

INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by participant)

Name of Participant:	MAYLENE S. UDTOJAN
Office/Service:	DENR PENRO PALAWAN
Training Title:	WEBINAR ON RA 11032
Learning Providers:	DENR MIMAROPA RO
Inclusive Dates:	AUG. 18, 2023
Venue:	ZOOM

I. EVALUATION OF THE COURSE:

- **Technical Content:**

The webinar aims to orient the participants on the implementation of EODB in the office and its associated frontline services. The topics discussed were RA 11032 and its features, and features of ARTA.

- **Impressions/Comments:**

The topics were discussed by resource speakers concisely. Participants were provided opportunities to ask questions and clarify issues/concerns related to the topics.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION

The learning event is an important reminder to act documents immediately and with complete staff work.

III. RECOMMENDATIONS

The learning event should be re-echoed to all employees who were not able to attend the webinar, and include the salient features of RA 11032 and RA 9485 every meeting as a reminder to the time frame of document actions.

IV. POST LEARNING ACTION PLAN/PROPOSAL

Proposed Plan/Activity/Output	Time Frame
Re-echo the salient features of RA 11032 and RA 9485 whenever possible.	Whenever possible

Part 2 (To be accomplished by Supervisor)

How will you support the post Learning Action Plan/ Proposal?

- a.) allot time to discuss the salient features of the 2 laws whenever possible.
- b.) conduct re-echo to all employees especially those Action Officers who were not able to attend the learning event.

Have you discussed any concerns / resources needed by your subordinate so that he/she can effectively transfer/apply the skills and knowledge gained from the training?

Yes, the availability of resources to be used in the compliance of the 2 laws have been discussed.

Would you be willing to send him/her again to other training/seminars/conference?

Yes x No _____ Others _____

If yes, please specify courses

Data Analytics

Submitted by:

MAYLENE S. UDTOJAN

August 31, 2023

Date

Noted/ Confirmed by:

WAMALAYDA S. TALABUCON

Planning Officer III

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