



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office
Coron, Palawan
Email add: cenrocoron@denr.gov.ph

November 03, 2022

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 DENR By the Bay Bldg.
Roxas Blvd, Brgy. 668,
Ermita, Manila

THRU : PENR Officer
Sta. Monica, Puerto Princesa City


FROM : The OIC-CENR Officer
Coron, Palawan

SUBJECT : SUBMISSION OF PARTICIPANTS TO THE POLICIES AND
PROCEDURES ON LEAVE ADMINISTRATION (PPLA) OF
CENRO CORON, PALAWAN

This pertains to the upcoming learning event on Policies and Procedures on Leave Administration (PPLA) scheduled on November 16-18, 2022, **AAVI Alyzza Mae G. Sanchez** is hereby recommended to attend and participate as vice Forester Mary Ann B. Valones/ Designated Admin Officer due to conflict of schedule on the Annual National Convention of the Society of Filipino Foresters Inc. (SFFI) in Cebu City on November 17-19, 2022 as per Special Order No. 2022-705 signed by Atty. Ernesto D. Adobo, Jr, CESO I, Undersecretary for Legal, Administration, Human Resources, and Legislative Affairs.

For information and consideration.

For and in the absence of the CENRO:

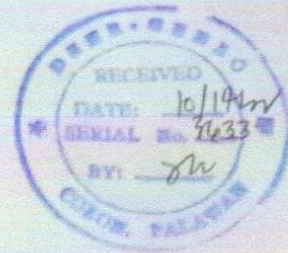

EDWIN I. CAC
SEMS/OIC. Asst. CENR Officer (DMO)
In-Charge, Office of the CENRO



Barangay Poblacion 5, Coron, Palawan



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SPECIAL ORDER
No. 2022- 705

**SUBJECT: AUTHORIZING THE ATTENDANCE OF DENR FORESTERS
IN THE 2022 SOCIETY OF FILIPINO FORESTERS INC. (SFFI)
ANNUAL NATIONAL CONFERENCE**

In the interest of the service and as part of the continuing professional development of DENR personnel, all DENR Foresters are hereby authorized to attend the 2022 Annual National Conference of the Society of Filipino Foresters Inc. (SFFI) with the theme "Philippine Sustainable Forest Management Roadmap (PSFMR) Key to National Recovery on 17-19 November 2022 at the IEC Convention Center Cebu (IC3), Cebu City.

All expenses to be incurred in connection with their attendance in the conference such as registration fee shall be charged against their respective office funds, subject to the existing accounting and auditing rules and regulations.

The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend this Special Order through a Memorandum in case of changes and conflict in the event schedule.

The participants from the Regional Offices, Bureaus and Attached Agencies shall submit an Individual Learning Report to their respective HR Unit/Section, while participants from the Central Office shall submit their ILR to the Office of the Undersecretary for Legal, Administration, Human Resources and Legislative Affairs through the Training and Development Division, Human Resource Development Service, seven (7) days after completion of the event.

This Order takes effect on the dates herein specified.

ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs

