



Republic of the Philippines  
Department of Environment and Natural Resources  
**PENRO Marinduque**

July 26, 2023

**FOR** : The OIC, Regional Executive Director  
DENR-MIMAROPA Region

**THRU** : The Assistant Regional Director for Management Services

**ATTENTION** : The OIC, Planning and Management Division

**FROM** : The OIC-PENR Officer

**SUBJECT** : **REVISED WORK AND FINANCIAL PLAN OF FY 2022  
CONTINUING FUND OF DENR-PENRO MARINDUQUE**

Respectfully submitted is the Revised Work and Financial Plan for FY 2022 Continuing Fund under the Natural Resource Enforcement and Regulatory Program of DENR-PENRO Marinduque.

For consideration and approval.

  
**IMELDA M. DIAZ**



Republic of the Philippines  
Department of Environment and Natural Resources  
**PENRO Marinduque**

July 26, 2023

**FOR** : The OIC-PENR Officer  
PENRO Marinduque

**FROM** : The Chief, Technical Services Division

**SUBJECT** : **SUBMISSION OF REVISED WORK AND FINANCIAL PLAN  
FOR FY 2022 CONTINUING FUND OF PENRO MARINDUQUE**

In order to expedite utilization of continuing funds of FY 2022 and in order to properly use the same budget to its appropriate P/A/P, we are requesting for the revision of the approved Work and Financial Plan for Continuing Fund FY 2022 under the Natural Resource Enforcement and Regulatory Programs.

Be informed that there is an unutilized budget amounting to Php 234,593.00 for the Hiring for Legal Researcher from CY 2022 Budget. This is due to unavailability of applicant for the position despite continuous posting of Job Hiring of this Office.

The said budget was also approved to be utilized for the same purpose per Approved Work and Financial Plan for CY 2022 Continuing Fund received on March 02, 2023, however, as of to date, there are still no applicant for the position. Hence, the said approved WFP is requested to be revised.

The aforementioned budget is proposed to be used for hiring of Contract of Service - Legal Assistant and additional Forest Protection Officers (FPOs) to support the Monitoring and Enforcement Section – Technical Services Division in the apprehension and filing of cases of all violators of ENR laws and regulations.

For consideration and approval.

“For and in the absence of the Chief TSD”

**MARIA ELENA M. PARAÑAQUE**  
Forester II/Chief, CDS  
In-Charge, Office of the Technical Services Division

Department of Environment and Natural Resources  
Physical and Financial Plan for Continuing Fund FY 2022  
(In Thousand Pesos)

Agency/Bureau: DENR MIMAROPA REGION - PENRO Marinduque

PROGRAM /ACTIVITY /PROJECT	Unit Cost	PERFORMANCE INDICATORS	REGIONAL OFFICE/ PROVINCE/ MUNICIPALITY	FY 2022 Physical Performance/Targets					EXPENSE CLASS	FY 2022 Financial Performance/ Targets				
				Q1	Q2	Q3	Q4	GRAND		Q1	Q2	Q3	Q4	GRAND
				Estimate	Estimate	Estimate	Estimate	TOTAL		Estimate	Estimate	Estimate	Estimate	TOTAL
OPERATIONS														
OO1: Natural Resources Sustainably Managed														
Natural Resources Enforcement and Regulatory Program			Marinduque						MOOE			93	141	234
Natural Resources Management Arrangement/Agreement and Permit Issuance			Marinduque						MOOE			93	141	234
Menu 7. Provision of institutional support in investigation, filing of information and/ or criminal complaints and prosecution of forestry cases			Marinduque											
7.2 Hiring of Lawyers														
a. Legal Assistant	1,070 pax/day	Legal Assistant hired with report submitted (no)	Marinduque			1	1	1	MOOE			49	68	117
Menu 10. Sustainable implementation of Lawin Forest Biodiversity Protection System														
10.1 Support to Full Operationalization of Lawin System														
a. Hiring of Forest Protection Officer	8,500 pax/mo	FPO hired (no.)	Marinduque			2	2	2	MOOE			34	51	85
Project Management and Supervision			Marinduque						MOOE			10	22	32

Prepared by:

JHONNA LIZA S. MEDENILLA  
PO II/In-Charge, Planning Section

Recommending Approval:

LORELYN P. SAET  
Chief, Finance Section

Reviewed by:

IMELDA M. DIAZ  
OIC-PENR Officer

JONAS PAOLO M. SALUDO  
OIC, Planning Management Division

Approved by:

RUBY C. BAUTISTA  
Chief, Finance Officer

FELIX S. MIRASOL JR.  
OIC-Regional Executive Director, CESO IV




Department of Environment and Natural Resources  
FY 2023 IMPLEMENTATION PLAN for Continuing Fund FY 2022  
( In Thousand Pesos)

Agency/Bureau: DENR MIMAROPA REGION

	Unit Cost	PERFORMANCE INDICATORS	REGIONAL OFFICE/ PROVINCE/ MUNICIPALITY	FY 2023 Physical Performance / Targets																EXP CLASS/OBJECT	UACS CODE	FY 2023 Financial Performance/Targets																	
				QTR 1				QTR 2				QTR 3				QTR 4						GRAND TOTAL	QTR 1				QTR 2				QTR 3				QTR 4				GRAND TOTAL
				JAN	FEB	MAR	TOTAL	APR	MAY	JUN	TOTAL	JUL	AUG	SEPT	TOTAL	OCT	NOV	DEC	TOTAL				JAN	FEB	MAR	TOTAL	APR	MAY	JUN	TOTAL	JUL	AUG	SEPT	TOTAL	OCT	NOV	DEC	TOTAL	
OPERATIONS																																							
OO1: Natural Resources Sustainably Managed																																							
Natural Resources Enforcement and Regulatory Program			Marinduque																	MOOE								0	46	47	93	44	45	52	141	234			
Natural Resources Management Arrangement/Agreement and Permit Issuance			Marinduque																	MOOE																			
																				Other Professional Services	50211040-00															234			
																					41	42	83	40	40	49	129	212								212			
																				Travelling Expenses-Local	50201010-00															22			
Permit issuance and monitoring of Forest and Forest Resource Use			Marinduque																	MOOE																			
																				Other Professional Services	50211040-00															234			
																					41	42	83	40	40	49	129	212								212			
																				Travelling Expenses-Local	50201010-00															22			
Menu 7. Provision of institutional support in investigation, filing of information and/ or criminal complaints and prosecution of forestry cases																																							
7.2 Hiring of Lawyers (for augmentation)																																							
a. Legal Assistant	1,070.00 pax/day	Legal Assistant hired with report submitted (no)	Marinduque																	Other Professional Services	50211040-00																		
		Processes/Activities: 1. Coordinate with the admin section for the preparation of Notice of Hiring 2. Set the schedule of exam and interview 3. Selection of hired applicant 4. Prepare the Contracts 5. Submission of Report																																					
Menu 10. Sustainable Implementation of Lawin Forest Biodiversity Protection System																																							
10.1 Support to Full Operationalization of Lawin System																																							
a. Hiring of Forest Protection Officer	8,500 pax/mo	FPO Hired (no.)																		Other Professional Services	50211040-00																		
		Processes/Activities: 1. Posting of Notice of Hiring 2. Conduct of selection process 3. Preparation of necessary papers for hiring 4. Approval of contract of hiring 5. Hiring of Forest Protection Officer																																					
Project Management and Supervision																				Travelling Expenses - Local	50201010-00																		
																				Other Professional Services	50211040-00																		

Prepared by:  
  
NANNETTE M. JOVEN  
Forester III/ Chief, Monitoring and Enforcement Section

Recommending Approval:  
  
ENGR. CYNTHIA U. LOZANO  
Chief, Technical Services Division

Approved by:  
  
IMELDA M. DIAZ  
OIC-PENR Officer