



MEMORANDUM

OCT 06 2022

**FOR : All Regional Executive Directors
All Bureau Directors**

**FROM : The OIC-Director
Human Resource Development Service**

**SUBJECT : UPDATING OF PARTICIPANTS FOR THE TRAINING OF
TRAINERS ON RA11032 OR THE EASE OF DOING BUSINESS
AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT
OF 2018**

Relative to the DENR Management's commitment to uphold integrity and anti-corruption thrusts as the cornerstone of good governance at the Department and in support of the inter-agency cooperation in eradicating corruption, the Training and Development Division of this Office shall conduct sessions of Training of Trainers (ToT) on RA 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 this 4th Quarter of 2022. The program's objective is to have a standard implementation of the training program and establish a pool of resource persons with in-depth knowledge on the salient features of RA. Also, the event will provide ways to further strengthen the established service delivery of the DENR which will redound to quick transactions and improvement of services.

In view of the retirement and reassignments of some of your employees in the Department, we are requesting you to update your respective participants to include: Chief of Administrative Division, Chief of HRD Section, 1 Junior HR staff and 1 lawyer as principal participants to attend this training. The participants are expected to lead the implementation of the said training program in their respective offices after the ToT.

We will appreciate receiving the names of your participants **not later than October 6 2022** through hrds-tdd@denr.gov.ph for the preparation of necessary documents. Mr. Alexius M. Caayao of the Training and Development Division will be pleased to entertain queries at Tel. No. (02) 8426-3852 / IP loc. 1065-66 or at CP No. 09059904343.

For information and appropriate action.

M. M. M.
MIRIAM M. MARCELO