

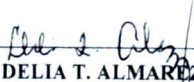

**B. Individual Performance Commitment and Review Form**

**INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM**

I, **ELEGIO C. HIO**, of the **DENR-PENRO, SUQUI, CALAPAN CITY, ORIENTAL MINDORO, REGULATION AND PERMITTING SECTION**, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY TO DECEMBER 2023**.

Ratee: **ELEGIO C. HIO**

Date: **APR 25 2023**

Reviewed by:	Date:	Approved by:	Date:
 <b>DELIA T. ALMARAZ</b>	<b>APR 27 2023</b>	 <b>ALMA E. GIBE</b>	<b>APR 27 2023</b>
<b>LMO III / Chief RPS</b>		<b>DMO V/Chief, Technical Services Division</b>	

Output	Success Indicators ( targets + measures )	Actual Accomplishments	Rating				Remarks
			Q1	E2	T3	A4	
<b>General Administration and Support Services</b>							
Actions on Documents /Requests	100% of documents acted, 7 working days for simple documents and 15 working days for complex documents, upon receipt						
Implementation of Good Governance conditions	100% submission of SALN to DENR Personnel unit within the prescribed period  One (1) IPCR commitment submitted to Personnel Unit based on the approved DPCR, within the prescribed period  Two (2) rated IPCR submitted to Personnel Unit within the prescribed period (January to June 2023 and July to Dec. 2022)						
Other crosscutting Indicators	100% assistance provided to Chief Survey Party in conducting Public land subdivision survey and other land surveys  100% of documents in Section received, recorded and released to concerned section/division /unit						
<b>Total Overall Rating</b>							
<b>Final Average Rating</b>							
<b>ADJECTIVAL RATING</b>							

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

**Comments and Recommendations for Development Purposes**

Discussed with	Date	Assessed by:	Date	Final Rating by:	Date
		I certify that I discussed my assessment of the performance with the employee			
<b>ELEGIO C. HIO</b>		<b>ALMA E. GIBE</b>		<b>ALAN L. VALLE</b>	
Forest Technician II		DMO V/Chief, Technical Services Division		OIC-PENR Officer	