



PENRO

DOCUMENT ACTION INFORMATION FORM

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Date and Time received:

10/06/2022 02:04:26 PM

From: **MAXIMO C. LANDRITO**

Document Type: **Memorandums**

MIMAROPA REGION

Subject: **95253 ACTIONABLE ITEMS ON THE PDRA ANALYST GROUP MEETING BRE: TROPICAL CYCLONE KARDING**

Attachment(s): (FROM EMAIL) MEMO DATED 09-23-2022, ELEC. MSSG AND ROUTING S Earmarked As :

Date: 10-06	From: PENRO	To: ISD-MES / DRDM
Action Recommended/Required: <input checked="" type="checkbox"/> For Action <input type="checkbox"/> For Approval <input type="checkbox"/> For Disbursement/ Payment <input type="checkbox"/> For Official Release <input type="checkbox"/> For Signature <input type="checkbox"/> For Review/ Recommendation <input type="checkbox"/> For Information, Record and File <input type="checkbox"/> For Indorsement to concerned Party(ies) <input type="checkbox"/> Return to Payee/Sender		Processing Time: <input type="checkbox"/> Urgent (w/in the day) <input checked="" type="checkbox"/> Priority (w/in 3 days) <input type="checkbox"/> Complex w/in 7 days w/in 20 days or shorter W/in ___ days or shorter
Other Instruction(s): <i>For info and let us send to all CENROs. Same, pls coordinate with PD/DM re: this.</i>		
Date:	From:	To:
Action Recommended/Required: <input type="checkbox"/> For Action <input type="checkbox"/> For Approval <input type="checkbox"/> For Disbursement/ Payment <input type="checkbox"/> For Official Release <input type="checkbox"/> For Signature <input type="checkbox"/> For Review/ Recommendation <input type="checkbox"/> For Information, Record and File <input type="checkbox"/> For Indorsement to concerned Party(ies) <input type="checkbox"/> Return to Payee/Sender		Processing Time: <input type="checkbox"/> Urgent (w/in the day) <input type="checkbox"/> Priority (w/in 3 days) <input type="checkbox"/> Complex w/in 7 days w/in 20 days or shorter W/in ___ days or shorter
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Other Instruction(s):		

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