



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**

**“URGENT”**

SEP 29 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region  
1515 L&S Bldg, Roxas, Blvd.,  
Ermita, Manila

**THRU** : The ARD for Technical Services  
The ARD for Management Services

**FROM** : The OIC, PENR Officer

**SUBJECT** : **PROJECT MANAGER OF MINDORO BIODIVERSITY  
CORRIDOR (MBC)**

This has reference with the contract of Ms. Shalimar G. Ilejay Project Manager of Mindoro Biodiversity Corridor which will end on September 30, 2022. Please be informed that as per her letter dated September 26, 2022, she intend not to renew her contract by end of this month.

Relative to this, and in order not to disrupt the implementation of Program/Projects and Activities under Mindoro Biodiversity Corridor (MBC) and while waiting for the hiring of Project Manager for MBC this office recommend Abe R. Francisco Chief, Management Services Division or Celso B. Almazan In-Charge of Technical Services Division as Project Manager for the Project.

For information, consideration and approval.

  
**ERNESTO E. TAÑADA**



Republic of the Philippines  
Department of Environment and Natural Resources  
PENRO - Occidental Mindoro

DOCUMENT TRACKING SLIP

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Originating Office : MINDORO BD CORRIDOR  
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Address : MAMBURAO OCCIDENTAL MINDORO  
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ROUTING AND ACTION INFORMATION

| FROM  | DATE /<br>TIME OF<br>ACTION | FOR / TO  | ACTION  |
|---|-----------------------------|---|---|
| PENRO -<br>OCCIDENTAL<br>MINDORO -<br>RECORDS SECTION | 2022-09-<br>28 13:42:26     | PENRO -<br>OCCIDENTAL<br>MINDORO -<br>RECORDS SECTION     | Status : DOCUMENT CREATED<br>By : ANAGEN  |
| PENRO -<br>OCCIDENTAL<br>MINDORO -<br>RECORDS SECTION | 2022-09-<br>28 13:42:41     | PENRO -<br>OCCIDENTAL<br>MINDORO -<br>RECORDS SECTION     | Status : ATTACHED A FILE<br>By : ANAGEN<br>Remarks :<br>attachment/i1ZPKmuJWcOTRTUMbWsnI3TTgklrDIMhfxskNG1L.pdf                                     |
| PENRO -<br>OCCIDENTAL<br>MINDORO -<br>RECORDS SECTION | 2022-09-<br>28 13:42:47     | PENRO -<br>OCCIDENTAL<br>MINDORO - OFFICE<br>OF THE PENRO | Status : FORWARD TO<br>By : ANAGEN  |
| PENRO   | 09-28-22<br>03:04           | TSD   | <i>Ch. TSD</i><br><i>Pl prepare memo</i><br><i>recommending TSD Ch. or</i><br><i>TSD Ch. as Temporary Pres</i><br><i>of the BD corridor project</i> |
| TSD   | 09/28/22                    | TSD - 00<br>401 - 3                                       | <i>4</i><br><i>1"</i>   |

September 26, 2022

**Lormelyn E. Claudio, CESO IV**  
Regional Executive Director  
3rd flr., DENR by the Bay Bldg.,  
1515 Roxas Boulevard, Ermita, Manila

Dear Director Claudio,

I am writing to formally notify you that I will not renew my contract for the position of Project Manager with the Biodiversity Corridor Project in Mindoro following the completion of my contract on September 30, 2022.

I would like to thank you for all of the opportunities, trust, and knowledge I have been afforded here.

In the coming days before September 30, I will turn over all documents and equipment entrusted to me. I will do my best to have all my work in order by the end of the month.

Sincerely,

  
Shalimar G. Ilejay

Cc: PENRO Ernesto E. Tañada

