



June 29, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR-MIMAROPA Region

THRU : The OIC, Planning and Management Division

FROM : The OIC-PENRO Officer

SUBJECT : **JUSTIFICATION FOR THE REVISION OF TARGETS IN THE FY 2023 APPROVED WORK AND FINANCIAL PLAN (WFP) AND CATCH-UP PLAN OF DENR-PENRO MARINDUQUE**

In compliance with Memorandum dated June 07, 2023 of the DENR MIMAROPA Regional Executive Director regarding the revision of targets in the FY 2023 Work and Financial Plan (WFP), respectfully submitting the attached Revised FY 2023 Work and Financial Plan (WFP) and Catch-Up Plan on the backlog/slippages on some activities with the following justifications to wit:

P/A/P & UWMs	Annual Target	Revised Target/Catch-Up Plan	Reason/Justification
REVISED WFP FY 2023			
General Administration and Support			
1. Essential Vitamins procured distributed to personnel/ employees (box)	160 (Q2)	75 (Q2)	Branded vitamins were procured at higher cost per box
2. 100% Semi-Expendable Property Inventory Custodian Slip (ICS) prepared (above 1,000 but not more than 50,000) (no.)	200 (Q1-Q4)	575 (Q1-Q4)	Increase in target is due to Purchase Request (PR) of PAMO for the delivered items last January 9, 2023 & March 8 & 14, 2023 which were procured last November 23, 2023 & December 15, 2022; PRs of some items will be procured by the end-users in 3 rd Qtr., 2023.
3. 100% procured property with acquired cost (AC) Php 50,000.00 above, Property Acknowledgement Receipt (PAR) prepared (no.)	1 (Q1)	10 (Q1&Q3)	Increase in target is due to downloaded SAA#CO-R4B-2023-05-013 dated 05/24/23 in the amount of Php889,000.00 received for the procurement of seven (7) units of desktop computer and two (2) units of laptop computers.
4. Vehicles maintained and repaired (no.)	13 (Q1-Q4)	14 (Q1-Q4)	One (1) 4x4 Pick-up (Isuzu DMAX) with Plate No. D3N919 was procured by ENGP-TSD on April 14, 2023 amounting to Php2,050,000.00.
SUPPORT TO OPERATIONS			
Data Management including Systems Development and Maintenance			
1. 100% of Technical assistance provided acted within 3 working days	12 (Q1-Q4)	334 (Q1-Q4)	Revision of annual target of technical assistance provided acted within 3 working days from twelve (12) to sixty (334) is due to the increase in number of technical assistance requested by PENRO officials, employees and personnel per month

P/A/P & UWMs	Annual Target	Revised Target/Catch-Up Plan	Reason/Justification
2. 100% information systems and databases maintained and updated	9 (Q1-Q4)	10 (Q1-Q4)	Revision of annual target of information systems and databases maintained and updated from nine (9) to ten (10) is due to the implementation of in-house developed PENRO Wildlife Permit Application and Monitoring System (WPAMS).
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAMS			
Permit Issuance and monitoring of Land and Land Resource Use			
Revenues Collected with report submitted (for Foreshore revenue)	52,000 (Q3-Q4)	28,000 (Q4)	This Office has no approved Foreshore Lease Agreement (FLA) yet and non-renewal of Provisional Permit due to the withdrawal of the Foreshore Lease Application (FLA) of Zenaida L. Bayot, hence, it is requested that the target under Collection of Revenues (Foreshore Revenue of Herminia Revilla and Zenaida Bayot) amounting to ₱52,000.00 be change to ₱28,000.00 for Herminia Revilla only which is to be paid by 4 th quarter of the year (annual payment).
CATCH-UP PLAN CY 2023			
General Administration and Support			
1. Orientation and Meetings on Environmental Management System conducted with Core Team and employees (no.)	2 (Q1&Q2)	1 (Q4)	Remaining Target to be moved on the 4 th Quarter (October) while waiting for the conduct of meeting with the Regional Office on EMS Implementation.
2. Improvement of Existing Materials Recovery Facility (no.)	1 (Q2)	1 (Q4)	Target to be moved on the 4 th Quarter for feasible implementation of the MRF
SUPPORT TO OPERATIONS			
Production and Dissemination of Technical and Popular Materials in the Conservation and Development of Natural Resources and Environmental Education including an Encyclopedia on Biodiversity			
(ii) DENR Show produced and aired on radio, social media, and podcast (no)	7 (Q1-Q3)	3 (Q4)	This Office has temporarily discontinued the airing of a local TV program entitled “Talakayang Pangkalikasan ng DENR Marinduque” which is being aired through the Marinduque New Network due to Memorandum from the Secretary dated April 25, 2023. Hence, the unaccomplished three (3) targets will be moved to 4 th Quarter while waiting for the response on the clarification on the said Memo.
OPERATIONS			
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAMS			
Protected Areas, Caves and Wetlands Development and Management Sub-Program			
VI. Management of Caves and Cave Resources Outside PAs			
No. of caves assessed and classified	1 (Q2)	1 (Q3)	The activity was delayed due to overlapping activities of the personnel assigned to conduct the activity.
Coastal and Marine Ecosystem Rehabilitation Sub-Program			
No. of PAs with PASA Conducted – (VIP)	1 (Q1)	1 (Q3)	The activity was delayed due to overlapping activities of the personnel assigned to conduct the activity.

For consideration and approval.


IMELDA M. DIAZ

DENR Catch-Up Plan 2023
Current Appropriation

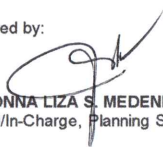
Region: MIMAROPA - PENRO Marinduque

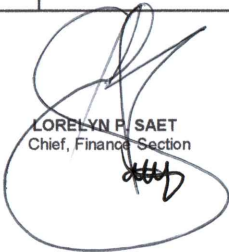
P/A/P	UNIT COST	PERFORMANCE INDICATOR	Target		Actual			Slippage/ Balances	Allotment (Annual GAA)	Obligation as of June 2023	% Utilization as of June 2023	July		August		September		October		November		December	
			Annual	To Date	To Date	% based on Annual Target	% based on Mid- Year Target					Target	Financial	Target	Financial	Target	Financial	Target	Financial	Target	Financial	Target	Financial
(1)			(2)	(3)	(4)	(5)	(6)		(9)	(10)	(11)	(12)		(13)		(14)		(15)		(16)		(17)	
General Administration and Support																							
E. Implementation of Environmental Management System (EMS)		Orientation and Meetings on EMS conducted (no.) (with core team and employees)	2	2	1	50%	50%	1	20,000	13,800	69%							1			6,200		
		Improvement of existing Material Recovery Facility (no.)	1	1	0	0%	0%	1	20,000	0	0%							1			20,000		
SUPPORT TO OPERATIONS																							
Production and Dissemination of Technical and Popular Materials in the Conservation and Development of Natural Resources and Environmental Education including an Encyclopedia on Biodiversity																							
2. Developing, producing and disseminating media print, broadcast and audio-visual materials		a. Popular materials produced (no) this category includes the production and may not be limited to the following:																					
		(ii) DENR Show produced and aired on radio, social media, and podcast (no)	7	5	2	29%	40%	3	32,000	8,100	25%							1	4,780	1	4,780	1	4,780
OPERATIONS																							
Natural Resources Conservation and Development Program																							
Protected Areas, Caves and Wetlands Development and Management Sub-Program																							
IV. Management of Caves and Cave Resources Outside PAs																							
1. Cave Assessment and Classification	250,000-450,000	No. of Caves Assessed & Classified	1	1	0	0%	0%	1	250,000	20,105	8%		94,000		85,000	1	50,895						
	per cave																						


DENR Catch-Up Plan 2023
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Region: MIMAROPA - PENRO Marinduque

P/A/P	UNIT COST	PERFORMANCE INDICATOR	Target		Actual		Slippage/ Balances	Allotment (Annual GAA)	Obligation as of June 2023	% Utilization as of June 2023	July		August		September		October		November		December	
			Annual	To Date	To Date	% based on Annual Target					Target	Financial	Target	Financial	Target	Financial	Target	Financial	Target	Financial	Target	Financial
(1)			(2)	(3)	(4)	(5)	(6)		(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)					
Coastal and Marine Ecosystem Rehabilitation Sub-Program																						
3. Protected Area Sutability Assessment (PASA)		No. of PAs with PASA conducted - Verde Island Passage	1	1	0	0%	0%	1	200,000	100,214.05	50%	1	99,785.95									

Prepared by:

JHONNA LIZA S. MEDENILLA
PO II/In-Charge, Planning Section


LORELYN P. SAET
Chief, Finance Section

Recommending Approval:

IMELDA M. DIAZ
OIC-PENRO Officer

Department of Environment and Natural Resources
FY 2023 REVISED WORK AND FINANCIAL PLAN
(In Thousand Pesos)

Agency/Bureau: DENR MIMAROPA REGION - PENRO MARINDUQUE

PROGRAM /ACTIVITY /PROJECT	Unit Cost	PERFORMANCE INDICATORS	REGIONAL OFFICE/ PROVINCE/ MUNICIPALITY	FY 2023 APPROVED PHYSICAL TARGET					FY 2023 REVISED PHYSICAL TARGET					EXP. CLASS	FY 2023 APPROVED FINANCIAL TARGET ('000)					FY 2023 REVISED FINANCIAL TARGET ('000)				
				1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
General Administration and Support																								
I. General Management and Supervision																								
2. General Services																								
A. Properly Plant and Equipment (PPE) Accountability Reports																								
a.1 Preparation of Property Acknowledgement Receipt		100% procured property with acquired cost (AC) Php 50,000.00 above, Property Acknowledgement Receipt (PAR) prepared	Marinduque		1					1	9		10	MOOE		10			10					
a.2 Preparation of Inventory Custodian Slip (ICS)		100% procured Semi-Expendable Property Inventory Custodian Slip (ICS) prepared (above 1,000 but less than 50,000)	Marinduque	80	50	50	20	200	7	550	10	8	575											
D. Insurance of Property																								
d.2 Maintenance and repair of properties		Vehicles maintained and repaired (no.)	Marinduque	13	13	13	13	13	13	14	14	14	14	MOOE	15	10	20	5	50					

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				1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
SUPPORT TO OPERATIONS																								
Data Management including																								
Systems Development and																								
Maintenance																								
1. Network Infrastructure																								
Maintenance																								
d. IT related Helpdesk Support		100% of Technical assistance	Marinduque	3	3	3	3	12	228	46	30	30	334											
		provided acted within 3																						
		working days																						
5. Maintenance and Updating of																								
Information Systems																								
a. Information Systems and		100% information systems and	Marinduque	9	9	9	9	9	9	9	10	10	10	MOOE	45	20	20	20	105					
databases maintenance and		databases maintained and																						
updating		updated																						

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				1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
Natural Resources Enforcement and Regulatory Program																								
Natural Resources Management Arrangement/Agreement and Permit Issuance																								
Permit Issuance and monitoring of Land and Land Resource Use																								
1. Appraisal of Foreshore Leases, Friar Lands, Patrimonial Properties, and Other Government Assets and Properties																								
3. Collection of Revenues		Revenues Collected (Php)	Marinduque			12,000	40,000	52,000				28,000	28,000											
		with report submitted																						
		(for Foreshore revenue)																						

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