



## **Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**

### **ACTIVITY DESIGN**

**TITLE : MID-YEAR ASSESSMENT AND PLANNING WORKSHOP**

**DATE : May 21-27, 2023 (inclusive of travel time)**

**VENUE : Face-to-Face (Tagaytay City)**

### **I. INTRODUCTION AND RATIONALE**

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment facility (GEF) and support from the United Nations Development Program (UNDP), is implementing the project entitled “**Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**” or **BD Corridor**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. It is aimed at addressing the increased degradation of habitats from deforestation and conversion to agriculture and expanding infrastructure development, pollution, invasive alien species (IAS) and climate change which are threatening critical habitats and ecosystems and their attendant biodiversity. This Project has four components, namely:

- Component 1: Effective coordination and governance framework for integrated ecosystem management in the Philippines biodiversity corridors system;
- Component 2: Application of integrated network design and management of biodiversity corridors to ensure continued stability and sustainability of their biological, ecosystem services and socio-economic conservation values;
- Component 3: Community-based sustainable use and management systems in the two pilot biodiversity corridor systems in the Philippines; and
- Component 4: Knowledge management, gender mainstreaming, learning, monitoring and evaluation.

The Project will conduct a Mid-Year Assessment and Planning Workshop to calibrate the activities and budget allocations based on the project commitments for the year. The assessment will also serve as a venue to thresh out the operational challenges faced by the Project, resolve challenges, and / or provide recommendations to address these.

### **II. OBJECTIVES**

At the end of the assessment, the participants will be able to:

1. Evaluate Project Performance for the first semester of 2023
2. Revisit Project Results Framework and firm up Performance Monitoring Plan

3. Identify operational issues (administrative, finance and technical) and agree on the measures to address these.
4. Discuss and provide inputs in the preparation of re-calibrated AWP based on the workshop agreements.
5. Identify actions and responsible units/parties to complete and/or catch up on the remaining activities and commitments for CY 2023.

### **III. EXPECTED OUTPUTS**

1. Updated Performance Monitoring Plan
2. Accomplishment Report as of January – June 2023;
3. Revised Work Plan for July – December 2023;
4. Matrix of Lesson Learned, Good Practices, Innovations, and Sustainability; and
5. Strategies and recommendations to address operational concerns.

### **IV. METHODOLOGY**

#### **Plenary Presentations and Workshops**

##### *Pre-work activities*

- a. The NPMU, CPMUs (Mindoro and Eastern Mindanao), DENR-FMB and DA-BSWM are requested to prepare their respective reports, to wit:
  - a.1 Status Report as of May 31, 2023
  - a.2 LGIS, Problems, Issues and Concerns with proposed recommendations
  - a.3 Activity Plan for second semester of 2023.
- b. The NPMU, CPMUs, FMB and DA-BSWM are also asked to prepare, in advance, their respective Work and Financial Plans for (June – December 2023) which highlight new activities that have been identified and are deemed necessary to achieve mid-term targets.

##### *Activities during the Assessment Proper*

- a. Presentation of Corridor and Partners accomplishments as of May 2023. The NPMU, CPMUs, DENR-FMB and DA-BSWM will present the physical and financial progress of the BD Corridor Project implementation (actual accomplishments as of May 2023 vis-à-vis cumulative targets).
- b. Group workshops. The participants shall be grouped into three: 1. Mindoro group; 2. CARAGA Region and Region XI; and 3. NPMU. FMB and BSWM will join both EMBC and MBC. The sub-groups will discuss the revised Work and Financial Plan for July to December 2023, including problems encountered and recommendations to address these emerging concerns.
- c. Plenary Discussions and brainstorming. The groups will present the re-calibrated work plan for 2023 as the output of the groups based on discussions and findings.
- d. Knowledge Sharing. During the plenary sessions, the participants are also encouraged to share their experiences and best practices in implementing the project activities across regions and experiences with past projects that the others can learn from.
- e. Plenary Discussion on Project operational issues. The DENR-FASPS PAMD, together with the NPMU, will lead the discussion with administrative and finance representatives

of the Project Management Units on Project accounts management, and other operational issues.

#### IV. Methodology

Working Days	Date	Activity
Day 0	May 21, 2023	Check-in and Registration
Day 1 - 5	May 22-26, 2023 May 25, 2023	Workshop Proper Discussion on operational issues and concerns
Day 6	May 27, 2023 (AM) (PM)	Visit to Taal Volcano Protected Landscape (Optional) Departure

#### V. Target Participants

Date	Office	No. of Participants
May 21-27, 2023 (inclusive of travel time)	<ul style="list-style-type: none"> <li>• DENR Central Office <ul style="list-style-type: none"> <li>○ FASPS</li> <li>○ Policy and Planning Service</li> <li>○ DENR-BMB (OD, AD, BPKMD, CAWED, NPD, WRD)</li> <li>○ FMB</li> <li>○ NPMU</li> <li>○ NPMU Consultants</li> </ul> </li> <li>• DENR Regions 4B, 11 and 13 <ul style="list-style-type: none"> <li>○ Regional Focal Person (1 per region) + CDD Chief (1 per region)</li> <li>○ EMBC CPMU</li> <li>○ MBC CPMU</li> </ul> </li> <li>• Other Agencies <ul style="list-style-type: none"> <li>○ DA Bureau of Soils and Water Management (BSWM)</li> </ul> </li> <li>• UNDP</li> </ul>	3 1 8  2 8 5  6  6 5  5 2
<b>Subtotal</b>		<b>51</b>
May 24-26, 2023 (inclusive of travel time)	<ul style="list-style-type: none"> <li>• DENR Central Office</li> <li>• DENR Regions 11 and 13 <ul style="list-style-type: none"> <li>○ OIC Chief, Finance Division</li> <li>○ Regional Accountant (1 per region)</li> <li>○ Regional Budget (1 per region)</li> <li>○ Regional BAC TWG and Secretariat (2 per region)</li> </ul> </li> <li>• DENR MIMAROPA <ul style="list-style-type: none"> <li>○ Chief, Management Services Division</li> <li>○ PENRO Accountant</li> <li>○ PENRO Budget Officer</li> <li>○ PENRO BAC TWG and Secretariat</li> </ul> </li> <li>• FASPS-PAMD</li> </ul>	2  1 2 2 4  1 1 1 2 3

	<ul style="list-style-type: none"> <li>• BMB (Accountant, Budget, BAC Sec/TWG Representative)</li> <li>• FMB (Accountant, Budget, BAC Sec/TWG Representative)</li> <li>• BSWM (Accountant, Budget, BAC Sec/TWG Representative)</li> </ul>	4
		4
		4
<b>Subtotal</b>		<b>31</b>

### III. Budgetary Requirements

Particulars	Details	Estimated Cost
Food and Accommodation (Includes board and lodging, meals, snacks, conference room, internet connection and AV equipment)	51 pax 3,800.00 x 6 31 pax x 3,800 x 3	1,516,200.00
Supplies and Materials	55 x 200.00	11,000.00
Documenter		81,000.00
Facilitator		120,000.00
Transportation (Van Hire)	4 x 17,000.00	68,000.00
<b>TOTAL</b>		<b>1,796,200.00</b>

*Payment will be based on actual costs incurred after the conduct of activity.*

Submitted by:

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## Integrated Approach to Management of Major Biodiversity Corridors in the Philippines

### MID-YEAR ASSESSMENT AND PLANNING WORKSHOP

May 21-27, 2023 / Face-to-Face

- Day 0 (May 21, 2023, Sunday)

Time	Activity	Responsible Person
AM	Arrival of participants	
1:00 PM	Registration	NPMU Secretariat
1:00 – 4:00 PM	Pre-Workshop Preparation and Meeting	

- Day 1 (May 22, 2023, Monday)

Time	Activity	Responsible Person
8:00 – 8:30	Opening Program <ul style="list-style-type: none"> <li>• Prayer and National Anthem</li> <li>• Welcome Remarks, Rationale and Objectives of Workshop</li> <li>• Message</li> </ul>	NPMU Secretariat  Asec Marcial Amaro, Jr., Director, BMB  Dir. Al Orolfo FASPS
	Introduction of Participants, Photo-Op and Administrative Reminders	NPMU Secretariat
8:30- 4:30	M&E Workshop Finalizing Performance Monitoring Plan	M&E Specialist
4:30- 5:00	Synthesis and Closing Remarks and Next Steps	NPMU PMEO

- Day 2 (May 23, 2023, Tuesday)

Time	Activity	Responsible Person
8:00 – 8:30	Recap of Day 1	NPMU Secretariat
8:30- 9:00 AM	Project Status as of May 2022	
9:00 – 9:30 AM	Major Accomplishments	All PMUs
9:30– 10:00AM	Presentations per Corridor	
10:00 – 10:30	Mindoro	
10:30 – 11:00	Eastern Mindanao	
	FMB	
	DA BSWM	

Time	Activity	Responsible Person
11:00AM-12:00NN	Plenary Discussions	Facilitator
12:00- 1:00	<i>Lunch Break</i>	
1:00 – 2:30 PM	<b>Workshop 1</b> Identification of the Lessons Learned, Good Practices, Innovations, and Sustainability	
2:30 – 4:00	Presentation of the risks log and Plenary Discussion	
4:00 – 4:30	Presentation of Workshop mechanics of Workshop 2.	
4:30- 5:00	Synthesis and Closing Remarks and Next Steps	Facilitator

- Day 3 (May 24, 2023, Wednesday)

Time	Activity	Responsible Person
8:00 – 8:30	Recap of Day 2	Facilitator
8:30 AM – 12:00 NN	Workshop 2. Preparation of the Work Plan for second semester 2023	All PMUs
12:00- 1:00	<i>Lunch Break</i>	
1:00 – 5:00 PM	Workshop 2 Detailed Presentation Per grouping and Plenary Discussion	All PMUs, Facilitator

- Day 4 (May 25, 2023, Thursday)

Time	Activity	Responsible Person
8:00 – 8:30	Recap of Day 3	Facilitator
8:30- 5:00 PM	<b>Levelling off and addressing operational (admin and finance) concerns/issues</b>	FASPS, BMB, PMUs, Accountants, Budget Officers, BAC TWG/Sec Representatives

- Day 5 (May 26, 2023, Friday)

Time	Activity	Responsible Person
8:00 – 12:00	Recap of Day 4	Facilitator
8:30- 12:00 PM	Synthesis and consolidation of the Work Plan	Facilitator All PMUs
12:00- 1:00	<i>Lunch Break</i>	
1:00 – 4:00 PM	Presentation and finalization of the consolidated Work Plan	Ms. Macki Ladrera <i>PMEO, NPMU</i>
4:00 – 4:30 PM	Agreements and next steps	Facilitator
4:30 – 5:00 PM	Closing Remarks	Ms. Armida Andres <i>Assistant Director, BMB</i>

- Day 6 (May 27, 2023, Saturday)

Time	Activity	Responsible Person
AM	Exposure Trip to Taal Volcano Protected Landscape (AM) (OPTIONAL))	NPMU Secretariat
PM	Departure	