



COMMISSION ON HIGHER EDUCATION

MIMAROPA REGION



MEMORANDUM FROM THE REGIONAL DIRECTOR

0001524

FOR : PRESIDENTS/HEADS OF HIGHER EDUCATION
INSTITUTIONS IN MIMAROPA REGION

SUBJECT : EVALUATION AND MONITORING INSTRUMENT FOR STATE
UNIVERSITIES AND COLLEGES LAND USE DEVELOPMENT
AND INFRASTRUCTURE PLAN (SUCS LUDIP)

DATE : August 25, 2022

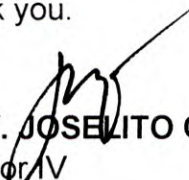
In line with the Commission's effort to provide an integrated and consistent approach and understanding of the parameters in the evaluation of the SUCs LUDIP, and in order to monitor its implementation by the SUCs pursuant to Republic Act No. 11396, an evaluation and monitoring instrument has been developed based on the Commission on Higher Education (CHED) Administrative Order (CAO) No. 01 series of 2022 entitled "Guidelines on the Evaluation and Monitoring of the Land Use Development and Infrastructure Plan (LUDIP) of State Universities and Colleges (SUCs) by the Concerned CHED Offices and Technical Working Groups". This instrument shall guide the Technical Working Group of the CHED MIMAROPA Region in the conduct of evaluation, monitoring and validation of the submission of SUC's of their LUDIP.

In this regard, it is urgently requested that all SUCs must conduct an initial evaluation of implementation of LUDIP using the attached evaluation and monitoring instrument and submit the same to CHED MIMAROPA **no later than September 12, 2022**, to give ample time for the CHEDRO Technical Working Group to validate their respective submissions.

For further inquiries, you may contact LUDIP Secretariat through email chedro4b@ched.gov.ph or phone call at landline (02) 89221850, attention to Mr. Ronaldo U. Pedrosa, Education Supervisor II and Secretariat Chair of the SUC LUDIP.

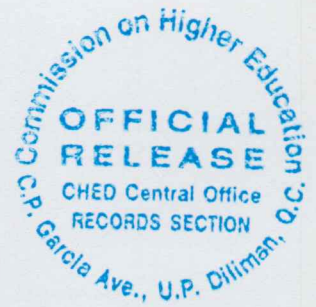
Attached is a copy of MOED No. 684, series of 2022 for your easy reference.

Thank you.


ATTY. JOSEVELITO C. ALISUAG, Ph.D., CSEE
Director IV



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
No. 684, series of 2022

FOR : ALL CHED REGIONAL DIRECTORS/OFFICERS-IN-CHARGE

SUBJECT : EVALUATION AND MONITORING INSTRUMENT TO BE USED BY THE RESPECTIVE MULTI-AGENCY TECHNICAL WORKING GROUP OF THE CHED REGIONAL OFFICES RELATIVE TO THE LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN (LUDIP) OF STATE UNIVERSITIES COLLEGES (SUCS LUDIP)

DATE : 5 August 2022

Pursuant to Republic Act No.11396 "An Act Requiring State Universities and Colleges (SUCs) to Prepare and Implement a Land Use Development and Infrastructure Plan that Shall Include the Construction of Dormitories for Students and Housing Sites for Employees," or the SUCs LUDIP Act, Sections 8 and 10 of CHED Memorandum Order 11 series of 2020 "Implementing Rules and Regulations of Republic Act No.11396," and the CHED Administrative Order No. 1 series of 2022 "Guidelines on the Evaluation and Monitoring of the Land Use Development and Infrastructure Plan of State Universities and Colleges by the Concerned CHED Offices and Technical Working Groups," this instrument is issued to guide the Multi-Agency Technical Working Groups in the CHEDROs during the conduct of evaluation and monitoring activities relative to the Land Use Development and Infrastructure Plan (LUDIP) of SUCs.

The evaluation and monitoring instrument is based on the Annex A "Parameters for Evaluating the SUCs LUDIP" of CAO 1 s. 2022. The evaluation and monitoring report that shall be generated by using this instrument shall highlight the areas where the SUCs need guidance, intervention and technical support in improving their respective LUDIP for them to comply with the provisions of RA 11396 and its IRR.

The evaluation and monitoring instrument, M&E narrative procedure and process flowchart are attached for guidance of the CHEDROs and their respective multi-agency TWGs.

Should you have any clarification regarding this matter, Ms. Theresa M. Maestro, Education Program Specialist, Coordination and Governance Division, Office of Institutional Quality Assurance and Governance may be reached at telephone number +(63) 8441-1254.

For information and compliance.

ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO

Executive Director IV

Contact us: executivedirector@ched.gov.ph / (+63) 998-592-1880)

Give us feedback: <https://bit.ly/OEDCCSS>

EVALUATION AND MONITORING INSTRUMENT FOR SUCS LUDIP

I. Legal Basis

The evaluation and monitoring of Land Use Development and Infrastructure Plan of State Universities and Colleges (SUCs LUDIP) is pursuant to Republic Act No. 11396 "An Act Requiring State Universities and Colleges (SUCs) to Prepare and Implement a Land Use Development and Infrastructure Plan that Shall Include the Construction of Dormitories for Students and Housing Sites for Employees," or the SUCs LUDIP Act, Sections 8 and 10 of CHED Memorandum Order 11 series of 2020 "Implementing Rules and Regulations of RA 11396," and the CHED Administrative Order No. 1 series of 2022 "Guidelines on the Evaluation and Monitoring of the Land Use Development and Infrastructure Plan of State Universities and Colleges by the Concerned CHED Offices and Technical Working Groups."

II. Purpose

In line with the Commission's effort to provide an integrated and consistent approach and understanding of the parameters in the evaluation of the SUCs LUDIP, and in order to monitor the implementation of the SUCs LUDIP pursuant to Republic Act No. 11396, an evaluation and monitoring instrument has been developed based on the Annex A "Parameters for Evaluating the SUCs LUDIP" of CAO 1 s. 2022. This instrument shall be used to guide the respective multi-agency Technical Working Groups in the CHED Regional Offices in the conduct of evaluation and monitoring activities.

The evaluation and monitoring report that shall be generated by using this instrument shall highlight the areas where the SUCs need guidance, intervention and technical support in improving their respective LUDIP for them to comply with the provisions of RA 11396 and its IRR.

III. Evaluation and Monitoring Instrument

(Please see attached)



**EVALUATION AND MONITORING INSTRUMENT
FOR STATE UNIVERSITIES AND COLLEGES
LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN**

The LUDIP shall be evaluated based on the parameters that have been identified pursuant to the requirements of RA 11396 and its IRR, and the Comprehensive Land Use Plan (CLUP). The evaluation will be conducted by the members of the CHEDRO Technical Working Group from the agencies identified in CHED Administrative Order 1, Series of 2022.

CONTENTS OF LUDIP	PARAMETERS AND DESCRIPTION		TECHNICAL NOTES	STATUS OF SUBMISSION			PROPOSED EVALUATOR FROM THE CHEDRO TWG FOR EACH PARAMETER/ CRITERIA
I. BRIEF PROFILE OF THE SUC (GENERAL INFORMATION)	The brief profile of the SUC shall include the brief history, demographic profile and the geographic location of the SUC and its campuses.			Note: Put a check mark [✓] corresponding to the status of submission based on the contents of LUDIP			
				Included	Not included	Remarks	
A. Brief History	1. Presence of a brief history of the SUC and its campuses	Check if the following are included in the brief history of the SUC and its campuses		/			CHED
		→ For each campus, Year established and Legal Basis		/			
		→ List of Campuses and corresponding address and geographic tagging		/			
		→ Mandates of the SUC and its campuses		/			
		→ Vision/Mission/Goals/ Objectives of the SUC		/			



		→ List of Current Governing Board		/			
		→ List of program offerings per campus with corresponding COPC Number & date of issuance		/			
		→ Recognition and awards obtained from international/ national/regional or private organizations		/			
		→ Alignment with the LGU's vision		/			LGU, DHSUD
		→ Role of the SUC in local and regional development		/			LGU, DHSUD
B. Demographic Profile				Included	Not included	Remarks	
	2. Presence of the SUC Demographic profile	Check if for each campus, the following are included in the profile; Also check if data is sex aggregated.					
		→ Number of administration, faculty, staff, and students enrolment (SUC population grouped separately)		/			CHED
		→ SUC Population Projection for the next ten (10) years		/			

C. Geographic Location (Add GIS Mapping – will also fall on Item 3)			TECHNICAL NOTES	Included	Not Included	Remarks	
	3. Presence of description of the geographic location of the SUC	Check if the description for each campus includes the following:					
		→ Brief profile of the province and municipality where the SUC campus/es is/are located with GIS maps		/			LGU
		→ Description and GIS maps covering the political boundaries of the LGUs where the SUC and its campus/es are located		/			
		→ Geographical description and cadastral survey of the site occupied by the SUCs (including campuses) a. Currently unutilized land/land for future development b. Campuses, Branches, Extension Sites titled under the name of the SUCs c. Other sites occupied by the SUCs and; d. Adjacent Communities e. Lands legally owned or should be legally controlled by SUC but are currently illegally occupied by third parties		/			LMB-DENR

		→ Cadastral survey of the land occupied by the SUC with land disputes		/			LMB-DENR
		→ Cadastral survey of land occupied by SUCs with detailed geographical descriptions for natural and man-made hazards for climate change issues		/			LMB-DENR
		→ Presence of report on the biophysical conditions within the SUC territory including areas with geophysical constraints and areas requiring conservation			/		Source: Relevant Gov't Agencies
		→ Inventory of Transfer of Certificate of Titles (TCTs) and other instruments of title or basis of legal possession of SUC over the land		/			LGU, DHSUD
	4. Presence of description of the zoning projections and process flow of how they are approved and revised	Check if the description of the zoning projections and process flow of how they are approved and revised are included		/			LGU, DHSUD
	5. Presence of tenurial conditions with physical and locational characteristics, including land area, and boundaries; maps	Check if the tenurial conditions with physical and locational characteristics, land area, boundaries, complete with corresponding GIS maps are included		/			LMB-DENR

CONTENTS OF LUDIP	PARAMETERS/CRITERIA AND DESCRIPTION		TECHNICAL NOTES	STATUS OF SUBMISSION			PROPOSED EVALUATOR FROM THE CHEDRO TWG FOR EACH PARAMETER/ CRITERIA
II. DETAILED DESCRIPTION OF THE SUC	<p><i>The detailed description of the SUC shall include the physical features and environmental condition, existing land use and land use trends and infrastructure facilities. It shall also include discussion on the development constraint.</i></p> <p><i>Submission should include GIS maps and tables, matrix, bar or chart. Refer to the Official Reference Map from NAMRIA, PRS.</i></p> <p><i>Refer to the ecological profile of the LGU, the list of Protected Areas (DENR Biodiversity Management Bureau, DA, DAR.</i></p>			<p><i>Note: Put a check mark [✓] corresponding to the status of submission based on the contents of LUDIP</i></p>			
A. Physical Features and Environmental Condition	6. Detailed description of the land cover, topography of the area where the SUC and its campus/es are located; profile of watershed/ sub-watershed coverage and locations, if any, under which the SUC is part of	Check if the following are included in the description		Included	Not included	Remarks	LMB-DENR, LGU
		→ land cover, topography of the area where the SUC and its campus/es are located → declaration that the SUC is within protected areas if applicable		/			
		→ location and profile of all water resources including watershed/sub-watershed/river basin, and protected areas if		/			

		any, under which the SUC is part of → Groundwater map from the National Water Resource Board/DENR-RBCO					
	7. Presentation of all relevant thematic maps on the area occupied/owned by the SUC and its campuses	Check if all the relevant thematic maps on the area occupied/owned by the SUC and its campuses covers the following:		Included	Not Included	Remarks	DHSUD, UPRI, LGU
		→ Thematic maps general land use of the SUC: academic, physical plant, drainage, sewerage, parking, ICT network, access and mobility located within the SUCs		/			
		→ Thematic maps on climate risks/disaster risks, GIS hazard maps for landslides, earthquake, floods, volcanic eruptions, underground caves and karst, erosion, etc.		/			

		→ Thematic maps on risks and vulnerabilities in the municipality where the SUC is located		/		(Refer to the CCA/DRR of LGU or exposure analysis as reference)	
		→ Inventory of all licenses or permits of the SUC over the water, forest and other natural resources within the area (ex. NWRB permit)			/		DHSUD, UPRI, LGU
B. Existing Land Use and Land Use Trends All facilities with geotag/maps/photos	8. Detailed description of the academic core, research core, residential areas covering both housing for faculty and staff, dormitories for students, and the Major trends/shifts in land tenure (i.e. CADC/ CADT issuance)/ conversion arrangements (i.e. establishments of special economic zones/ industrial areas)	Check if existing land uses are described and presented with corresponding GIS maps, for the following are included:		Included	Not Included	Remarks	CHED
		→ Academic core		/			
		→ Research core		/			
		→ Residential areas covering both housing		/			

		for faculty and staff, dormitories for students					LMB-DENR, LGU
		→ Current and potential income generating projects and facilities		/			
		→ Inventory and revenue of IGPs and corresponding management mechanisms (PPP arrangements, lease, etc)		/			
		→ Economic constraints and potentials/ opportunities		/			
		→ Projection of future revenue from existing and potential IGP		/			
		→ Constrained Areas / Areas of Dispute		/			
				Included	Not included	Remarks	
	9.1 Detailed geographical description and survey of the site intended for dormitories for students, including the architectural design and estimated cost of construction	Check if the detailed geographical description and survey of the site intended for dormitories for students, including the architectural design and estimated cost of construction are included		/			PIEP, DENR, NEDA, DBM
	9.2 Detailed geographical description and survey of the site intended for housing sites for employees of the SUCs, including the	Check the detailed geographical description and survey of the site intended for housing sites for employees of the		/			

	architectural design and estimated cost of construction	SUCs, including the architectural design and estimated cost of construction					
	10. Detailed geographical description and survey of the land occupied by SUCs:	Check if the following are included in the detailed geographical description and survey of the land occupied by SUCs		Included	Not included	Remarks	PIEP, LMB-DENR, NEDA, DBM, DHSUD
		→ Detailed geographical description and survey of currently unutilized land/land for future development		/			
		→ Detailed geographical description and survey of campus/es, branches or extension sites titled under the name of the SUC		/			
		→ Detailed geographical description and survey of other sites occupied by the SUCs and adjacent communities		/			
				Included	Not Included	Remarks	
	11. Detailed geographical description with maps of land occupied by SUCs used for the following:	Check description and maps of lands occupied by SUCs that are used for the following:					
		→ commercial		/			
		→ agricultural		/			

		→ fishery		/			PIEP, DENR, NEDA, DBM, DHSUD
		→ forestry		/			
		→ other activities, including open and recreational spaces, landscape features and campus -transportation system, among others		/			
		→ Check if there are major trends/shifts in land tenure (i.e. CADC/ CADT issuance)/ conversion arrangements (i.e. establishments of special economic zones/ industrial areas)		/			

C. Infrastructure and facilities	12. Inventory all existing buildings, facilities and other infrastructure	Check the following		Included	Not Included	Remarks	CHED, LGU, DPWH
		→ Inventory of all existing buildings, facilities and other infrastructure within the compound or areas occupied by the SUC, including its status → analysis on consumption demand and supply of all utilities for the last 5 years		/			

		→ Inventory of built – up area for academic and allied services, and their carrying capacity → Current status: occupancy vs existing capacity by facility, site or zone					
		→ Inventory of built – up area for technical infrastructure and utilities <ul style="list-style-type: none"> • Water supply • wastewater management 		/			
		→ Inventory of other real estate assets for instruction, research, student services, administrative/general services, extension and allied services, income generating projects, and facilities for power including transmission lines and stations, water catchments, communication Network, wastewater management, including its status, and analysis on consumption demand and supply of all utilities		/			
				Included	Not Included	Remarks	DPWH
	13. Inclusion of Infrastructure and road network maps; including drainage, parking areas	Check if included or not included submission					



		→ Maps showing drainage		/			
		→ Maps showing parking areas		/			
		→ Others					
D. Development Constraints		Check if the following are included:		Included	Not included	Remarks	
	14. Issues, gaps, challenges and opportunities seen from the existing baseline levels and projection/ estimates of the SUC and how it intends to address these	Issues, gaps, challenges and opportunities seen from the existing baseline levels and projection/ estimates of the SUC and how it intends to address these, such as but not limited to Land titling issues and boundary disputes		/			
	15. Land use-related impacts of major climate related or geophysical disaster events or occurrence during the current LUDIP/land use plan implementation period	Land use-related impacts of major climate related or geophysical disaster events or occurrence during the current LUDIP/land use plan implementation period		/			PIEP, DHSUD

III. SUC LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN	PARAMETERS/CRITERIA AND DESCRIPTION		TECHNICAL NOTES	STATUS OF SUBMISSION			EVALUATOR FROM THE CHEDRO TWG
	<i>The SUC Land Use Development and Infrastructure Plan is composed of the Campus Land Use Plan, Campus Master Development Plan and Investment Programs, and the Site Development Plan.</i>			<i>Note: Put a check mark [✓] corresponding to the appropriate description of the contents of the SUC LUDIP</i>			
	16. Inclusion of the following in the SUC LUDIP	Check the following:		Included	Not Included	Remarks	CHED, DHSUD
		→ Vision, Mission, Goals and Objectives of the SUC and its departments		/			
		→ Development Constraints		/			
		→ Physical Development Strategies		/			
		→ Development Concept and Structure Plan (texts and maps)		/			
		→ Alignment of the LUDIP with the land use plan and zoning ordinance of the LGU		/			CHED, DHSUD, LGU
	17. Inclusion of the following plans:			Included	Not included	Remarks	
	a. Campus Land Use Plan:	Check the CAMPUS LAND USE PLAN narratives and maps for the following:					

		→ Forecasted allocations of land for the campus' academic requirements		/			DHSUD, DBM, NEDA, CHED
		→ Campus demand for infrastructure and services such as housing for its constituents (students, faculty and staff), as well as economic and social facilities in support of its academic activities.		/		See comments by UPSURP, DHSUD Include Feeder HS	
		→ Planning and design considerations		/			DHSUD, DPWH
		→ Land use budget (land demand and land supply)		/			
		→ Land use strategy and space allocation		/			
		→ Circulation network and traffic management scheme		/			
		→ Open and green space network		/			
		→ Land use policies		/			
	b. Campus Master Development Plan and Investment Programs (review/evaluate/update every 3 to 6 years)	Check the CAMPUS MASTER DEVELOPMENT PLAN AND INVESTMENT PROGRAMS narratives and maps (where	TECHNICAL NOTES	Complied	Not Complied	Remarks	

		necessary) for the following					CHED, NEDA, DBM, DPWH, DHSUD
		→ institutional goals		/			
		→ objectives		/			
		→ strategies		/			
		→ future programs, projects and activities		/			
			TECHNICAL NOTES	Included	Not Included	Remarks	
	Includes a definition of the development phasing incorporating the estimation of the development costs in the form of an Investment Plan and comprised of the framework plans	Check if the following framework plans are included:					
		→ social development (academic core and allied services)		/			
		→ economic development		/			
		→ roads and transportation development (access services and mobility);		/			

		check with Road Network Development Plan		/			
		→ infrastructure and utilities development		/		ICD Plans	
		→ environmental management		/			
		Institutional development plan		/			CHED, NEDA, DBM, DPWH, DHSUD
		→ Investment plan (partnerships agreements)		/			NEDA, DBM
	Investment programs that defines the development cost to support the implementation of the LUDIP	Check the investment programs which include following:					
		▪ an Indicative Financing Plan presenting the total development cost and specifying the cost breakdown of each component project		/			

		<ul style="list-style-type: none"> Design and estimated cost of construction, operation, maintenance of other infrastructure needs of the SUCs include the financial plan, which shall include the conduct and submission of feasibility studies, sources of funds, income, loans, public-private partnerships, and other financial schemes or arrangements 		/			
				Included	Not included	Remarks	
	c. Site Development Plan	Check the Site Development plan which should include the following:					DHSUD, LGU, DPWH
		→ general layout and configuration of a site including existing and proposed structures		/			
		→ parking and street layout,		/			
		→ conceptual landscaping and lighting					

		→ site cross section drawings, and building elevations,			/		DHSUD, LGU, DPWH
		→ space programming based on the envisioned direction of development		/			
		→ Others					
	18. Inclusion of: major development programs and projects, spatial locations and expansion areas, campus planning framework, principles and processes	Check the following		Included	Not included	Remarks	
		→ major development programs and projects		/			
		→ spatial locations and expansion areas		/			
		→ campus planning framework, principles and processes		/			
		→ Others					
	19. Design of building, gymnasium, hostels, libraries, research centers and other built structures in the campus/es	Check if existing					

				Included	Not included	Remarks	LMB-DENR, DPWH, DHSUD
20. Detailed geographical description and survey of the site intended for dormitories for students	Check the geographical description and survey of the site intended for dormitories for students including the following:						
	• architectural design		/				
	• estimated cost of construction		/				
				Included	Not Complied	Remarks	LMB-DENR, DPWH, DHSUD
Detailed geographical description and survey of the site intended for housing sites for employees of the SUCs	Check the geographical description and survey of the site intended for housing sites for employees of the SUCs including the following:						
	• architectural design		/				
	• estimated cost of construction		/				
				Included	Not Included	Remarks	DPWH
21. Design and estimated cost of construction, operation, maintenance and other	Check the design and estimated cost of construction, operation,		/				

	infrastructure needs of the SUC	maintenance and other infrastructure needs of the SUC					
	22. Alignment of the LUDIP with the vision/mission of the SUC	Check the alignment of the LUDIP with the vision/mission of the SUC		/			DHSUD, CHED, LGU
	23. Suitability of the proposed development with the projected population of the students, faculty and staff	Check the suitability of the proposed development with the projected population of the students, faculty and staff Check student dormitories' occupancy & projected needs		/			
	24. Alignment of the campus land use plan viz-a-viz the Comprehensive Land Use Plan and practice of the LGU where the SUC is located	Check the alignment of the campus land use plan viz-a-viz the Comprehensive Land Use Plan and host LGUs PPDPs		/			
	25. Alignment of the campus land use plan with the LGU's Climate Change Adaptation/Disaster Risk Reduction Management plan	Check the alignment of the campus land use plan with the LGU's Climate Change Adaptation/ Disaster Risk Reduction Management Plan a. Check integration / mainstreaming of climate change and disaster risk reduction and management in		/			

		<p>the LUDIP by determining if the following elements are present:</p> <p>b. Hazard profiling (e.g. flood, storm surge, landslide, severe wind, ground shaking, liquefaction, ground rupture, tsunami and volcanic hazards, among others) including analysis of climate and hazard data and information (e.g. projections, maps, tables, and discussion) from official sources;</p> <p>c. Identification of decision and/or priority areas in need of intervention based on its risks;</p> <p>d. Identification of climate adaptation/risk mitigation strategies and measures of policies, programs, projects, and strategies i.e., structural designs;</p>					DHSUD, CHED, LGU
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IV. INSTITUTIONAL COORDINATION AND MONITORING SET-UP	PARAMETERS/CRITERIA AND DESCRIPTION		TECHNICAL NOTES	STATUS OF SUBMISSION <i>Note: Put a check mark [✓] corresponding to the appropriate description of the contents of the SUC LUDIP</i>			EVALUATOR FROM THE CHEDRO TWG
				Included	Not included	Remarks	
	26. Identification and description of the institutional coordination and monitoring set-up for the implementation of LUDIP/land use plan	Check if the institutional coordination and monitoring set-up for the implementation of LUDIP/land use plan are identified and described		/			DPWH
	27. Number of Infrastructure following the LUDIP/land use plan (photos)	Check if the number of infrastructure on LUDIP/land use plan is followed		/			
	28. Identification of non-compliance to campus land use policies (photos)	Check if non-compliance to campus land use policies identified		/			CHED, DHSUD
	29. Presence of guidelines for assessing when the revision of the LUDIP is necessary	Check if guidelines for assessing revision of the LUDIP is necessary		/			

EVALUATOR'S REPORT

NAME OF SUC	
ADDRESS	
EMAIL ADDRESS & CONTACT NUMBER	
DATE OF EVALUATION	
	RECOMMENDATION
COMPLETE NAME OF EVALUATOR/ ORGANIZATION	
SIGNATURE	
DATE RECEIVED BY THE CHAIR OF THE TWG	



TWG CONSOLIDATED REPORT

NAME OF SUC	
ADDRESS	
EMAIL ADDRESS & CONTACT NUMBER	
DATE OF EVALUATION	
	RECOMMENDATION
COMPLETE NAME / SIGNATURE OF EVALUATORS/ ORGANIZATION	
DATE RECEIVED BY THE CHAIR OF THE TWG	

MANUAL FOR EVALUATING THE SUCS LUDIP		
I.	Introduction	
II.	Legal Basis	
III.	Evaluation Parameters	
	a. Parameters for the Brief Profile of the SUC	
	b. Parameters for the Detailed Description of the SUC	
	c. Parameters SUC Land Use Development and Infrastructure Plan	
	d. Parameters for Institutional Coordination and Monitoring Set-up	
	Evaluation Process	
IV.	Evaluators	
V.	Reporting	

IV. Evaluation and Monitoring Procedure

A. Evaluation Procedure

With reference to *III.C Procedure for the Evaluation of SUCs LUDIP* of CAO 1 s. 2022, the following are the detailed procedure for the evaluation of the SUCs LUDIP:

1. The CHED Regional Office (CHEDRO) receives LUDIP submission of SUC;
2. The Multi-Agency Technical Working Group in the respective CHED Regional Offices evaluate the LUDIP submission of SUCs;
3. The Multi-Agency Technical Working Group prepares the evaluation report and the corresponding recommendation and submits these to the CHEDRO;
4. The CHEDRO informs the SUC President of the results of the evaluation;
5. The CHEDRO maintains copy of the evaluation reports;
6. The CHEDRO provides the CHED Executive Office, copy furnished the CHED Office of Institutional Quality Assurance and Governance (OIQAG) with the list of SUCs with Governing Board - approved LUDIP in the region;
7. The CHED OIQAG submits the list of all SUCs with GB approved LUDIP to NEDA and DBM Central Office

The flowchart of the procedure for the evaluation of SUCs LUDIP is attached as Attachment B.

B. Monitoring Procedure

With reference to *III.D Procedure for the Monitoring LUDIP Implementation* of CAO 1 s. 2022, the following are the detailed procedure for the monitoring of implementation of SUCs LUDIP

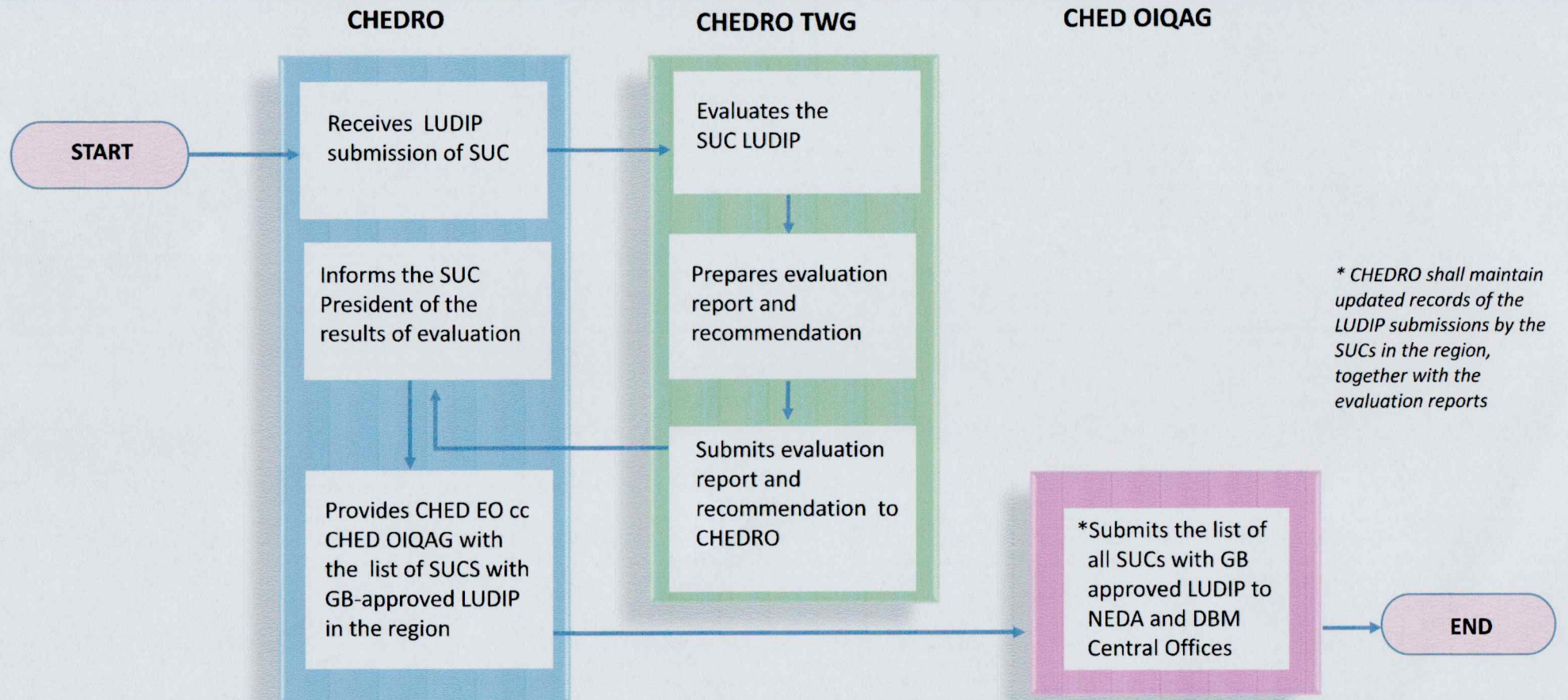
1. The CHEDRO receives information on the implementation of the LUDIP from either the DBM, Commission en Banc or the concerned SUC;
2. The CHEDRO constitutes a CHEDRO monitoring team (CHEDRO focal person, technical experts from relevant agencies and professional organization, NEDA and DBM) in coordination with CHED-OIQAG;

3. The CHEDRO informs the SUC of the scheduled monitoring;
4. The CHEDRO Monitoring Team, composed of the CHEDRO representative, technical expert/s, DBM and NEDA monitors the implementation of LUDIP by the SUC based on the parameters stated in Annex A of CAO 1 s. 2022 and the evaluation and monitoring instrument.
5. The CHEDRO Monitoring Team verifies whether the land uses and infrastructure activities in the SUC are in accordance with its LUDIP and submits the monitoring report to the CHEDRO Director;
6. The CHEDRO transmits the report monitoring report to the concerned BOR/GB, through the SUC President, copy furnished the CHED Office of the Executive Director, and the regional office of DBM and NEDA.

The flowchart of the procedure for monitoring of the implementation of SUCs LUDIP is attached as Attachment C.



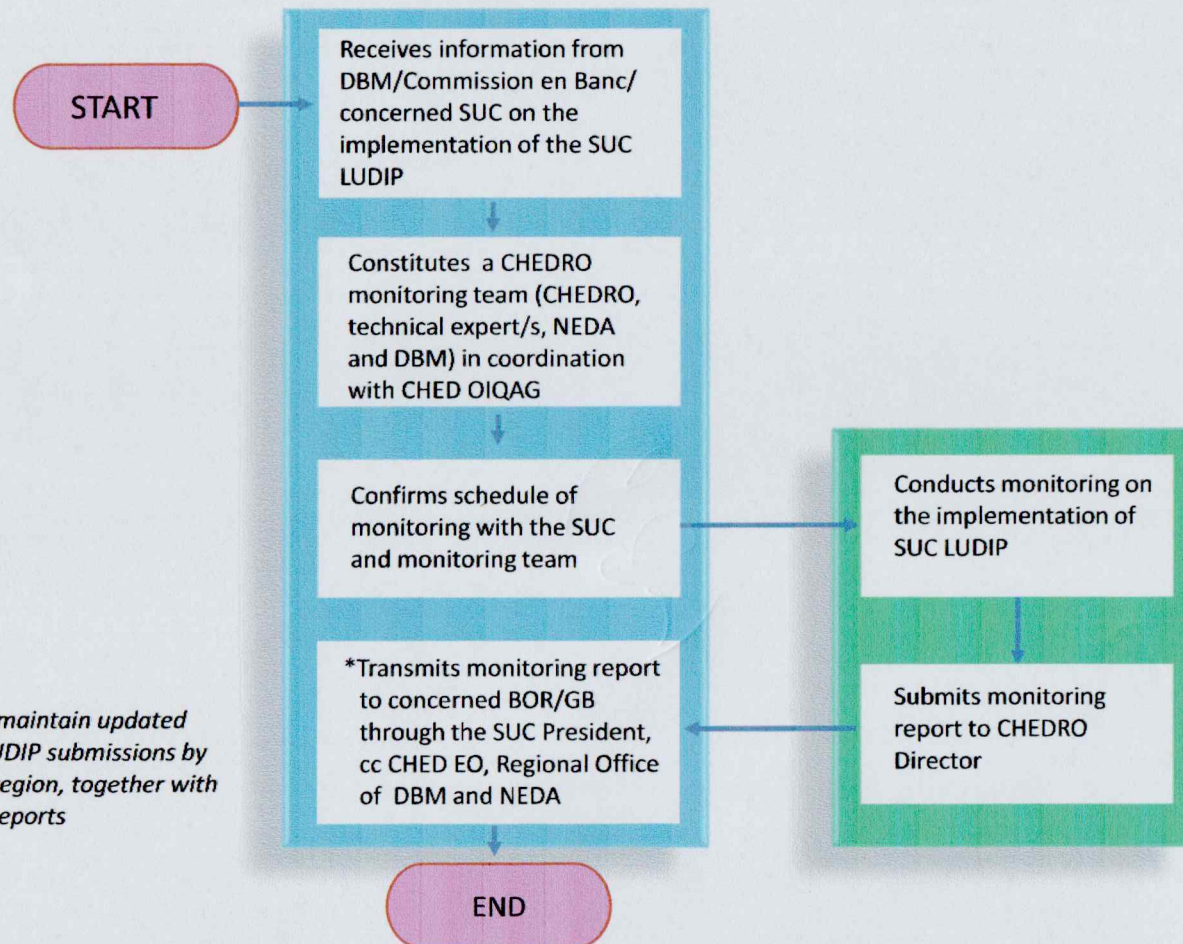
ATTACHMENT B
FLOWCHART OF THE PROCEDURE FOR THE EVALUATION OF STATE UNIVERSITIES AND COLLEGES
LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN



ATTACHMENT C
FLOWCHART OF THE PROCEDURE FOR MONITORING OF IMPLEMENTATION
OF STATE UNIVERSITIES AND COLLEGES
LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN (LUDIP)

CHEDRO

CHEDRO Monitoring Team



** CHEDRO shall maintain updated records of the LUDIP submissions by the SUCs in the region, together with the monitoring reports*