

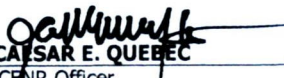
B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Reynaldo D. Pudiquet of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December 2023**.

REYNALDO D. PUDIQUET

Date: **APR 25 2023**

Reviewed and approved by:				Date:			
 ENGR. CAESAR E. QUEBEC CENR Officer				APR 26 2023			
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Submission of Statement of Assets and Liabilities and Network (SALN)	One (1) Statement of Assets, Liabilities and Network (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on January 9, 2023						
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 30, 2023						
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit						
	1 - IPCR with rating (July to December 2022) submitted on February 8, 2023						
	2 - IPCR with rating (January to June 2023) submitted on July 15, 2023						
Budget Utilization Rate	100% budget allocation under Monitoring and Enforcement Section utilized (All billing documents submitted to PENRO) by December 20, 2023						
Submission of Project Procurement Management Plan	One (1) Project Procurement Management Plan-CSE (PPMP) approved and submitted to CENRO Procurement Officer following the prescribed format on the prescribed period						
	One (1) Project Procurement Management Plan-Non-CSE (PPMP) approved and submitted to CENRO Procurement Officer following the prescribed format on the prescribed period						
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt						
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences						
SUPPORT TO OPERATION							

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects	100% Monthly accomplishment reports based on targets compliant to prescribed format reviewed and submitted to CENR Planning Officer every 20th day of the month FY 2024 proposed Work and Financial Plans submitted to CENRO Planning Officer on the prescribed period						
Price Monitoring of Forest Products	100% monthly summary report forms reviewed and submitted to PENRO through the CENR Officer every end of the month						
EFIS database updated	100% of completed MDE Forms and Information including GIS maps, agreements, area development of all existing tenures submitted to PENRO on December 15, 2023						
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Activate/ revitalize MFPCs, individuals and group volunteers for Deputation as S/DENROs	Six (6) application for individual as S/DENROs processed and submitted to PENRO through the CENR Officer on September 15, 2023						
Involvement of Forest Communities in forest protection works	Four (4) Meeting conducted with report reviewed and submitted to CENR Officer on prescribed period						
	100% monthly confiscation reports reviewed and submitted to PENRO through the CENR Officer every 25th day of the month						
Apprehension of undocumented forest products including NTFPs, vehicles, equipment and other elements thru proper channels	100% of undocumented forest products including NTFPs, vehicles, equipment and other implements apprehended with reports submitted to the PENR Office every end of the quarter						
Hauling of apprehended forest products, vehicles and implements to the CENR Office of any nearest Government Office	100% of apprehended undocumented forest products, vehicles and implements hauled to the CENR Office of any nearest Government Office with report submitted to the PENR Office every end of the quarter						
Hiring of Legal Researcher	One (1) Legal Researcher hired with report submitted						
Identification, mapping & monitoring of fire prone areas	Indentification of 240.0 hectares fire prone areas supervised/monitored with report submitted to PENRO through the CENR Officer on March 20, 2023						
	Two (2) GIS maps with report submitted to PENRO through the CENR Officer on March 27, 2023						
Fireline establishment (to include NGP graduated project)	5.0 hectares fireline establishment supervised with report submitted to PENRO through the CENR Officer on March 25, 2022						
IEC Campaign, CENRO Level meetings and consultation , orientations, seminars and symposium	4 IEC Campaigns conducted with report submitted 3 days after the activity conducted						
Apprehension of undocumented Forest Products including NTFPs, vehicles and equipments thru proper channels	100% of undocumented forest products including NTFPs, vehicles, equipment and other implements apprehended with reports submitted to the PENRO on the 2nd day after the end of the quarter						

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Immediate administrative and adjudication proceedings for ALL apprehended and/or seized undocumented forest products including conveyances, tools and	4 administrative adjudication proceedings reports carried out within the prescription period						
Support to Full Operationalization of Lawin System	Seven (7) Forest Protection Officers hired with report submitted						
	600 kilometers of patrol conducted within conservation area uploaded to the LAWIN Server with report submitted to PENRO through the CENR Officer on December 15, 2022						
	100% Quarterly Patrol Plan endorsed to PENRO through the CENR Officer 5 days before the end of the quarter						
	75% of the observed threats had actions taken with reports submitted to PENRO through the CENR Officer every 25th day of the month						
	One (1) report of area of existing forest protected submitted to PENRO through the CENR Officer by the end of December 2023						
	One (1) report of number of threats observed reduced submitted to PENRO through the CENR Officer by the end of December 2023						
Compliance Monitoring of WFP holders	Quarterly compliance monitoring reports for Wildlife Farm Permit holders reviewed and submitted to CENR Officer every end of the quarter						
Compliance Monitoring of CWR	One (1) compliance monitoring report for Certificate of Wildlife Registration reviewed and submitted to CENR Officer by the end of November 2023						
Mobilization of Wildlife Traffic Monitoring Units (WTMU) in air and seaports	Four (4) WTMUs mobilized with report submitted to PENRO through the CENR Officer every 25th day of the month						
Implementation of multi-sectoral resolution in Forest Protection	One (1) meeting conducted with minutes reviewed and submitted to PENRO through the CENR Officer on June 15, 2023						
	One (1) resolution approved and adopted (meeting conducted and support to anti-illegal logging) operations submitted to PENRO through the CENR Officer on June 15, 2023						
Total Overall Rating							
Final Average Rating							
Adjectival Rating							
Comments and Recommendations for Development Purposes							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:	
REYNALDO D. PUDIQUET Forester III/ Chief, Monitoring and Enforcement Section		I certify that I discussed my assessment of the performance with the employee.					
		JIELY ROSE P. GALINDEZ Chief, Planning and Management Support Section					
				ENGR. CAESAR E. QUEBEC CENR Officer			