

B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **Mary Niña P. Mendoza**, Forest Ranger (PA)/ Staff, Office of the PENRO of **PENRO Oriental Mindoro** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY TO DECEMBER 2023**.

Mary Niña P. Mendoza
MARY NIÑA P. MENDOZA
 Ratee

Date: **APR 25 2023**

Reviewed by: <i>Maricel V. Supleo</i> MARICEL V. SUPLEO Immediate Supervisor		Date APR 27 2023	Approved by: <i>Maricel V. Supleo</i> MARICEL V. SUPLEO Chief, Management Services Division		Date APR 27 2023		
Output	Success Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Q1	E2	T3	A4	
	100% of documents/ correspondence/ communications receive (DATS) at the Office of the PENRO with 100% accuracy						-
	100% of documents/ correspondence/ communications refer to PENRO and forwarded to concerned section upon receipt with 100% accuracy						-
	100% of gas slip and trip ticket and certificate of appearance issue upon request with 100% accuracy						-
Submission of Individual SALN	One (1) SALN submitted to the personnel unit within the prescribed time with 100% accuracy						-
Submission of IPCR	One (1) IPCR commitment based on the DPCR and SPMS guidelines submitted to Personnel Unit on prescribed period with 100% accuracy						-
	Two (2) IPCR with rating submitted on prescribed period (July to December 2022)						
	January to June 2023						
Attendance to meeting/ workshops/seminars	100% attendance to meetings/workshop/seminars as scheduled with reports submitted to PENRO within prescribed time with 100% accuracy						-
Total Over-All Rating			-	-	-	-	
Final Average Rating			-	-	-	-	
Adjectival Rating			VS	VS	VS	VS	
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by:	Date	Final Rating by:		Date	
MARY NIÑA P. MENDOZA Forest Ranger (PA)/Staff, Office of the PENRO		MARICEL V. SUPLEO		ALAN L. VALLE			
		Chief, Management Services Division		OIC-PENRO			