



FOREST MANAGEMENT BUREAU



## MEMORANDUM

FOR : The Regional Executive Director  
DENR Regions 1-13 and CAR

FROM : The OIC-Assistant Secretary for Field Operations – Western Mindanao  
and Director, in concurrent capacity

SUBJECT : **REITERATION ON THE SUBMISSION OF CONSOLIDATED  
REPORTS ON THE COMPLIANCE MONITORING OF CBFMA  
HOLDERS AND PERFORMANCE EVALUATION OF EXPIRING  
CBFMAs AND CSCs OUTSIDE CBFM AREAS**

DATE : **AUG 17 2023**

This refers to the CY 2023 Unit of Work Measurement (UWM). Kindly be reminded of the submission of consolidated assessment report to the Forest Management Bureau (FMB) per CY 2023 UWM. Please be advised that there is no need to submit monthly/quarterly reports to the FMB. The Regional Office shall consolidate the assessment reports with categorical recommendations to be **submitted annually to the FMB**.

### A. Compliance Monitoring of CBFMA Holders

Each CBFMA holder shall be targeted once a year, hence the target is cumulative. This could be done through document review if the holders satisfy the terms and conditions specified in the CBFM Agreement. The Regional Office shall submit policy recommendation for review/ enhancement of existing policies in relation to compliance monitoring of CBFMA.

For the progress monitoring, the CENRO will submit a monthly report to the PENRO, the PENRO will submit a quarterly report to the Regional Office, and the Regional Office will submit an annual report to the FMB (see Annex 1).

Further, while it is not required to submit monthly/quarterly compliance monitoring reports to the FMB, it is required that the CENRO/Implementing PENRO to update the eFIS database based on the result of the compliance monitoring. The complete and accurate data/information generated from the Compliance Monitoring Reports encoded by the CENRO/Implementing PENRO in the eFIS database shall be submitted online to FMB within the quarter of the approval date.

### B. Performance Evaluation of Certificate of Stewardship Contract (CSC) outside CBFM Areas

The Regional Office shall submit to FMB summary report of results of CSC evaluation indicating number of CSCs recommended for renewal, cancellation, or re-evaluation including those CSCs for transfer to the next-of-kin, indicating reasons for such actions taken by the Region on their recommendation. Submit the report using the prescribed format per Memorandum from FMB dated 17 July 2020 and further reiterated on Memorandum dated 22 April 2021.

The Regions are also being requested to include in their report policy proposal/s which they deem necessary to be crafted or revised/amended based on current situations in the field. Summary of Regional Performance Evaluation reports with categorical recommendations shall be submitted annually to the FMB (see Annex 2).

**C. Performance Evaluation of Expiring CBFM Agreement**

The performance evaluation is conducted for expiring CBFMAs within the next five (5) years. Expiring tenure instruments to be subjected for performance evaluation to determine compliance of CBFMA holder for purpose of renewal or non-renewal. Kindly adhere to the prescribed reporting format per Memorandum from FMB dated 28 December 2022 (see Annex 3).

**D. Others (Issuance of New CBFMAs)**

Pursuant to the DENR Administrative Order No. 2022-10 dated 30 May 2022 entitled Revised DENR Manual of Authorities on Technical Matters. The authority for the issuance of CBFM Agreement including its renewal and non-renewal, has been delegated to the Regional Executive Director repealing DAO No. 2016-07 dated 19 May 2016. Hence, the Regions are being requested to update the Google Sheet for the new issuance of CBFMAs (see Annex 4).

FOR INFORMATION AND CONSIDERATION, PLEASE.



**ARLEIGH J. ADORABLE, CESO III**

cc: *The Undersecretary for Policy, Planning and International Affairs*  
*The Undersecretary for Field Operations - Luzon, Visayas and Environment*  
*The Undersecretary for Field Operations - Mindanao*











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Republic of the Philippines  
Department of Environment and Natural Resources

**FOREST MANAGEMENT BUREAU**

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**MEMORANDUM**

FOR : The Regional Executive Directors  
DENR Regions 1-13 and CAR

FROM : The OIC, Director

SUBJECT : **PRESCRIBED FORMAT FOR THE SUBMISSION OF THE  
SUMMARY REPORT ON THE PERFORMANCE  
EVALUATION OF CERTIFICATE OF STEWARDSHIP  
CONTRACT (CSC)**

DATE : 17 July 2020

This pertains to the submission of summary result on the Performance Evaluation of Certificate of Stewardship Contract (CSC). Per Section 2.3 of DENR Memorandum Circular (DMC) No. 1993-21, the CSC Evaluation Team shall submit a Summary Report to the Regional Executive Director copy furnished the DENR Central Office following the prescribed format in Annex B, therein. However, this Office is still receiving different formats of said reports on CSC.

Relative thereto, please follow the attached **Annex 1** as the prescribed format for the submission of Summary Report on the Performance Evaluation of CSC to be submitted to the DENR Central Office, copy furnished this Office. Said format is based on the prescribed format provided in DMC 1993-21 with some modification.

FOR INFORMATION AND GUIDANCE.

  
**LOURDES C. WAGAN, CESO IV**





## MEMORANDUM

FOR : The Regional Executive Directors  
DENR – Regions 1 – 13 and CAR

FROM : The Assistant Secretary for Policy, Planning, and Foreign Assisted and  
Special Projects, and Director, in concurrent capacity

SUBJECT : **PRESCRIBED FORMAT FOR THE SUBMISSION OF THE  
SUMMARY REPORT ON THE PERFORMANCE  
EVALUATION OF CERTIFICATE OF STEWARSHIP  
CONTRACT (CSC)**

DATE : **APR 22 2021**

This has reference to the Memorandum dated 17 July 2020 from the OIC Director of the Forest Management Bureau, Lourdes C. Wagan regarding the submission of summary result on the Performance Evaluation of Certificate of Stewardship Contract (CSC). In this regard, the Regions are being requested to include in their report, policy proposal/s which they deem necessary to be crafted or revised/ amended based on current realities in the field.

Submit the Summary Report on the Performance Evaluation of CSC together with the Region's policy proposal/s on CSC to the Office of the Undersecretary for Field Operations and Environment, copy furnished this Office.

FOR INFORMATION AND CONSIDERATION, PLEASE.

  
**MARCIAL C. AMARO, JR., CESO III**

cc: The Undersecretary for Field Operations and Environment





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Department of Environment and Natural Resources  
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## MEMORANDUM

FOR : The Regional Executive Director  
DENR Regions 1- 13 and CAR

FROM : The Director

SUBJECT : **SUBMISSION OF CONSOLIDATED SUMMARY REPORT ON  
THE RESULTS OF THE CONDUCTED PERFORMANCE  
EVALUATION OF EXPIRING CBFMA**

DATE : DEC 28 2022

DEC 29 2022

Pursuant to DENR Administrative Order No. 2022-10 dated 30 May 2022 with subject, "Revised DENR Manual of Authorities on Technical Matters", the authority for the issuance of Community- Based Forest Management Agreement including its renewal and non-renewal, has been given to the Regional Executive Director repealing DAO No. 2016-07 dated 19 May 2016 with subject, DENR Manual of Authorities on Technical Matters.

Relative thereto, please be advised that the submission of the original copies of the accomplished CBFM performance evaluation tool, report, and other pertinent attachments as provided in FMB Technical Bulletin No. 36 with subject, "Procedural Guide on the Conduct of Participatory CBFMA Holder Performance Evaluation as Requirement for the Renewal of Expiring CBFMA", is no longer necessary. Instead, the Region is being requested to submit a semi-annually consolidated summary report on the results of the conducted Performance Evaluation for our information and reference which includes a concise narrative on the general findings and recommendations of the CBFM- Performance Evaluation Team and a summary table of the ratings obtained by the evaluated expiring CBFMA holders. Further, please upload the softcopy of the Performance Evaluation report together with its pertinent attachment in <https://bit.ly/3QC1Yqe>. Attached to this Memorandum is the prescribed template for the summary table to be included in the consolidated report.

FOR INFORMATION AND CONSIDERATION, PLEASE.

**TIRSO P. PARIAN, JR., CESO IV**

cc : The Undersecretary for Field Operations- Luzon, Visayas and Environment  
The Undersecretary for Field Operations- Mindanao  
The Undersecretary for Policy, Planning and International Affairs