



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU
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MEMORANDUM

APR 19 2023

FOR : The Regional Executive Directors
All Regions

FROM : The Director
In concurrent capacity as Assistant Secretary for
Policy, Planning and Foreign-Assisted and Special Projects

SUBJECT : **CALL FOR PROPOSALS FOR FUNDING UNDER THE
INTEGRATED PROTECTED AREAS FUND-SPECIAL ACCOUNT IN
THE GENERAL FUND (IPAF-SAGF) FOR FY 2024**

In preparation for the FY 2024 budget proposals, particularly for the Integrated Protected Area Fund under the Special Account in the General Fund (IPAF-SAGF), and to facilitate the timely utilization of allocated funds, we would like to inform you that the Bureau is now accepting proposals for funding next year.

Please be guided by BMB Technical Bulletin No. 2021-03, "Guidelines on the Use of the IPAF-RIA, IPAF-SAGF, IPAF-Trust Receipts and Providing the Criteria for the Allocation of Funds Deposited under the IPAF-SAGF in the National Treasury" when preparing your Special Budget Request (SBR) package. Please be advised that the total annual budget allocation shall comprise eighty percent (80%) for Capital Outlay requirements and the remaining twenty percent (20%) for Maintenance, Operating, and Other Expenses (MOOE). You are kindly advised to discuss with your respective Protected Area Management Boards (PAMBs) the necessary budgetary requirements for your respective protected areas.

To facilitate timely preparation and review of the proposals, may we request the submission of advanced electronic copies of your Work and Financial Plans (WFPs) **on or before 31 May 2023 to npd@bmb.gov.ph**. The complete SBR package shall be submitted upon our advice based on the Bureau's evaluation of the submitted WFPs.

For your reference, please find below the list of documents that you may prepare in the meantime:

1. BTr Certification (for 75% Old Subfund Prior to RA 10629)
2. MDS Account Number Certified by the Bank
3. Statement of Receipts and Utilization
4. For proposals that involve purchase of motor vehicles/watercrafts:
 - a. Approved/Signed FY 2024 Annual Procurement Plan (APP)
 - b. Specifications/Description/Classification/Unit Cost and Deployment per Budget Calendar No. 2017-1



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- c. Justification for the purchase of such vehicles
 - d. Motor Vehicle Inventory and Re-Fleeting Program
 - e. Inventory and Inspection Report of Unserviceable Property
 - f. Canvass/Price Quotations
5. For proposals that involve purchase of equipment:
- a. Inventory of existing office equipment certified by PENRO
 - b. Project Procurement Plan
 - c. (3) Canvass/Price Quotations
6. For proposals that involve establishment of facilities/infrastructure:
- a. Geo-hazard Clearance issued by the DENR-Mines and Geosciences Bureau
 - b. Department of Public Works and Highways (DPWH) recent standard cost estimates
 - c. Scope of Works/Bill of Quantities/Floor Plan/Structure-Building Design
 - d. Justification for the construction/establishment of Building

To ensure a smooth and efficient submission process, sample formats of the above-mentioned documents are provided through this link: <https://bit.ly/IPAFSBR> and in the BMB TB No. 2019-02.

In addition to the above, to ensure the efficient allocation and utilization of resources under the IPAF-SAGF, we would like to request your office, to prepare an IPAF Roadmap, which will contain the target protected areas and their corresponding budgetary requirements for the next 5 years (FY 2025-FY 2030). This roadmap will serve as a guide for the Bureau in allocating resources for IPAF-funded projects. To help you prepare this document, we have attached a matrix that you can use to input the necessary information. In this regard, we emphasize the importance of collaboration between your office and the PAMBs in developing the IPAF Roadmap based on the approved PA Management Plan. This ensures that the roadmap accurately reflects the needs and priorities of each protected area that require funding under IPAF.

If you have further concerns or clarifications regarding this matter, please feel free to contact this Bureau's National Parks Division through npd@bmb.gov.ph, or coordinate with Mr. Jobert John Bandol and Ms. Frances Brillo through jobert.bandol@bmb.gov.ph and frances.brillo@bmb.gov.ph.

For information and appropriate action.


MARCIAL C. AMARO, JR.



Copy furnished:
The Director, Financial and Management Service

Region:

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