



MEMORANDUM

FOR : All Regional Executive Directors

FROM : The Director
In concurrent capacity as Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects

SUBJECT : **INVITATION FOR THE CONDUCT OF ORIENTATION ON THE CAVES AND WETLANDS INFORMATION SYSTEMS (CWIS) CUM ROLL-OUT OF CAVE AND WETLAND POLICIES**

DATE :

In line with the development of a central repository and reporting facility for all caves and wetlands data in the country, the DENR Biodiversity Management Bureau will be conducting an "Orientation on the CWIS cum Roll-out of Cave and Wetland Policies", as follows:

| Cluster | Date | Venue |
|---|----------------------|--------------------|
| Luzon Cluster DENR Regions I, II, III, IV-A, IV-B, V, CAR, and NCR | 19-23 June 2023 | within Quezon City |
| Visayas-Mindanao Cluster DENR Regions VI, VII, VIII, IX, X, XI, XII, and XIII | 11-15 September 2023 | To be determined |

The said event aims to: (1) capacitate the DENR Regional Offices on the user features and accessibility of the information system, and (2) disseminate cave and wetland related policies and elucidate and/or solicit inputs on matters related therein. Attached is the provisional program for your reference.

Relative thereto, may we invite **three (3) participants** from your Office specifically: **one (1) cave focal**, **(1) wetland focal**, and **one (1) MIS/ICT personnel** to participate in the said training. In cases wherein a staff is both the cave and wetland focal of the Region, another technical personnel involved in cave and/or wetlands conservation may be nominated. Please note that the Bureau shall strictly accommodate 3 representatives per Office. In addition, each participant is required to

bring a laptop and an android phone for the hands-on training exercise, and a field attire for onsite testing.

Kindly confirm the names of your participants by accomplishing the Google Form through this link, <https://tinyurl.com/CWIS2023> on or before **5 May 2023** to facilitate all training-related arrangements. For further queries/concerns on the matter, you may contact Ms. Noele P. Felicilda of the Caves, Wetlands, and other Ecosystems Division (CAWED) at (02) 8925-8951 or at cawed@bmb.gov.ph and/or noele.felicilda@bmb.gov.ph.

For information and consideration.

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