

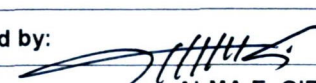

B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **RICK U. DUMADAG** of the **DENR – PENRO, Oriental Mindoro, Monitoring and Enforcement Section** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **January** to **December 2023**


RICK U. DUMADAG
Ratee

Date: **APR 25 2023**

Reviewed by: 	Date	Approved by: 	Date
ALMA E. GIBE	APR 27 2023	ALAN VALLE	APR 27 2023
Chief, Technical Services Division		OIC, PENRO Oriental Mindoro	

P/A/Ps	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT SERVICES							
Submission of Annual Procurement – Common Use Supplies and Equipment (APP-CSE) to DBM PS	One (1) PPMP-CSE prepared following the prescribed format submitted to TSD on the prescribed period						
Submission of Annual Procurement – Non-Common Use Supplies and Equipment (APP-Non-CSE) based on the approved GAA to GPPB-TSO	One (1) PPMP- Non CSE prepared following the prescribed format submitted to TSD on the prescribed period						
Budget Utilization	100% budget allocation of all targeted activities for CY 2023 under Monitoring and Enforcement Section utilized by the end of December 15, 2023						

Implementation of Good Governance Conditions	<p>1 SALN prepared and submitted to Administrative and Finance Section based on Section 8 of RA 6713 on February 28, 2023</p> <p>One (1) IPCR commitment based on the approved OPCR submitted to the PENRO by the end of April 2023</p> <p>Two (2) IPCR prepared and submitted to the Administrative Unit on the prescribed period</p> <p>- July to December 2022</p> <p>- January to June 2023</p>						
Actions on Documents/Requests	100% of documents acted upon with partial/minor revisions need 7 working days for simple documents and 15 days for complex documents upon receipt						
Attendance to Meetings	100% of referred meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings/workshops/conferences						
SUPPORT TO OPERATION							
Forest Management	<p>100% of development activities of all issued tenure instruments updated in eFIS within 15 days upon receipt of the annual accomplishment report</p> <p>100% of application for data encoder assessed and submitted to the Chief TSD with recommendation</p>						
Operation/Maintenance of eFIS	100% of basic information of all issued tenure instruments and Private Tree Plantation Registration updated in eFIS within 7 calendar days upon receipt of approved agreement instrument						
Price Monitoring of Forest Products	100% of monthly provincial summary forms of forest products price monitoring reviewed and forwarded to the Regional Office through the						

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

	PENRO on 10 th day after the end of the month						
Wood Importation and Disposition	100% of monthly reports on wood importation and disposition reviewed and forwarded to the Regional Office through the PENRO on the 7 th day following the end of the month						
Forestry Related Income Collection	100% of monthly reports on forestry related income collection reviewed and forwarded to the Regional Office through the PENRO on the 4 th day following the end of the month						
OPERATIONS							
Natural Resources Enforcement and Regulatory Program							
Compliance Monitoring of tenure or permit holders	3 Forest Land Use Agreement (FLAg) holders monitored in compliance to terms and conditions of the agreement and forestry laws, rules and regulations with recommendations reviewed and forwarded to the Regional Office through the PENRO in 12 days after completion						
	9 CBFMA holders monitored in compliance to Terms and Conditions of the Agreement and forestry laws, rules and regulations reviewed and forwarded to the Regional Office in 12 days after completion						
Activate/revitalize MFPCs individual and group volunteers for deputation as S/DENROs	6 individuals of S/DENROs deputized by the end of September 2023						
Involvement of Forest Communities in Forest Protection Works	8 reports of meeting reviewed and forwarded to the Regional Office through the PENRO 12 days after completion						
IEC Campaign, CENRO level meetings, consultations, orientations, seminars, symposium	8 reports of conducted IEC reviewed and forwarded to the Regional Office 10 th days after the completion						

Apprehension of undocumented forest products including NTFPs, vehicle, equipment and other implements thru proper channels	100% of reports on undocumented forest products including NTFPs, vehicles, equipment and other implements reviewed and forwarded to the Regional Office through the PENRO on the 4 th day after the end of the quarter						
Hauling of apprehended forest products, vehicles and other implements to the CENR Office or any Government Office	100% of reports on hauling of apprehended forest products, vehicles and other implements to the CENR Office or any Government Office reviewed and forwarded to the Regional Office through the PENRO 4 th day after the end of the quarter						
Immediate administrative and adjudication proceedings for all apprehended and/or seized undocumented forest products including conveyances, tools and implements	10 administrative adjudication proceedings report reviewed and forwarded to the Regional Office within the prescribed period (no.)						
Inventory or scaling of apprehended and/or seized undocumented forest products, conveyances, tools, equipment, and implements used	10,000 board feet forest products apprehended/confiscated inventoried on December 20, 2023						
Support to investigation, filing and prosecution of criminal complaints	2 investigation report reviewed and forwarded to the Regional Office including possible source/location of undocumented forest products and cases filed with actions taken by the end of December 2023						
Identification, mapping and monitoring of fire prone areas	100% of reports on the identified 240 hectares Forest fire prone areas reviewed and forwarded to the Chief TSD by the end of March 2023						
Fireline establishment	100% of report on the establishment of fire line reviewed and forwarded to the Chief TSD by the end of March 2023						

Mobilization of Wildlife Traffic Monitoring Units (WTMUs) in air and seaports	6 WTMUs mobilized with monthly reports reviewed and forwarded to the Chief TSD on the 5 th day following the end of the month					
Implementation of Multi-sectoral resolution in forest protection	2 meetings with approved and adopted resolution with report reviewed and forwarded to the Chief TSD by the end of June 2023					
Sustainable Implementation of the Lawin Forest and Biodiversity Protection System	1200 kilometers of patrol conducted within conservation area uploaded to the Lawin Server every 5 th of the ensuing month					
	75% of observed threats had actions taken with reports reviewed and forwarded to the Chief TSD by the end of December 2023					Consolidation, review and endorsement of accomplishment reports to the Regional Office through the PENRO
Final Overall Rating						
Final Average Rating						
Adjective Rating						
Comments and Recommendations for Development Purposes						
Discussed with:	Date	Assessed by:	Date	Approved by:	Date	
RICK U. DUMADAG Employee		I certify that I discussed my assessment of the performance with the employee		ALAN L. VALLE		
		ALMA E. GIBE Chief, Technical Services Division		OIC, PENRO Oriental Mindoro		