



Republic of the Philippines  
Department of Environment and Natural Resources  
**FOREST MANAGEMENT BUREAU**

Visayas, Avenue, Diliman, 1100 Quezon City

Tel. No.: (632) 8925-2141 / (632) 8927-4788

E-mail Address: [fmb@denr.gov.ph](mailto:fmb@denr.gov.ph) Website: <https://www.forestry.denr.gov.ph>

## ADVISORY

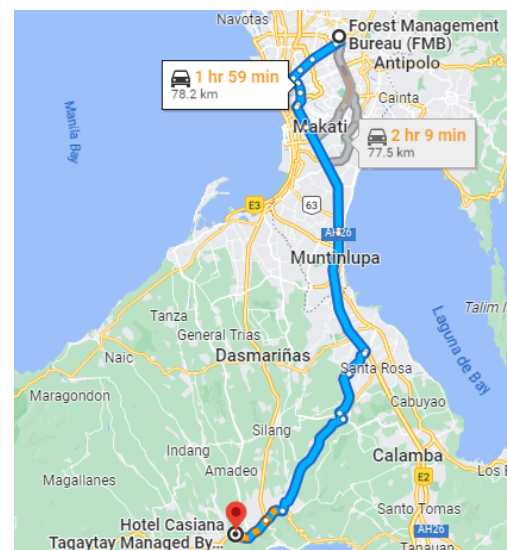
Conduct of Workshop on the Updating of the Production and Protection Forest (PPF)  
Data and Forest Land Boundary Delineation (FLBD) Project Output  
May 9-12, 2023

### I. Date and Venue

The activity will be held on **9-12 May 2023** [inclusive of travel time] at **Hotel Casiana, Tagaytay City**. The arrival date is 9 May 2023 – Tuesday, and check-out is 12 May 2023 – Friday. All participants are expected to be at the venue on or before the workshop proper.

**Complete Address: HOTEL CASIANA**  
5915 Tagaytay-Nasugbu Hi-way, Kabagal  
South, Tagaytay City, Cavite

<https://tinyurl.com/Map-venue>



### II. Travel and Transportation

All transportation and traveling expenses of the participants from their respective offices to and from the venue shall be charged against their respective Offices. Participants may also opt to avail of the shuttle service provided by FMB but with limited slots only. FMB shall provide a shuttle for the attendees. The participants are requested to provide their travel details through the pre-registration link: <https://tinyurl.com/PPF-FLBD-preregistration>.

Van assignment shall be disseminated once the list of participants availing the shuttle service has been confirmed.

Estimated time going to/from the venue is around two (2) hours, depending on the flow of traffic. The participants pre-registration online and the details of arrival will be collected until 02 May 2023 – Tuesday at 12:00 NN.

Departure : 01:00 PM - May 09, 2023 – Tuesday  
From : FMB – Venue

Departure : 01:00 PM – May 12, 2023 – Friday  
From : Venue – FMB

### **III. Program and Activities**

The provisional program of the activities can be downloaded at <https://tinyurl.com/provisional-program> for reference and information of the participants.

Participants are requested to bring their own laptops with installed GIS Software (ArcGIS), notebooks, and pens, as well as the following data (in shapefile) for use in the workshop:

- a. Latest Forest Land Boundary Delineation (FLBD) Data;
- b. Updated Legislated Protected Areas;
- c. Geohazard Map;
- d. Proclamations within FL (e.g special uses, etc);
- e. CADT;
- f. Tenure instruments; and
- g. Other management arrangements not included in the above

### **IV. Dress Code**

Participants are advised to wear Casual Attire for the whole duration of the activity.

### **V. Accommodation and Meals**

Hotel accommodation and meals are included and participants. Daily breakfasts are provided by the hotel as an inclusion to room occupancy.

Meals requirements:

May 9 - PM Snack, Dinner(Buffet)  
May 10 - Lunch(Buffet), PM Snacks, Dinner(Buffet)  
May 11 - Lunch(Buffet), PM Snacks, Dinner(Buffet)  
May 12 - AM Snacks, Lunch(Buffet)

Food and drinks requested in addition to the regular meals will be charged to personal accounts.

Check-in: May 09, 2023 – Tuesday at 2:00 PM

Check-out: May 12, 2023 – Friday at 12:00 NN

## **VI. Health Protocols**

Participants are advised to observe precautionary measures in relation to COVID-19 such as wearing of face masks and practicing physical distancing at all times. **Participants should bring their vaccination cards and/or relevant health certificates during the workshop.**

## **VII. Workshop Coordinators**

For clarifications and other information, please feel free to contact the following coordinators;

Program:      Engr. Carlyn Ann Ibañez | [caibanez@fmb.denr.gov.ph](mailto:caibanez@fmb.denr.gov.ph)  
For. Gabriel Paolo Mendoza | [gpmendonza@fmb.denr.gov.ph](mailto:gpmendonza@fmb.denr.gov.ph)

Hotel/Logistics:      Mr. Jyren Rey Salva | +63 995 7241 118  
Ms. Ivy Scarella | +63 927 521 0098

**FOR INFORMATION AND GUIDANCE.**

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