



STRICTLY CONFIDENTIAL 

Dear participants,

Thank you for taking time to participate in this survey. As part of the assessment of the Statistics and Data Resource Management Division (SDRMD) to determine the current level of competency of our data encoders, field data managers and statisticians in the field offices, we would like you to completely and honestly answer this survey.

Name: _____

Date: ____ / ____ / ____

Office: _____

Email: _____

Sex: ☐ Male ☐ Female

Contact Number: _____

Age:

Highest Educational Attainment: ☐ No formal education ☐ High School level ☐ College graduate
☐ Elementary level ☐ High School graduate ☐ Postgraduate
☐ Elementary graduate ☐ College undergraduate ☐ Vocational

Civil status ☐ Single ☐ Widowed ☐ Annulled ☐ Divorced
☐ Married ☐ Separated ☐ Live-in

What is your present position in your unit/division _____

Status of Employment ☐ Permanent ☐ Contract of Service ☐ Consultant
☐ Contract PS ☐ Co-terminus ☐ Casual

Were you recently promoted in your office? ☐ Yes ☐ No

Current Job Classification ☐ Supervisory ☐ Non-Supervisory

Please describe your job functions and responsibilities: _____

Length of employment at DENR _____ (in years)



Perception on Job Satisfaction and Workplace behavior

1. What do you like BEST about your job? (please choose one)

- | | | |
|---|--|--|
| <input type="radio"/> co-workers/ people | <input type="radio"/> coaching/mentoring other people | <input type="radio"/> travel and on-site visits |
| <input type="radio"/> pay/ benefits/bonuses | <input type="radio"/> workplace culture | <input type="radio"/> opportunity to be creative |
| <input type="radio"/> making new connections | <input type="radio"/> serving other people/client | <input type="radio"/> challenging work |
| <input type="radio"/> working collaboratively with different people | <input type="radio"/> different day-to-day assignments/tasks | <input type="radio"/> others, please specify _____ |

2. What do you like LEAST about your job? (please choose one)

- | | | |
|---------------------------------------|--|--|
| <input type="radio"/> co-workers | <input type="radio"/> workload | <input type="radio"/> none |
| <input type="radio"/> low pay/salary | <input type="radio"/> too many supervisors | <input type="radio"/> others, please specify _____ |
| <input type="radio"/> repetitive work | <input type="radio"/> not much challenge | |

3. How would you rate your competency in the work that you perform?

- ☐ Very Low ☐ Low ☐ High ☐ Very High

4. If your answer in No. 3 is 'Low or Very Low', what are the factors that you can attribute to this?

- | | | |
|--|--|--|
| <input type="radio"/> Lack of training | <input type="radio"/> financial problem | <input type="radio"/> others, please specify _____ |
| <input type="radio"/> Lack of support | <input type="radio"/> personal problem (family, health, mental health, etc.) | |

5. How frequently do you deliver your output?

- | | | |
|------------------------------|---------------------------------|--|
| <input type="radio"/> Daily | <input type="radio"/> Monthly | <input type="radio"/> Annually |
| <input type="radio"/> Weekly | <input type="radio"/> Quarterly | <input type="radio"/> Others, please specify _____ |

6. What are the obstacles that impede or affect your performance in delivering your office tasks/targets?

- | | | |
|--|---|---|
| <input type="checkbox"/> intermittent internet connection | <input type="checkbox"/> lack of software/program | <input type="checkbox"/> office environment |
| <input type="checkbox"/> limited internet connection/ access | <input type="checkbox"/> lack of IT equipment resources (e.g. computer) | <input type="checkbox"/> others, please specify _____ |
| <input type="checkbox"/> lack of office resources | | |

7. What are the most challenging aspects of your job?



Training and Development

1. In the past 12 months, were you able to attend any training(s) related to data management, research design and analysis, or statistical analysis?

☐ Yes ☐ No

If Yes, what training(s) related to data management, research design and analysis, or statistical analysis were you able to attend?

If No, what are the reasons for not being able to attend any trainings related to data management, research design and analysis, or statistical analysis?

- | | | |
|--|--|---|
| <input type="checkbox"/> No programmed trainings for the said topics/field | <input type="checkbox"/> Too much workload | <input type="checkbox"/> conflicting schedules |
| <input type="checkbox"/> Lack of resources | <input type="checkbox"/> Lack of incentive for attending trainings | <input type="checkbox"/> others, please specify _____ |
| <input type="checkbox"/> Lack of time | <input type="checkbox"/> training venues are inconvenient | <input type="checkbox"/> |

2. How would you rate your knowledge in Statistics?

☐ Very Low ☐ Low ☐ High ☐ Very High

3. What software packages are you familiar with? (check all that applies)

- | | | | |
|---------------------------------|-----------------------------------|----------------------------------|--|
| <input type="checkbox"/> SPSS | <input type="checkbox"/> Stata | <input type="checkbox"/> SAS | <input type="checkbox"/> others, please specify _____ |
| <input type="checkbox"/> EViews | <input type="checkbox"/> R Studio | <input type="checkbox"/> Minitab | <input type="checkbox"/> I am not familiar with any statistical software/package |

4. Based on your answer in No. 3., how do you commonly use statistical software?

- | | | |
|---|--|---|
| <input type="checkbox"/> data management/encoding | <input type="checkbox"/> checking of data assumptions | <input type="checkbox"/> complex data analysis |
| <input type="checkbox"/> simple tabulation and frequency counts | <input type="checkbox"/> computation of simple statistics (mean, median, mode) | <input type="checkbox"/> others, please specify _____ |

5. If you will be invited to future trainings related to statistics, which do you prefer as a mode of the training ?

☐ face-to-face ☐ online/ virtual ☐ hybrid



Direction: Please rate your level of knowledge (0–being the lowest and 5–being the highest) on the following core skills related to data management and statistical analysis

Core skills	Lack of knowledge/skill 0	Very little knowledge/skill 1	A little knowledge/skill but considerable development required 2	Some knowledge/skill but development required 3	Good level of knowledge/skill displayed, with a little development required 4	Fully knowledgeable /skilled – no/very little development required 5
Data Collection						
1. handling and supervising field data collection/ enumeration						
2. working knowledge on computerized–assisted personal interviews (CAPI) methodology in data collection						
3. ability to address the inquiries of survey respondents						
4. working knowledge on types of data						
5. working knowledge on data collection techniques						
6. working knowledge on sampling error, response rates and response burden						
7. ability to recognize or ascertain a census to a survey						
Data Processing						
1. data entry using MS Excel						
2. data entry using statistical software (e.g. CPro)						
3. data entry using smart forms (e.g. ArcGIS Survey123)						
4. ability to calculate percentages, ratios, and proportion						
5. working knowledge on data coding and imputation						
6. working knowledge on survey weights calculation						



Direction: Please rate your level of knowledge (0–being the lowest and 5–being the highest) on the following core skills related to data management and statistical analysis

continued...

Core skills	Lack of knowledge/skill 0	Very little knowledge/skill 1	A little knowledge/ skill but considerable development required 2	Some knowledge/ skill but development required 3	Good level of knowledge/ skill displayed, with a little development required 4	Fully knowledgeable /skilled – no/very little development required 5
Data Analysis						
1. working knowledge on data tabulation						
2. working knowledge on appropriate statistical tools/techniques						
3. working knowledge on importing and exporting data from different software						
4. ability to interpret and explain statistics/ estimates						
5. ability to analyze using advanced analytical software (e.g STATA, SAS, SPSS, or R)						



Direction: Please check the column that best describes the level of your training for the different areas/ topics on data management and statistics

Area/Topics	No training needed	Low need for training	Moderate need for training	High need for training	Not applicable to current job
Basic Statistical Analysis					
Advanced Statistical Analysis					
Survey Operations and Questionnaire Design					
Data Visualization using Infographics					
Data Presentation					
Technical writing for Statistical Reports					
Statistical techniques/methodologies for Impact Assessment/ Evaluation					
Regression Analysis					
Time Series Analysis/ Forecasting					
Project Monitoring and Evaluation					
Microsoft Excel Analysis ToolPak					
Focus Group Discussion (FGD)					
Sampling Methods and Design-based Estimation					
Presentation skills and techniques					
Parametric and Non-Parametric Analysis					

Do you have any suggested trainings related to data management, research design and analysis, or statistical analysis that you would like to attend? Please specify

Do you have any other comments, questions or concerns?

I hereby consent SDRMD-KISS to collect, process, transmit and store the data provided herein subject to the rules and regulations set by Republic Act No. 10173, otherwise known as the Data Privacy Act of 2012.

Name and Signature