

## Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City. 1100 Tel Nos. (632) 8929-6626 to 29; VOIP Trunk line (632) 8755-3300/87553300 Website: http://www.denr.gov.ph

**SPECIAL ORDER** No. 2023 - <u>567</u>

SEP 0 4 2023

SUBJECT

AUTHORIZING THE CONDUCT OF HR @ UR SERVICE IN CELEBRATION OF THE CIVIL SERVICE MONTH FOR CY 2023

In the interest of the service and in celebration of the 123<sup>rd</sup> Anniversary of the Philippine Civil Service, the HR @ Ur Service is hereby authorized on 04-29 September 2023 at the DENR Social Hall/ Lobby/ Compound with the following activities:

SCHEDULE	ACTIVITIES	VENUE
Week 1: September 4-8, 2023	Health and Wellness Week	DENR Central Office Compound
Week 2: September 11-15, 2023	Financial Institutions and Livelihood Week (KADIWA)	
Week 3: September 19-22, 2023	Government Week	
Week 4: September 25-29, 2023		

All expenses incurred in this event shall be chargeable against HRDS Funds, subject to the usual accounting and auditing rules and regulations.

Further, all other DENR Offices shall conduct the same activity in their respective offices.

The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend and/or re-schedule the activity, through a memorandum, in case of conflict with other activities of the Department.

A report shall be submitted online (bit.ly/LNDportal) to the undersigned through the Human Resource Development Service - Training and Development Division fifteen (15) days after the completion of the activity.

This Order takes effect on the specified dates.

AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources

