

Republic of the Philippines Department of Environment and Natural Resources PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES REGION IV – MIMAROPA

April 14, 2023

MEMORANDUM

FOR

The Regional Executive Director

DENR-MIMAROPA Region

1515 DENR By the Bay Building, Roxas Blvd.,

Brgy 668, Ermita, Manila

FROM

The OIC, PENR Officer

SUBJECT

REQUEST FOR APPROVAL OF GYNECOLOGICAL LEAVE

Respectfully requesting herewith for the approval of gynecological leave of Engineer II Mary Dominique B. Lavadia from April 11, 2023 – May 11, 2023.

For information and consideration.

ERNESTO E. TAÑADA

April 13, 2023

MEMORANDUM

FOR

The PENR Officer

Mamburao, Occ. Mindoro

FROM

Engineer II

SUBJECT

REQUEST FOR APPROVAL OF GYNECOLOGICAL LEAVE

Due to medical reason, I must formally request a gynecological leave for 31 days. I plan to leave work on April 11, 2023 and return to work on May 11, 2023.

I will use this leave for full recovery after the surgery undergone last April 4, 2023. This surgery will render me temporarily unable to perform the essential functions of my position. The duration of applied leave will be devoted to healing and as per doctor's advised that I will undergo dermatological medication based on the biopsy result (see attached), if I am granted this time, I will be able to resume my duties here and home at full capacity.

However, if there are questions or concerns regarding my work, I may be able to answer them by phone or e-mails. Please do not hesitate to contact me during this time. I understand that while I am gone, I am responsible for making payments towards my employee benefits. I will return to work promptly and as scheduled.

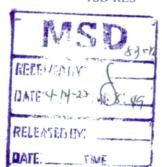
For information and approval.

MARY DOMINIQUE B. LAVADIA

MELTAGILLA TIME



TSD-RES



So. Pag-asa, Brgy. Payompon, Mamburao, Occidental Mindoro Email address: penroocc.mindoro@denr.gov.ph

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ORLANDO O. OCAMPO, MD, FPCS, FPSGS, DMCC

General Cancer & Trauma Surgery Cell# (0917) 897-7168

Rm 300. 3/F Faculty Medical Arts Bldg. (FMAB), PGH Compound M W F 3-4pm

AFFILIATIONS:

PHILIPPINE GENERAL HOSPITAL MANILA DOCTORS HOSPITAL

ST. LUKE'S GLOBAL CITY
MEDICAL CENTER MANIL

Patient: Mary Bacule Lawdia Date: 04-12-2023

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B breast at Patt on April 09.2007

She was adused to seet for

2 weeks (April 20, 2023)

LIC. No. 0077518

SURGICAL PATHOLOGY REPORT

NAME: LAVADIA, MARY BACULI		Age: 35	Sex: F	S.P. No.: L.M-23-040
Attending Physician: Dr. Orlando O. Ocampo	Hospital /	Clinic:		
Specimen: right breast mass				Date: 04-04-23

FINAL PATHOLOGIC DIAGNOSIS:

Right Breast Mass. Excision Biopsy:

FRAGMENT OF BENIGN SKIN SHOWING MILD ACUTE ON CHRONIC SUPERFICIAL PERIVASCULAR DERMATITIS.
NO EVIDENCE OF MALIGNANCY.

FREDERICK G. LIM, M.D., F.P.S.P.

PATHOLOGIST

GROSS / MICROSCOPIC DESCRIPTION:

The specimen consists of a 1.3 x 0.4 cm ellipse of tan-brown skin with a smooth, doughy consistency. Block all in 1 cassette.

Microscopic examination done.

Surgical Pathology Section, Dept. of Laboratories Taft Ave., Ermita, Manifa 1000 Tel. 5548400 local 3202, 3207

Dept. of Laboratory Medicine Blumentritt St., Sta. Cruz, Manila Tel. 7114141 local 369, 370



PHILIPPINE GENERAL HOSPITAL

The National University Huspital University of the Philippines Manifa Laft Avenue, Manifa

PHIC Accredited Health Care Provider
ISO 9601 Certified

Home Instructions

Name: Lavadia, Many bomin	Age/Sex: 35 F Case No 4888 274
Location: DOPS OR mINGR	Case Nº 4888 274
Discharge Diagnosis:	
Date Admitted 4/4/23	Time Admitted:
Date Discharge: 4/4/23	Time Discharged:
Attending Physician:	PRC License No.
Follow up with Dr. Ocampor	after 1-2 weeks once with
Home Medications:	
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Home Instructions:	AND THE RESIDENCE OF THE PARTY
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Follow-up with Dr. Ocampo	after 1-2 weeks

Prepared by:

Physician in-charge (Signitive over Printed Name) PRC License No.