



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR : **LORMELYN CLAUDIO, CESO IV**
Regional Executive Director
Region 4B (MIMAROPA)

FROM : **The Chairman**
Inspection and Pre-Acceptance Committee
DENR Central Office

SUBJECT : **INSPECTION OF IT EQUIPMENT DIRECTLY DELIVERED
TO REGIONAL OFFICE REGION 4B (MIMAROPA)**

DATE : **OCTOBER 20, 2022**

The DENR Inspection and Pre-acceptance Committee (IPC) was reconstituted pursuant to DENR Special Order No. 2019-896 dated November 15, 2019 signed by Undersecretary Ernesto D. Adobo, Jr... Pursuant to the said Special Order, the IPC is mandated to inspect all supplies, equipment and selected services purchased using DENR Central Office funds.

In 2019, various IT equipment purchased from the United Nations Development Programme (UNDP) were directly delivered to DENR Region 4B under Purchase Request Nos.2018-04-1291 dated April 13, 2019 and 2018-10-3599 dated October 29, 2019. Due to the imposition of community quarantine, inspection of the IT equipment was held in abeyance. It was agreed with the Property and Supply Management Division (PSMD) of the DENR Central Office that the inspection will resume once travel restrictions are lifted.

In view of the above, inspectors from the DENR-IPC will conduct a random inspection of the IT equipment from October 26-29, 2022 in PENRO Mindoro and November 16-19, 2022 in PENRO Palawan. May we request your office to designate a focal person who shall assist the team during the inspection and other related activities.

For consideration and approval, Ma'am


CHITO B. REYES