



August 18, 2023

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region

**THRU** : The Assistant Regional Director for Management Services

**ATTENTION** : The Chief, Planning and Management Division

**FROM** : The OIC- PENR Officer

**SUBJECT** : **JUSTIFICATION ON ACTIVITIES WITH BELOW 100% ACCOMPLISHMENT RATING AS OF JULY 31, 2023**

In compliance with the Memorandum from the OIC, Regional Executive Director dated August 16, 2023, submitted is the justification on activities with below 100% accomplishment as of July 31, 2023.

Please be informed that the same was previously reported in our Performance Monitoring Form submitted to Planning and Management Division.

See attached Catch-up Plan of PENRO Marinduque for the First Semester duly submitted on June 30, 2023 and the Performance Monitoring Form submitted on August 10, 2023 to the Regional Office PMD-MES.

For information and record.

  
**IMELDA M. DIAZ**

## SUMMARY OF BACKLOG ACTIVITIES (BELOW 100%)

*Target as of July 2023*

[illegible]



PROGRAM/ACTIVITY/ PROJECT	PERFORMANCE INDICATORS	RESPONSIBLE OFFICE	TARGET		ACCOMPLISHMENT			REMARKS	JUSTIFICATION
			Annual	To Date	To Date	% To Date	% Annual		
Developing, producing and disseminating media print, broadcast and audio-visual materials	DENR show produced and aired on radio, social media and podcast (no.)	PENRO Marinduque	7	6	2	33%	29%	Discontinued the airing of Talakayang Pangkalikasan ng DENR Marinduque due to Memo/instruction from the Central Office regarding the Release of Statement or Press Release concerning the Department's Plans, Programs and Policy Direction.	> Temporarily suspended the airing of a local TV program entitled "Talakayang Pangkalikasan ng DENR Marinduque" which is being aired by Marinduque News Network due to Memorandum from the Secretary dated April 25, 2023. > Submitted a memo to RO on June 27, 2023 clarifying the coverage of the Memorandum from the Secretary. In response, the Regional Office sent a memorandum to Usec Juan Miguel Cuna for a clearance to conduct radio / TV programs in the field offices. > Catch-up plan was prepared and submitted to RO on June 30, 2023. > Unaccomplished 4 targets will be moved from 2nd Quarter to 3 <sup>rd</sup> and 4th Quarter while waiting for the response on the clarification of the Memo.
<b>General Administration and Support Services</b>									
2. Budgeting									
f. Review and Evaluation of Project Procurement	Project Procurement Management Plan Evaluated, reviewed and certified	PENRO Marinduque	2	1	1	50%	50%	Not backlog.	Based on the approved WFP FY 2023, the Project Procurement Management Plan is target for the 3 <sup>rd</sup> Quarter on the month of September based on the Implementation Plan.
e. Implementation of Environmental Management System (EMS)	Orientation and Meetings on EMS conducted (no.)	PENRO Marinduque	2	2	1	50%	50%		> Catch-up plan was prepared and submitted to RO on June 30, 2023. > Target to be moved from 2nd Quarter to 4th Quarter.
	Improvement of Existing Material Recovery	PENRO Marinduque	1	1	0	0%	0%		> Catch-up plan was prepared and submitted to RO on June 30, 2023. > Target to be moved from 2nd Quarter to 4th Quarter for feasible implementation of the MRF. > MRF design was already prepared.