



B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **REY MAR R. GUNDAY** of the **DENR – PENRO, Oriental Mindoro, Monitoring and Enforcement Section** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **January** to **December 2023**


REY MAR R. GUNDAY
 Ratee
 Date: **APR 25 2023**

Reviewed by: 	Date	Approved by: 	Date
RICK U. DUMADAG	APR 27 2023	ALMA E. GIBE	APR 27 2023
Immediate Supervisor		Chief, Technical Services Division	

P/A/Ps	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT SERVICES							
Implementation of Good Governance Conditions	1 SALN prepared and submitted to Administrative and Finance Section based on Section 8 of RA 6713 on February 28, 2023 One (1) IPCR commitment based on the approved OPCR submitted to the PENRO on April 30, 2023 Two (2) IPCR prepared and submitted to the Administrative Unit on the prescribed period - July to December 2022 - January to June 2023						
Actions on Documents/Requests	100% of documents acted upon with partial/minor revisions need 7 working days for simple documents and 15 days for complex documents upon receipt						
SUPPORT TO OPERATION							

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

Apprehension of undocumented forest products including NTFPs, vehicle, equipment and other implements thru proper channels	100% of reports on undocumented forest products including NTFPs, vehicles, equipment and other implements reviewed and forwarded to the Regional Office through the PENRO on the 4 th day after the end of the quarter					
Hauling of apprehended forest products, vehicles and other implements to the CENR Office or any Government Office	100% of reports on hauling of apprehended forest products, vehicles and other implements to the CENR Office or any Government Office reviewed and forwarded to the Regional Office through the PENRO 4 th day after the end of the quarter					
Immediate administrative and adjudication proceedings for all apprehended and/or seized undocumented forest products including conveyances, tools and implements	10 administrative adjudication proceedings report reviewed and forwarded to the Regional Office within the prescribed period (no.)					
Inventory or scaling of apprehended and/or seized undocumented forest products, conveyances, tools, equipment, and implements used	10,000 board feet forest products apprehended/confiscated inventoried on December 20, 2023					
Final Overall Rating						
Final Average Rating						
Adjective Rating						
Comments and Recommendations for Development Purposes						
Discussed with:	Date	Assessed by:	Date	Approved by:	Date	
		I certify that I discussed my assessment of the performance with the employee				
REY MAR R. GUNDAY		ALMA E. GIBE		ALAN L. VALLE		
Employee		Chief, Technical Services Division		OIC - PENRO		