memorandum Circular 2016-03 of the Philippine Commission on Women (PCW) on the use of the Gender Mainstreaming Evaluation Framework (GMEF), the National GAD Focal Point System (NGFPS) is coordinating the evaluation of gender mainstreaming in DENR for the period 2021 to 2022, to track progress of GAD mainstreaming in the Department.

Likewise, Section 3.5 of PCW-NEDA-DBM-PCW Joint Circular 2012-01 tasks the Gender and Development Focal Point System (GFPS) to prepare annual accomplishment reports by November to December and that the Central Offices should have already reviewed all Gender Plan and Budgets (GPBs) and Accomplishment Reports (ARs) and had started transmitting it to the Philippine Commission of Women (PCW) by January of the following year.

Given these, **a face-to-face National Workshop is being called on 01-02 December 2022** to be held in a venue in Metro Manila. This activity will be participated by at least 2 members of the GFPS (Regional, Bureau, Attached Agencies), preferably those who are involved in the preparation of DENR's GMEF and GAD ARs.

Specifically, this activity aims to:

- 1) Conduct refresher and actual conduct of GMEF –
 - a. General guidelines in the application of GMEF
 - b. How to accomplish the Policy, People, Enabling Mechanisms, and PAPs GMEF Score sheets
 - c. Workshops to accomplish the GMEF Score Sheets for DENR
 - d. Identifying necessary MOVs, and other information

- 2) Conduct of technical briefing for the preparation of GAD AR FY 2022
 - a. Review of the requirements of the Accomplishment Report Form
 - b. Discuss difficulties encountered in the last year's submission of AR and
 - c. Identify what assistance is needed
- 3) Way forward
 - a. Agreements for the GMEF 2021-2022
 - b. Agreements for the submissions for the AR FY 2022

For those who will be participating, pre-work is required, e.g., gathering of MOVs for GMEF 2021 to 2022 and AR 2022. All participants should have a laptop.

Further, kindly note that round-trip travel expenses (airfare and land transportation) will be charged against respective offices. Non-Metro Manila participants may check-in at the hotel on the afternoon of November 30, 2022 and checkout on December 03, 2022, Saturday morning.

For the issuance of the Special Order (SO), we had set the deadline of submission of names of the participants by accomplishing the **Confirmation Sheet by 16 November 2022** through this link: <https://bit.ly/denrgmef2022>

Should you require more information or clarification, please communicate with the DENR GAD Central Office through Genielind Chavez at the following email addresses: gad_denr@yahoo.com, edrbasug@denr.gov.ph and genie.c.chavez@gmail.com.

For your guidance and consideration please.


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