


B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Peterson F. Fabellon, of DENR CENRO Roxas, Oriental Mindoro, Regulation and Permitting Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December, 2023**.


PETERSON F. FABELLON
 Ratee

Date: **APR 25 2023**

Reviewed and approved by:				Date:			
 ENGR. CAESAR E. QUEBEC CENR Officer				APR 26 2023			
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Submission of Statement of Assets and Liabilities and Network (SALN)	One (1) Statement of Assets, Liabilities and Network (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on January 9, 2023						
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 30, 2023						
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit						
	1 - IPCR with rating (July to December 2022) submitted on February 8, 2023						
	2 - IPCR with rating (January to June 2023) submitted on July 15, 2023						
Submission of Project Procurement Management Plan (PPMP)	One (1) Project Procurement Management Plan-CSE (PPMP) approved and submitted to CENRO Procurement Officer following the prescribed format on the prescribed period						
	One (1) Project Procurement Management Plan-Non-CSE (PPMP) approved and submitted to CENRO Procurement Officer following the prescribed format on the prescribed period						
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt						

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences						
SUPPORT TO OPERATION							
FormULATION AND Monitoring of ENR Sector, Policies, Plans, Programs and Projects	FY 2024 Work and Financial Plan based on 2023 Planning Guidelines to CENRO Planning on the prescribed period						
	FY 2024 Budget Proposal based on 2023 Planning Guidelines to CENRO Planning on the prescribed period						
Conduct Monitoring and validations of Programs and Projects	100% Monthly accomplishment reports based on targets compliant to prescribed format to CENRO Planning every 25th day of the Month						
Statistical Reporting System	100% of quarterly statistical reports submitted to CENRO on the 15th day after the end of the						
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Issuance of cutting/ harvesting permits and WPP	15 cutting/harvesting permits reviewed and submitted to CENR Officer 1 hour upon receipt of the application						
Issuance of Wildlife Permits, Clearances and certifications	100% of wildlife permit, certifications and or clearance applications acted upon within prescribed period						
Processing and Issuance of Local Transport Permit (LTP)	100% LTP using prescribed template per DENR DAO 2004-55 reviewed and submitted to CENR Officer upon receipt						
Collection of Revenues	300,000.00 foreshore related revenue collected by the end of December 2023						
	50,000.00 land related revenue collected by the end of December 2023						
	1,000.00 wildlife related revenue collected by the end of December 2023						
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Residential Free Patent (disposed under RA 10023 or Residential Free Patent Activity)	100 patents for residential lands processed within 120 calendar days approved and transmitted to PENRO based on RA 10023 and DAO 2010-12 and 2019-11						
	September 15, 2023 - 40 patents December, 2023 - 60 patents						