



OFFICE OF THE MUNICIPAL MAYOR
MUNICIPALITY OF BONGABONG
Oriental Mindoro, Philippines
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23 November 2022

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director
DENR MIMAROPA

Re: Site Development Planning Workshop

Dear **Dir. Claudio**:

I hope this message finds you well!

I am reaching out to respectfully invite one (1) staff from your good office who has knowledge with regards to the establishment of your office to be constructed at Sitio Panlanao, Brgy. Sagana to a two-day **Site Development Planning Workshop** on **November 28-29, 2022; 9:00am - 5:00pm** at the Conference Hall of the Executive and Legislative Building, Poblacion, Bongabong.

This workshop aims to determine the scope of establishments to be built at Sitio Panlanao including access to the land, parking, existing developments, and other engineering requirements.

I would greatly appreciate if you could kindly look into our request and give it a considerate regard.

All the Best,


ELEGIO A. MALALUAN, O.D.
MUNICIPAL MAYOR

cc: PDRRMO
BFP - Bongabong
PNP - Regional Intelligence Unit 4B
BJMP - MIMAROPA
PECU ORMIN
PNP - SAF



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