



Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Mamburao, Occidental Mindoro

September 2, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region  
Ermita, Manila

**FROM** : The OIC, PENR Officer

**SUBJECT** : **REQUEST FOR APPROVAL OF SPECIAL ORDER  
REGARDING THE CONDUCT OF ACTIVITY "GAD FOCAL  
POINT SYSTEM ORIENTATION AND GENDER SENSITIVITY  
TRAINING" ON SEPTEMBER 21-22, 2022**

In line with GAD Occidental Mindoro's approved 2022 GAD Plan and Budget, GAD Focal Point System will be conducting a two-day online training for the GADFPS members and DENR employees for the purpose of increasing the participants' knowledge with regards to Gender and Development.

With this, we are asking your good office on the approval of the attached Special Order to make this activity possible. Rest assured, reports right after the event will be submitted.

  
**ERNESTO E. TAÑADA**



September 2, 2022

**REGIONAL SPECIAL ORDER**

**NO: \_\_\_\_\_**

**SERIES 2022**

**SUBJECT: CONDUCT OF “GAD FOCAL POINT SYSTEM ORIENTATION AND GENDER SENSITIVITY TRAINING” IN SEPTEMBER 21-22, 2022**

In the interest of service and to capacitate the GAD Focal Point System of DENR Occidental Mindoro to actively ensure that gender and development is properly monitored and implemented in every project of our agency, an online training and orientation activity via Zoom will be conducted in September 21-22, 2022.

The two-day online orientation and training aims to increase the knowledge of GADFPS Members and DENR Employees with the following topics:

- Gender Mainstreaming and Role & Importance of GADFPS
- GAD Concepts: Policies and Mandates
- GAD Planning and Budgeting
- Basic GAD and SOGIESC Concepts
- Gender-Fair Language
- Safe Spaces Act

With this, the following members of the GAD Focal Point System are hereby instructed to attend the activity on **Day 1**.

***PENRO Occidental Mindoro***

|    |                                |   |                                     |
|----|--------------------------------|---|-------------------------------------|
| 1  | Donebelle S. Mesina            | - | Accountant III/GAD Focal Person     |
| 2  | Emiliza A. Calabio             | - | Forester III                        |
| 3  | Henry A. Marmol                | - | Information System Analyst II       |
| 4  | Josephine S. Tañada            | - | AO IV (Budget Officer II)           |
| 5  | Ederlina F. Honrado            | - | Land Management Inspector           |
| 6  | Ferlinda S. Castillo           | - | Land Management Officer II          |
| 7  | Wilfredo T. Aquino             | - | Special Investigator I              |
| 8  | Connie A. Pito                 | - | Forester I                          |
| 9  | Abe R. Francisco               | - | Chief, Management Services Division |
| 10 | Von Erika S. Causapin          | - | Administrative Officer IV (HRMO II) |
| 11 | John Syries V. Ragmat          | - | Administrative Aide IV              |
| 12 | Shyla Alah Z. Abutan           | - | Planning Officer I                  |
| 13 | Lyza Ellaine A. Bernabe        | - | AO I (Supply Officer I)             |
| 14 | Eusebia S. Lorico              | - | Admin. Assistant II                 |
| 15 | Mary Dominique B. Lavadia      | - | Geodetic Engineer II                |
| 16 | Michelle B. Umali              | - | Planning Officer II                 |
| 17 | Shirly Rose B. Mongaya         | - | Administrative Aide VI              |
| 18 | Maria Jessica P. Del Rosario   | - | AO I (Cashier I)                    |
| 19 | Mary Anne D. Minalabag         | - | Forest Technician I                 |
| 20 | Ann Cheryl V. Hernandez        | - | AO I (Records Officer I)            |
| 21 | Jocelyn C. Almacén             | - | Forest Ranger                       |
| 22 | Amelia T. Calub                | - | Forest Ranger                       |
| 23 | Carl Vivienne Dale M. Castillo | - | GAD Staff/Secretariat               |



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**CENRO San Jose**

|    |                              |   |                                          |
|----|------------------------------|---|------------------------------------------|
| 1  | Efren L. delos Reyes         | - | CENR Officer/GAD Chairperson             |
| 2  | Rhodora A. Garcia            | - | LMO III/Chief, RPS/GAD Focal Person      |
| 3  | Nilo A. Salvador             | - | DMO IV/Deputy CENRO                      |
| 4  | Orlino B. Gacuan             | - | SEMS/Chief, CDS                          |
| 5  | Karina Tricia D. Sy          | - | ECOMS I/Planning Officer                 |
| 6  | Augreth S. Saligumba         | - | Forester I/Chief, EMS                    |
| 7  | Bonn Christian Q. Cruz       | - | Forester I/Chief, FWUU                   |
| 8  | Alexis Joy D. Belarmino      | - | Forester I/NGP Coordinator               |
| 9  | Maria Teresita P. David, Jr. | - | ECOMS II/Head, BMU                       |
| 10 | Margaret P. Yutuc            | - | Credit Officer I                         |
| 11 | Jomilyn M. Bitongan          | - | LMO I                                    |
| 12 | Niño Aloysius B. Colegado    | - | Forest Technician I                      |
| 13 | Lucelle B. Casticimo         | - | Forest Ranger                            |
| 14 | Maryjean M. Barolo           | - | Forest Ranger                            |
| 15 | Aina Krizia S. Viray         | - | Forest Technician II/Information Officer |
| 16 | Ritchel C. Alvarado          | - | Admin Aide VI                            |
| 17 | Dally Joy Aura A. Roca       | - | Admin Aide VI                            |
| 18 | John Senry B. Fulgar         | - | LMO I                                    |
| 19 | Herold S. Castro             | - | Forest Technician II                     |
| 20 | Loren Kaye A. Garcia         | - | Forest Technician II                     |
| 21 | Jackielou P. Dumlao          | - | Forest Technician II                     |
| 22 | Terenst Marie R. Pineda      | - | GAD Staff                                |

**CENRO Sablayan**

|    |                         |   |                                        |
|----|-------------------------|---|----------------------------------------|
| 1  | Fe M. Raguindin         | - | SEMS/GAD Focal Person                  |
| 2  | Merlie O. Barrera       | - | Forester II                            |
| 3  | Mercy A. Fianza         | - | Forester I/Planning Officer            |
| 4  | Carolina A. Dapito      | - | Credit Officer                         |
| 5  | Anna Ritchel D. Nicanor | - | Admin Aide VI                          |
| 6  | Hugo Ignacio Salvador   | - | CMEMP Extension Officer                |
| 7  | Ecclesia E. Gamino      | - | Legal Researcher                       |
| 8  | Serna M. Urieta         | - | Admin Aide VI                          |
| 9  | April Amores-Castro     | - | For I/Chief, Utilization               |
| 10 | Pamela Marcelino        | - | Forest Protection Officer              |
| 11 | Ken Kenneth Coliseo     | - | Park Ranger                            |
| 12 | Mary Grace Robles       | - | For I                                  |
| 13 | Krystal Dayne Villanada | - | ECOMS II/PASu                          |
| 14 | Mary Ann L. Lacap       | - | Special Investigator I/Records Officer |
| 15 | Gemma F. Cajayon        | - | Forest Ranger                          |
| 16 | Gesella Yap             | - | Forest Technician I                    |
| 17 | Marlon Dela Peña        | - | Forest Extension Officer               |
| 18 | Baldo M. Mulawin        | - | Forest Extension Officer               |
| 19 | Fe F. Cabato            | - | Forest Technician I                    |
| 20 | Ofhel Martin            | - | GAD Staff                              |

Furthermore, the additional participants from DENR Employees are also instructed to attend the training on **Day 2**.

**PENRO Occidental Mindoro**

|   |                    |   |                      |
|---|--------------------|---|----------------------|
| 1 | Amado Abiang       | - |                      |
| 2 | Ernesto Aguila Jr. | - | Forest Ranger        |
| 3 | Laida U. Aguila    | - | Admin. Aide VI       |
| 4 | Imelda D. Alfaro   | - | Admin. Assistant III |
| 5 | Celso B. Almazan   | - | Chief, TSD/SVEMS     |



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|    |                           |   |                           |
|----|---------------------------|---|---------------------------|
| 6  | Carmencita S. Barrera     | - | Forest Ranger             |
| 7  | Susan M. Barrera          | - | Cartographer II           |
| 8  | Victorio P. Capitan       | - | SVEMS                     |
| 9  | Nichael A. Del Mundo      | - | EMS II                    |
| 10 | Noriel M. Dulatre         | - | Park Maintenance Foreman  |
| 11 | Vernadette C. Fulgencio   | - | Forest Technician II      |
| 12 | Quinina Joie A. Lopez     | - | Forest Ranger             |
| 13 | Kathleen Jane R. Lugtu    | - | Forest Ranger (PA Ranger) |
| 14 | Sarah A. Maderazo         | - | Admin. Aide VI            |
| 15 | Nilda T. Mancilla         | - | Forest Ranger             |
| 16 | Ellie J. Nuñez            | - | Forester II               |
| 17 | Marilyn V. Ragmat         | - | Forest Ranger             |
| 18 | Felix A. Azul             | - | Admin. Asst.              |
| 19 | Ma. Bernadette O. Alfante | - | BAC Support Staff         |
| 20 | Kristoffer Kney De Jesus  | - | IT Assistant              |
| 21 | Olga Esguerra             | - | Office Support Staff      |
| 22 | Angelbert Evangelio       | - | Support Staff             |
| 23 | Ruben Fernandez           | - | Project Support Officer   |
| 24 | Anabelle Suaverdez        | - | Admin. Assistant          |
| 25 | Angielyn Magana           | - | Support Staff             |
| 26 | Mayette Masangkay         | - | Accounting Clerk          |
| 27 | Rose Ann Dimapalitan      | - | PENRO Support Staff       |
| 28 | Shyra Camille Bernardo    | - | Office Support Staff      |
| 29 | Anagen Eugenio            | - | Office Support Staff      |
| 30 | Harlen Joy Rogon          | - | Project Support Officer   |
| 31 | Genesis Almacen           | - | Forest Protection Officer |
| 32 | Karl Dheyvid B. Esguerra  | - | Office Support Staff      |

***CENRO San Jose***

|    |                              |   |                           |
|----|------------------------------|---|---------------------------|
| 1  | Grace S. Erin                | - | Forest Ranger             |
| 2  | Glema L. Soting              | - | ECOMS I/CBFM Desk Officer |
| 3  | Mildred A. Barraca           | - | Forest Technician I       |
| 4  | Mark Ranee M. Raguindin      | - | Special Investigator      |
| 5  | Dominga B. De Guzman         | - | Forest Ranger             |
| 6  | Jennalyn H. Francisco        | - | Forest Ranger             |
| 7  | Jomar B. Serquiña            | - | Forester I                |
| 8  | Josephine Lovella L. Malijan | - | EMS II                    |
| 9  | Dominic L. Vidal             | - | Forest Ranger             |
| 10 | Emmanuel G. Ignacio          | - | Forest Ranger             |
| 11 | Tristan V. Rendorio          | - | Forest Ranger             |
| 12 | Ronald D. Fresnillo          | - | Forest Ranger             |
| 13 | Carl Emmanuel A. Urieta      | - | Forest Ranger             |
| 14 | Delfin N. Casticimo, Jr.     | - | Forest Ranger             |
| 15 | Jebiela Carla Petalcorin     | - | MGB Embedded Personnel    |
| 16 | Sancho C. Niedo III          | - | Legal Researcher          |
| 17 | Rona A. Santiago             | - | Management Support Staff  |
| 18 | Rissanel P. Cerezo           | - | Support Staff-RPS         |
| 19 | Vergel L. Encado             | - | Support Staff             |
| 20 | Liezle S. Andrada            | - | Forest Extension Officer  |
| 21 | Dexter O. Bongbonga          | - | Forest Extension Officer  |
| 22 | Daniel P. Cabbo              | - | Forest Extension Officer  |
| 23 | Ramil M. Casuncad            | - | Forest Protection Officer |
| 24 | Sheryl O. Sahot              | - | Forest Protection Officer |
| 25 | Dina P. Villaceran           | - | Forest Protection Officer |
| 26 | Elmer L. Salongsongan        | - | Forest Protection Officer |
| 27 | Roniel F. Saulono            | - | Forest Protection Officer |



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|    |                         |   |                                 |
|----|-------------------------|---|---------------------------------|
| 28 | Ednor C. Legaspi        | - | Forest Protection Officer       |
| 29 | Elmer A. Tacderan       | - | Mechanic/Driver                 |
| 30 | Ronel T. Estevez        | - | SWEET EnMOS                     |
| 31 | Rona Jean B. Gacusan    | - | TCP/Planning Staff              |
| 32 | John Ramer H. Casuncad  | - | TCP/Community Development Staff |
| 33 | Alma G. Zapata          | - | TCP/MSS Admin                   |
| 34 | Christine Joy F. Clarin | - | MIBNP/Forest Ranger             |
| 35 | Leo Angelo A. Navarro   | - | MIBNP/Forest Ranger             |
| 36 | Eugene S. Secreto       | - | MIBNP/Park Maintenance Foreman  |
| 37 | Rochelle P. Reyes       | - | MIBNP/EMS (COS)                 |
| 38 | Rhea Lorraine R. Gorio  | - | MIBNP/EMS (COS)                 |

***CENRO Sablayan***

|    |                             |   |                                        |
|----|-----------------------------|---|----------------------------------------|
| 1  | Wilma Ordenes               | - | Forest Extension Officer               |
| 2  | Angelika D. Flores          | - | Forest Protection Officer              |
| 3  | Isaias A. Guimod            | - | For III/Deputy Cenro                   |
| 4  | Rolando L. Matanguihan      | - | Land Management Officer III/Chief, RPS |
| 5  | Alvin E. Sanico             | - | For II/Chief, CDS                      |
| 6  | Arlene V. Francisco         | - | Planning Officer III/PASu              |
| 7  | Jeremy Russel A. Saracanlao | - | Forest Technician II/Asst. Chief, MES  |
| 8  | Reynaldo A. Daño            | - | ECOMS II/Chief, PSU                    |
| 9  | Helen M. Alcober            | - | Admin Aide VI                          |
| 10 | Adelaido D. Taneo Jr.       | - | Forest Tech I                          |
| 11 | Honeyleth M. Tamisan        | - | Land Management Officer II             |
| 12 | Joseph M. Mateo             | - | ECOMS I                                |
| 13 | Cheryll V. Perez            | - | Forest Ranger                          |
| 14 | Fe F. Cabato                | - | Forest Technician I                    |
| 15 | Merlie O. Barrera           | - | Forester II                            |
| 16 | Ma. Menchie A. Quiñones     | - | Land Management Inspector              |
| 17 | Susan A. Valentin           | - | Land Management Officer II             |
| 18 | Marites M. Castillo         | - | Forest Ranger                          |
| 19 | Marlon C. Cortez            | - | Forest Technician I                    |
| 20 | Mary Grace Robles           | - | For I                                  |
| 21 | Josie C. Corpuz             | - | ECOMS I                                |
| 22 | Adelaida O. Diwa            | - | Forest Ranger                          |
| 23 | Jacinto O. Calingay Jr.     | - | For I/NGP Coordinator                  |
| 24 | Renalyn Rosete              | - | Forest Extension Officer               |
| 25 | Allan Calanao               | - | Forest Extension Officer               |
| 26 | Ma. Cecilia Abejar          | - | MCWS/Support Staff                     |
| 27 | Ingelbert Cababay           | - | MCWS/Park Ranger                       |
| 28 | Omar Christopher Villas     | - | MCWS/Park Ranger                       |
| 29 | Michael Dagdag              | - | ARNP/Park Ranger                       |

Kindly ensure the attendance of the concerned participants. We shall be sending the meeting links via the fastest possible means of transmission (e.g., Messenger, e-mail, etc.).

This order shall take effect on the period specified therein.

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director



## PROGRAM

### GADFPS ORIENTATION AND GENDER SENSITIVITY TRAINING SEPTEMBER 21-22, 2022

#### DAY 1 GAD FOCAL POINT SYSTEM ORIENTATION

|               |                                                                   |                                                              |
|---------------|-------------------------------------------------------------------|--------------------------------------------------------------|
| 8:00 – 8:15   | <i>Breakfast &amp; Registration of Participants</i>               |                                                              |
| 8:15 – 8:30   | Program Preliminaries                                             |                                                              |
| 8:30 – 8:45   | Opening Remarks                                                   | <b>Ernesto E. Tañada</b><br>OIC, PENRO                       |
| 8:45 – 9:00   | Introduction of the Resource Speaker                              | <b>Ma. Ellaine Kris Diomampo</b>                             |
| 9:00 – 11:00  | Session 1<br>Gender Mainstreaming and Role & Importance of GADFPS |                                                              |
| 11:00 – 12:00 | Session 2<br>GAD Concepts: Policies and Mandates                  |                                                              |
| 12:00 – 1:00  | <i>Lunch Break</i>                                                |                                                              |
| 1:00 – 3:00   | Session 3<br>GAD Planning and Budgeting                           |                                                              |
| 3:00 – 4:00   | <i>Snacks, Forum &amp; Photo Op</i><br>Closing Remarks            | <b>Rhodora A. Garcia</b><br>GAD Focal Person, CENRO San Jose |

#### DAY 2 Gender Sensitivity Training

|              |                                                                                  |                                                                     |
|--------------|----------------------------------------------------------------------------------|---------------------------------------------------------------------|
| 8:00 – 8:45  | <i>Breakfast &amp; Registration of Participants</i>                              |                                                                     |
| 8:45 – 9:00  | Program Preliminaries                                                            |                                                                     |
| 9:10 – 9:15  | Opening Remarks                                                                  | <b>Ernesto E. Tañada</b><br>OIC, PENRO                              |
| 9:15 – 9:30  | Introduction of the Resource Speaker                                             | <b>Ma. Ellaine Kris Diomampo</b>                                    |
| 9:30 – 12:00 | Session 1<br>Basic GAD & SOGIESC Concepts                                        |                                                                     |
| 12:00 – 1:00 | <i>Lunch Break</i>                                                               |                                                                     |
| 1:00 – 2:30  | Session 2<br>Gender-Fair language                                                |                                                                     |
| 2:30 – 4:00  | Session 3<br>Safe Spaces Act                                                     |                                                                     |
| 4:00 – 4:30  | <i>Snacks, Forum &amp; Photo Op</i><br>Awarding of Certificate & Closing remarks | <b>Donebelle S. Mesina</b><br>Accountant III/PENRO-GAD Focal Person |