


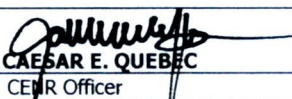
B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Marielle M. Ngabit, of DENR CENRO Roxas, Oriental Mindoro, Conservation and Development Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December 2023**.


MARIELLE M. NGABIT
 Ratee

Date: **APR 25 2023**

Reviewed by:		Date:	Approved by:		Date:		
 JOSE T. MONTECALVO Chief, Conservation and Development Section		APR 26 2023	 ENGR. CAESAR E. QUEBEC CENRO Officer		APR 26 2023		
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Submission of Statement of Assets and Liabilities and Networth (SALN)	One (1) Statement of Assets, Liabilities and Networth (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on January 9, 2023						
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 30, 2023						
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit						
	1 - IPCR with rating (July to December 2022) submitted on February 10, 2023						
	2 - IPCR with rating (January to June 2023) submitted on July 15, 2023						
Submission of Project Procurement Management Plan	One (1) Project Procurement Management Plan-CSE (PPMP) submitted to CENRO Procurement Officer following the prescribed format on the prescribed period						
	One (1) Project Procurement Management Plan-Non-CSE (PPMP) submitted to CENRO Procurement Officer following the prescribed format on the prescribed period						
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt						
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences						
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Community-based Forest Management Agreement	1st Semester - Six (6) tenure/permit holders (CBFMA) monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations with report submitted to Chief, CDS in 8 days after completion						

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Community-based Forest Management Agreement	2nd Semester - Two (2) tenure/permit holders (CBFMA) monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations with report submitted to Chief, CDS in 8 days after completion						
Performance Evaluation of Expiring Community-based Forest Management Agreement	100% of expiring tenurial instruments targeted for PE evaluated with categorical recommendations and report submitted Chief, CDS in 10 days after completion						
Performance Evaluation of CSCs outside CBFMA (devolved CSCs) including expired and expiring CBFMA	1st Semester - 90 CSC evaluated and assessed with report prepared and submitted to Chief, CDS per prescribed format indicating categorical recommendation (renewal/ cancellation/ for re-evaluation) on June 15, 2023						
	2nd Semester - 132 CSC evaluated and assessed with report prepared and submitted to Chief, CDS per prescribed format indicating categorical recommendation (renewal/ cancellation/ for re-evaluation) on September 15, 2023						
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Site Assessment, Surveying, Mapping & Planning	100% Preparation of preliminary GIS generated maps as one of the component of SASMP on February 10, 2023						
Inspection of contractor's accomplishment for billing purposes	100% Inspected and Validated ENGP Maintenance and Protection accomplishment at Brgy. Balugo, Mansalay, Brgy. Cabugao and San Isidro, Bulalacao 10 days after request for inspection						
Protected Area Establishment, Modification of Boundary	100% Coordination/Linkages with Stakeholders of each and every activity of Protected Area Establishment on prescribed period						
ADAPTIVE CAPACITIES							
Watershed Characterization and Vulnerability Assessment	100% Coordination/Linkages with Stakeholders of each and every activity of Watershed Characterization and Vulnerability Assessment of Baroc River on prescribed period						
Total Overall Rating							
Final Average Rating							
Adjectival Rating							
Comments and Recommendations for Development Purposes							
Discussed with:	Date	Assessed by:	Date	Final Rating:		Date	
MARIELLE M. NGABIT Forester I/ Chief, CBMF Unit		I certify that I discussed my assessment of the performance with the employee.		ENGR. CAESAR E. QUEBEC			
		JOSE T. MONTECALVO Chief, Conservation and Development Section					
				CENR Officer			