



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
OFFICE OF CIVIL DEFENSE  
**REGIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL**  
**MIMAROPA**



OCD Regional Office MIMAROPA, PEO Compound, Kumintang Ilaya, Batangas City  
Tel. No.: [043] 723-4248 | Email: ocd4\_mimaropa@yahoo.com / mimaropa@ocd.gov.ph

02 November 2022

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director  
DENR MIMAROPA  
DENR by the Bay Bldg., 1515 Roxas Blvd.  
Ermita, Manila

Dear Dir. Claudio:

This is in reference to your follow-up letter requesting for the conduct of Basic Incident Command System (ICS) Training for DENR MIMAROPA on December 5-7, 2022 via face-to-face methodology.


We are pleased to inform you that this regional office will be able to accommodate this request on the mentioned dates. We will coordinate directly with your office once the list of instructors and course monitor for this training is finalized.

Additionally, your proposed Contingency Planning Training request in 2023 is well noted. Our office would gladly coordinate with you further in the future for this possible activity.

For further questions regarding this training, your focal person could coordinate with Ms. Georgina Opinion, Capacity-building and Training Section Chief of OCD MIMAROPA, via the official contact details of this regional office at telefax numbers (043) 723 4248 / (043) 702 9361, mobile numbers 0917 533 0400 / 0908 820 5177, or through email address ocd4\_mimaropa@yahoo.com. Alternatively, her personal mobile numbers are 0905 339 4327 / 0970 121 0842.

Thank you very much for your continuous support in our DRRM efforts.

Very truly yours,

  
**MGEN RUBEN L. CARANDANG, PAF (RET)**  
Regional Director, OCD MIMAROPA  
Chairperson, RDRRMC MIMAROPA  
Chairperson MIMAROPA RTF COVID-19