



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
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September 15, 2022

**LORMELYN E. CLAUDIO, CESO IV**

Regional Executive Director

Department of Environment and Natural Resources – MIMAROPA Region

Dear **Director Claudio**:

This has reference to the **AFF Enterprise Assessment and Business Plan Preparation Facilitator's Guide Consultative Writeshop: Modules 1 and 2 on September 21 – 23, 2022**, via live teleconferencing, to be facilitated by the **National Convergence Initiative for Sustainable Rural Development (NCI-SRD)**. The activity aims to revise and finalize AFF Enterprise Assessment and Business Plan Preparation Facilitator's Guide Modules 1 and 2.

In this regard, may we request the participation of Regional Convergence Initiative Technical Working Group (RCI TWG) members focusing on the AFF and Capacity Development components in the said writeshop. NCI-SRD has allotted 1 slot per Department, per region.

You may confirm your participation through our online confirmation form <https://tinyurl.com/AFFModule1Reg> on or before 16 September 2022, Friday. The meeting link and working documents will be provided to the confirmed participants.

Thank you.

Respectfully yours,

  
**ENGR. MARIA CHRISTINE C. INTING**  
Regional Executive Director