

**B. Individual Performance Commitment and Review Form**



**INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM**

I, Rodel M. Montealegre, of DENR CENRO Roxas, Oriental Mindoro, Regulation and Permitting Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December, 2023**.

**RODEL M. MONTEALEGRE**

Ratee

Date: **APR 25 2023**

<b>Reviewed by:</b>	<b>Date:</b>	<b>Approved by:</b>	<b>Date:</b>				
 <b>PETERSON F. FABELLON</b> OIC, Regulation and Permitting Section	<b>APR 26 2023</b>	 <b>ENGR. CESAR E. QUEBEC</b> ENR Officer	<b>APR 26 2023</b>				
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
<b>GENERAL ADMINISTRATION AND SUPPORT SERVICE</b>							
Submission of Statement of Assets and Liabilities and Networth (SALN)	One (1) Statement of Assets, Liabilities and Networth (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on January 14, 2023						
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 30, 2023						
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit						
	1 - IPCR with rating (July to December 2022) submitted on February 10, 2023						
	2 - IPCR with rating (January to June 2023) submitted on July 15, 2023						
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt						
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences						

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
<b>NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM</b>							
Residential Free Patent (disposed under RA 10023 or Residential Free Patent Activity)	40 applications for residential patents accepted, processed and submitted to Chief, RPS based on RA 10023 and DAO 2010-12 and 2019-11  September 12, 2023 - 15 patents November 15, 2023 - 25 patents						
Agricultural Free Patent	9 applications for agricultural patents accepted, processed and submitted to Chief, RPS  June 25, 2023 - 3 patents September 25, 2023 - 6 patents						
<b>OTHER CROSS CUTTING INDICATORS</b>							
	100% of External Clients served within the standard set in the Citizen's Charter						
<b>Total Overall Rating</b>							
<b>Final Average Rating</b>							
<b>Adjectival Rating</b>							
<b>Comments and Recommendations for Development Purposes</b>							
<b>Discussed with:</b>	<b>Date:</b>	<b>Assessed by:</b>	<b>Date:</b>	<b>Final Rating:</b>		<b>Date:</b>	
<b>RODEL M. MONTEALEGRE</b> Land Management Officer II		I certify that I discussed my assessment of the performance with the employee.					
		<b>PETERSON F. FABELLON</b> OIC, Regulation and Permitting Section					
				<b>ENGR. CAESAR E. QUEBEC</b> CENR Officer			