



Republic of the Philippines  
**Department of Environment and Natural Resources**  
MIMAROPA Region  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**

**TRAVEL ORDER**

No.

Name: **ERNESTO E. TAÑADA**  
Position: **PENR Officer**

Date: **April 13, 2023**  
Salary : \_\_\_\_\_  
Div./Sec./Unit: **PENRO**  
Official Station: **PENRO**

Departure Date: **April 18, 2023**  
Destination: **Clark, Pampanga**  
Purpose of Travel: **To attend Regional Management Conference**

Arrival Date: **April 21, 2023**

Per Diems/Expenses Allowed: \_\_\_\_\_  
Appropriation to which Travel should be charged: \_\_\_\_\_  
Remarks or special instructions: \_\_\_\_\_

**CERTIFICATION:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

**DONNA MAYOR-GORDOVE, CESO IV**  
ARD-Management Services

Approved:

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director

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**AUTHORIZATION**

I hereby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

**ERNESTO E. TAÑADA**  
Official/Employee



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**ADVISORY**

**SUBJECT : RESCHEDULE OF REGIONAL SUB- PMT MEETING**

This has reference to the approved Notice of Meeting regarding the conduct of Regional Sub- PMT Meeting. Please be informed that the original schedule was moved from April 17, 2023 to April 21, 2023, due to conflict of schedule with the upcoming DENR National Management Conference which will be held on April 16-18, 2023 in Clark, Pampanga and Regional Management Conference on April 19-20, 2023.

For your information and guidance.

  
**LORMELYN E. CLAUDIO, CESO IV**

**RECORDS**

FILED 13

DATE 4/12

RELEASED BY \_\_\_\_\_

DATE \_\_\_\_\_ TIME \_\_\_\_\_

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