



Republic of the Philippines
Department of Environment and Natural Resources
FOREST MANAGEMENT BUREAU
Visayas Avenue, Diliman, 1100 Quezon City
Tel. No.: (632) 8925-2141 / (632) 8927-4788
E-mail Address: fmb@denr.gov.ph Website: <https://www.forestry.denr.gov.ph>

MEMORANDUM

FOR : The Regional Executive Directors
All Regions except NCR

FROM : The OIC, Assistant Secretary for Field Operations-Western Mindanao,
and Director, in concurrent capacity, and
The Chair, DENR Project Coordination Committee for SPLIT Project

SUBJECT : **HIRING OF CONTRACT OF SERVICE (COS) PERSONNEL
FOR THE PROJECT SUPPORT TO PARCELIZATION OF
LANDS FOR INDIVIDUAL TITLING (SPLIT)**

DATE AUG 23 2023

This pertains to the SPLIT Project of the Department of Agrarian Reform (DAR) which aims to improve the land tenure and stabilize the property rights of Agrarian Reform Beneficiaries. Collective Certificates of Land Ownership Awards (CCLOAs) and were found to be within forestlands/timberlands, national parks, and mineral lands, or unclassified public forests will be placed under appropriate tenure agreements.

The DENR is one of the agencies that will be involved in the implementation of the SPLIT Project particularly in the verification of land classification and parcelization of CCLOAs. On 11 July 2023, the Chairperson of the DENR PCC-SPLIT Project submitted the revised Work and Financial Plan for the said project which includes the hiring of contract of service personnel and its updated salary rates. A total of **10 personnel** will be hired under the **SPLIT Project per Region**, as follows:

Position	Number	Salary Rate
Technical		
Geographic Information System Specialist II (GIS Specialist II)	4	SG 15 (Php 36,619.00)
Engineer II	1	SG 16 (Php 39,672.00)
Mathematician I	2	SG 10 (Php 23,176.00)
Non Technical		
Project Support Officer	3	SG 10 (Php 23,176.00)
Total	10	

Based on the Project meeting held last 02 August 2023, the DAR informed the SPLIT Project Secretariat that the DENR Regional Offices may proceed with the hiring process of the above personnel. Please be informed that your respective Offices shall be responsible in coordinating with the concerned DAR Regional Office relative to the hiring of personnel including the terms of reference, deliverables/outputs/accomplishments, reporting system and claiming process of their salary. Kindly note that DAR will not download any funds to DENR,


hence all expenses to be incurred by the project SPLIT will be charged against DAR funds (SPLIT Project).

Attached is the letter dated 11 July 2023 to DAR relative to the submission of the revised WFP and other relevant matters pertaining to the implementation of the SPLIT Project including the breakdown of personnel to be hired to be assigned to the concerned DENR Offices.

Further, may we also reiterate our request contained in the Memorandum dated 22 June 2023 relative to the designation of principal and alternate focal person at the DENR Regional Office for the SPLIT Project (copy attached).

If you have further queries and concerns relative to the matter, please do not hesitate to contact the DENR PCC Secretariat at email address: *splitproject.fmb@gmail.com* and telephone numbers (02) 8921-0752, 8366-5809 8366-5809.

FOR INFORMATION AND CONSIDERATION, PLEASE.


ARLEIGH J. ADORABLE, CESO III

Copy furnished:

Office of the Undersecretary for Policy, Planning and International Affairs

Office of the Undersecretary for Field Operations – Luzon, Visayas, and Environment



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Department of Environment and Natural Resources
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Website: <https://www.forestry.denr.gov.ph>

JUL 11 2023



ENGR. JOEY G. SUMATRA

Assistant Secretary, Policy, Planning, and Research Office

National Project Director, SPLIT Central Project Management Office (CPMO)

Department of Agrarian Reform

SUBJECT : SUBMISSION OF THE REVISED DENR WORK AND FINANCIAL PLAN (WFP) AND OTHER RELEVANT MATTERS PERTAINING TO THE IMPLEMENTATION OF THE SPLIT PROJECT

Dear Sir,

This has reference to the 22 May 2023 DENR Project Coordination Committee (PCC) meeting relative to the implementation of the SPLIT Project which was attended by the DENR PCC members from the DENR Central Office (Legal Affairs Service, Policy and Planning Service, Office of the Undersecretary for Field Operations - Luzon, Visayas, and Environment), NAMRIA, FMB, LMB, BMB, MGB, and DAR particularly the representatives of SPLIT CPMO.

Among the significant agreements made during the said meeting is the resubmission of the consolidated requirements of the DENR in terms of the procurement of office equipment, hiring of COS personnel, and the revised WFP of DENR for the implementation of the SPLIT Project.

It is worth noting that this Office has already forwarded several correspondences to DAR - SPLIT CPMO regarding the following: submission of the initial WFP per Letter dated 30 April 2021 which was resubmitted through electronic mail last 03 June 2021; endorsement of COS personnel to be hired per Letter dated 16 February 2022; and specifications of the office equipment to be procured per electronic mail dated 18 December 2020 and was resubmitted last 02 June 2022 and 14 June 2023. However, the DENR PCC Chair has not received any response from DAR - SPLIT CPMO relative to the matter.

Nevertheless, as agreed during the previous 22 May 2023 PCC Meeting with DAR, we are respectfully resubmitting the consolidated requirements of NAMRIA, FMB, LMB, and the Regional Offices of DENR vis-a-vis the ICT equipment and COS personnel, including the revised WFP for your consideration. Please be informed that the aforementioned documents were initially submitted to DAR - SPLIT CPMO thru electronic mail dated 14 June 2023 and was already acknowledged by Ms. Holy McLaine D. Bareng of the SPLIT CPMO.

Revised DENR Work and Financial Plan

The revised WFP has a total budgetary requirement amounting to Php. 301,728,534.00 which is Php. 122,385,517.00 higher than the initial WFP submitted to DAR last 2021. This is due to the updating of the salary rates of the COS to be hired, including their capacitation and training activities (approximately Php. 200,907,640.00 or about 66.59% of the total budgetary requirement), and the Regional Consultation Workshop to discuss the results of the ground validation activities (approximately Php 9,975,000.00 or about 3.31% of the total budgetary requirements), among others.

Kindly see the corresponding budget allocation per concerned implementing Office of the DENR:

OFFICE	MOOE (Php)	CO (Php)	Total (Php)
Regional Office	195,586,560.00	22,308,750.00	217,895,310.00
NAMRIA	28,213,240.00	8,236,792.00	36,450,032.00
FMB (including PCC/TWG)	27,516,248.00	2,967,000.00	30,483,248.00
LMB	13,739,944.00	3,160,000.00	16,899,944.00
Total (Php)	265,055,992.00	36,672,542.00	301,728,534.00

The detailed breakdown of the budgetary requirements of DENR for the three (3) – year implementation of the SPLIT Project is presented in the attached revised WFP. ***May we request DAR – SPLIT CPMO to provide their categorical comments, concurrence, and/or approval of this revised WFP in writing.*** Moreover, we would like to inform DAR - SPLIT CPMO that the concerned DENR Offices are currently preparing their respective Implementation Plans relative to the implementation of the SPLIT Project. ***Thus, may we clarify with DAR – SPLIT CPMO the target implementation of Year 1*** to ensure that the implementation timeline of DENR is in consonance with the target deliverables of DAR.

Hiring of Contract of Service (COS) personnel

As regards the COS personnel to be hired, this Office has already requested DAR – SPLIT CPMO, through electronic mails dated 19 and 25 January 2023 (copies attached herewith) and per Letter dated 20 February 2023, to update and adjust the salary rate of the COS as prescribed in Salary Standardization Law (SSL) V Fourth Tranche. The initial salary rate of the COS personnel (as of CY 2020) to be hired was based on the First Tranche of the SSL V. Relative to this, may we reiterate our request for ***DAR – SPLIT CPMO to provide clearance to the concerned DENR Offices (NAMRIA, FMB, LMB, and Regional Offices) to proceed with the recruitment, selection, and hiring process of COS personnel using the updated salary rate consistent with SSL V Fourth Tranche.***

Further, based on previous discussions during the joint DENR and DAR meetings, it was mentioned that DAR will not download the budget needed by the DENR for the operation and implementation of the project. It would require the processing of paper works for requests and liquidation of expenses that are due and accountable to the SPLIT Project, hence, this Office would like to request one (1) Finance Analyst as an additional COS to be hired and deployed at FMB who shall perform and act on financial matters concerning DENR implementation of activities relative to the SPLIT Project. The TOR of the Finance Analyst is also attached herewith for your information, reference, and consideration.

Request for copy of Approved POM/ Budgetary Requirements

For the DENR to be properly informed of the operational policies, processes, and procedures relative to the administration and implementation of the SPLIT Project, it was agreed during the DENR PCC meeting last 14 June 2023 that DENR shall secure a copy of the final and approved SPLIT Project Operations Manual (POM) from DAR for information and reference purposes. Please be informed that the DENR PCC Secretariat was only furnished with the endorsed version of the POM through an electronic mail dated 04 November 2020. The final and approved SPLIT POM was initially requested through a Letter dated 18 November 2021, however, we have yet to receive any feedback from DAR as of this writing. Relative thereto, may we reiterate our request for ***DAR – SPLIT CPMO to officially provide DENR with the copy of the final and approved SPLIT POM.*** Further, the DENR PCC would also like to clarify the procedures for the disbursement and reimbursement of expenses relative to the conduct of meetings and other activities in relation to the SPLIT Project.

Clarification on the initial 1.3 Million hectares target area for the SPLIT Project

During the 22 May 2023 DENR PCC meeting, ASEC Sumatra informed the DENR PCC that from the initial and estimated total target area of the Project (1.3 Million hectares), the DAR is now planning to increase the target area of the SPLIT Project to 1.6 Million hectares. However, the breakdown of the figures was not comprehensively discussed during the said meeting.

Relative thereto, the DENR PCC would like to request the ***DAR – SPLIT CPMO to provide clear and comprehensive details of the initial 1.3 Million hectares and the proposed additional 300,000 hectares target area of the Project for information and reference.*** Likewise, we would like to request relevant maps reflecting the said figures for ease of reference and for information purposes.

We would appreciate receiving the requested clarifications, information, and/or clearance the soonest possible time to avoid further delays on the matter and to facilitate the implementation of the SPLIT Project.

Thank you and kind regards.

Very truly yours,

ARLEIGH J. ADORABLE, CESO III

*The OIC, Assistant Secretary for Field Operations - Western Mindanao
and Director, in concurrent capacity
The Chairperson, DENR PCC - SPLIT Project*

Copy Furnished:

Hon. Conrado M. Estrella, III
Secretary
Department of Agrarian Reform
Elliptical Road, Diliman, Quezon City

*The Undersecretary for Policy, Planning, and International Affairs, DENR Central Office
The Undersecretary for Field Operations - Luzon, Visayas and Environment, DENR Central Office
The Undersecretary for Field Operations - Mindanao, DENR Central Office*

*The Administrator, National Mapping and Resource Information Authority
Lawton Avenue, Fort Andres Bonifacio, Taguig City
pnjuangco@namria.gov.ph*

*The Director, Land Management Bureau
880 F.R. Estuar Bldg., Quezon Ave., Brgy. Paligsahan, Quezon City
lmb@denr.gov.ph*

The Members, DENR PCC per DENR Special Order No. 2020-561

Ms. Kathrine M. Kelm
Senior Land Administration Specialist
Task Team Leader, SPLIT Project
World Bank Philippines, 26th Floor, One Global Place
5th Avenue cor. 25th Street, Bonifacio Global City, Taguig City
philippines@worldbank.org

Ms. Maya Villaluz
Senior Environment Operations Officer
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5th Avenue cor. 25th Street, Bonifacio Global City, Taguig City
philippines@worldbank.org

Ms. Maria Theresa G. Quinones
Senior Operations Officer
World Bank Philippines, 26th Floor, One Global Place
5th Avenue cor. 25th Street, Bonifacio Global City, Taguig City
tquinones@worldbank.org

DAR FOLLOW UP RE: UPDATED TOR FOR THE DENR SPLIT PROJECT

FMB SPLIT Project <splitproject.fmb@gmail.com>

Wed, Jun 14, 2023 at 8:24 AM

To: Asec PPRO Secretariat <asecpro.secretariat@dar.gov.ph>

Cc: Ifaggabao@fmb.denr.gov.ph, Amie Rabang <arabang@fmb.denr.gov.ph>, Ildelfonso Quilloy <ilquilloy@fmb.denr.gov.ph>, rsuzon@fmb.denr.gov.ph, cendozo@fmb.denr.gov.ph, carquilita@fmb.denr.gov.ph, gpmendoza@fmb.denr.gov.ph, Beata Batadlan <bdbatadlan@namria.gov.ph>, Henry Pacis <hppacis@yahoo.com>, mjnachor@namria.gov.ph, holybareng@gmail.com

Dear Sir/Maam

Please see attached files re: Summary of COS to be hired and ICT equipment to be procured; TOR of COS to be hired; Specifications of ICT equipment.

For your information and consideration.

Kindly acknowledge receipt of this email. Thank you.

SPLIT Project - FMB Secretariat

Forest Management Bureau

Department of Environment and Natural Resources

FMB Building, Visayas Avenue, Diliman, Quezon City

**FOREST
MANAGEMENT
BUREAU***Harnessing forestry science for sustainable development*

[Quoted text hidden]

3 attachments**Terms of Reference_DENR_SPLIT_13062023.pdf**
107K**Specifications ICT equipment_DENR.pdf**
110K**Summary of COS to be hired including ICT equipment for procurement.pdf**
180K



FMB SPLIT Project <splitproject.fmb@gmail.com>

DAR FOLLOW UP RE: UPDATED TOR FOR THE DENR SPLIT PROJECT

Asec PPRO Secretariat <asecpro.secretariat@dar.gov.ph>

Wed, Jun 14, 2023 at 8:28 AM

To: FMB SPLIT Project <splitproject.fmb@gmail.com>

Cc: "Ifaggabao@fmb.denr.gov.ph" <Ifaggabao@fmb.denr.gov.ph>, Amie Rabang <arabang@fmb.denr.gov.ph>, Ildefonso Quilloy <ilquiloy@fmb.denr.gov.ph>, "rsuzon@fmb.denr.gov.ph" <rsuzon@fmb.denr.gov.ph>, "cendozo@fmb.denr.gov.ph" <cendozo@fmb.denr.gov.ph>, "carquilita@fmb.denr.gov.ph" <carquilita@fmb.denr.gov.ph>, "gpmendoza@fmb.denr.gov.ph" <gpmendoza@fmb.denr.gov.ph>, Beth Batadlan <bdbatadlan@namria.gov.ph>, Henry Pacis <hppacis@yahoo.com>, "mjnachor@namria.gov.ph" <mjnachor@namria.gov.ph>, "holybareng@gmail.com" <holybareng@gmail.com>

Greetings,

This is to acknowledge receipt of your email.

Thank you!

Regards,

Holy McLaine D. Bareng

Executive Assistant II

Office for Assistant Secretary of Policy, Planning, and Research
Department of Agrarian Central Office

Get Outlook for iOS

From: FMB SPLIT Project <splitproject.fmb@gmail.com>

Sent: Wednesday, June 14, 2023 8:24 AM

To: Asec PPRO Secretariat <asecpro.secretariat@dar.gov.ph>

Cc: Ifaggabao@fmb.denr.gov.ph <Ifaggabao@fmb.denr.gov.ph>; Amie Rabang <arabang@fmb.denr.gov.ph>; Ildefonso Quilloy <ilquiloy@fmb.denr.gov.ph>; rsuzon@fmb.denr.gov.ph <rsuzon@fmb.denr.gov.ph>; cendozo@fmb.denr.gov.ph <cendozo@fmb.denr.gov.ph>; carquilita@fmb.denr.gov.ph <carquilita@fmb.denr.gov.ph>; gpmendoza@fmb.denr.gov.ph <gpmendoza@fmb.denr.gov.ph>; Beth Batadlan <bdbatadlan@namria.gov.ph>; Henry Pacis <hppacis@yahoo.com>; mjnachor@namria.gov.ph <mjnachor@namria.gov.ph>; holybareng@gmail.com <holybareng@gmail.com>

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FEB 20 2023

Engr. JOEY G. SUMATRA

Assistant Secretary for Policy, Planning and Research Office
Concurrent National Project Director for the SPLIT Project
Department of Agrarian Reform
Elliptical Road, Diliman, Quezon City

Dear Assistant Secretary Sumatra,

This pertains to your letter dated 12 January 2023 notifying this Office to proceed with the screening and selection of Contract of Service (COS) personnel to be engaged under the SPLIT Project and that a contract will thereafter be prepared by the DAR for the hiring of the selected COS to be deployed to this Office.


In this regard, please be informed that we have already endorsed four (4) applicants for *GIS Specialist I* who satisfied the criteria prescribed in the selection of COS to be hired as contained in our letter addressed to Acting Secretary Bernie F. Cruz dated 16 February 2022 **which the DAR have not yet responded as of this writing** (copy attached hereto).

Moreover, we made a query through electronic mail dated 19 January 2023 and a follow-up electronic mail dated 25 January 2023 (copies of the said electronic mails are attached hereto) relative to the following, to wit:

1. What will happen to those four (4) applicants who were endorsed last 16 February 2022?
2. Can this Office re-endorse to DAR the said applications for consideration? If yes, can we resubmit the same evaluation documents?
3. Considering that the rate of COS to be hired as indicated in the submitted Work and Financial Plan (WFP) in 2021 to DAR was based on the First Tranche of Salary Standardization Law (SSL) V, we request that the salary rate of the COS to be hired be adjusted based on the current rate as prescribed in SSL V Fourth Tranche.

Please be informed that as of this writing, the FMB **has not received any response from DAR on the matter**. We would appreciate receiving your reply to serve as our guide on how we can proceed with the screening and selection and to avoid further delays relative to the hiring of COS for the SPLIT Project.

Very truly yours,


ARLEIGH J. ADORABLE, CESO III

OIC, Assistant Secretary for Field Operations – Western Mindanao
and, Director, in concurrent capacity



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FEB 16 2022

Hon. BERNIE F. CRUZ
Acting Secretary
Department of Agrarian Reform
Elliptical Road, Diliman, Quezon City

THRU : **Asec. RENE E. COLOCAR**
National Project Director
SPLIT Project

SUBJECT: ENDORSEMENT FOR THE HIRING OF FOUR (4) GEOGRAPHIC INFORMATION SYSTEM SPECIALIST I (GIS SPECIALIST I) UNDER CONTRACT OF SERVICE (COS) FOR THE SPLIT PROJECT TO BE DEPLOYED AT THE FOREST MANAGEMENT BUREAU; AND FOLLOW-UP ON THE QUERY OF DENR PROJECT COORDINATION COMMITTEE CONTAINED IN THE LETTER DATED 18 NOVEMBER 2021

Dear Sir:

This pertains to the hiring of four (4) Geographic Information System Specialist I (GIS Specialist I) under Contract of Service (COS) as manpower support to the Support to Parcelization of Land for Individual Titling (SPLIT) Project charged under SPLIT Project loan proceeds of the Department of Agrarian Reform (DAR) to be assigned at the Forest Management Bureau (FMB).

Please be informed that the FMB has already conducted the selection process for the said position based on the Evaluation Criteria set by your Office (Annex A). To further evaluate and gauge the mapping skills of the applicants, the DENR SPLIT Project Secretariat conducted a Job Knowledge Examination and a Panel Interview last 29 November 2021 and 07 December 2021, respectively.

The Job Knowledge Examination consists of both theoretical and practical components. The theoretical component is a 20 item multiple choice type of exam which covers the basic concepts and principles of Geographic Information Systems, Land Management (including existing policies, laws, rules, and regulations), and the basic information on the SPLIT Project while the practical component (30 points) was intended to measure the procedural know-how of correctly plotting and projecting a certain parcel of lot which is one of the very crucial skills in the performance of their duties as GIS Specialist I under the SPLIT Project.

A total of 12 applications were received by this Office and only six (6) were shortlisted based on the result of the Job Knowledge Examination. The shortlisted applicants were interviewed and further evaluated using the selection criteria provided. Hence, this Office is endorsing the Top 4 highest-rated applicants to be selected for the GIS Specialist I position, as follows:

1. Del Mundo, Gideon B.	-	80.00%
2. Ortega, Erika R.	-	80.00%
3. Mendoza, Clyde D.	-	80.00%
4. Mc Stay, Therese Danielle M.	-	75.00%

Attached are the pertinent documents (i.e. Personal Data Sheet, Diploma, Eligibility Certificates, etc.) supporting their applications.

Further, this Office would like to follow up on the status of our query contained in our letter dated 18 November 2021 (copy attached hereto) on the following concerns, to wit:

- a. Status of the procurement of the needed ICT equipment that will be used by the COS and other technical staff that will be working under the SPLIT Project;
- b. Clarification on the monthly salary of GIS Specialist II that will be deployed in NAMRIA, FMB, and DENR Regional Offices;
- c. Clarification on the process of funding for COS salary and procurement of ICT equipment and supplies for the DENR Central Office and Regional Offices; and
- d. Copy of the final and approved Project Operations Manual (POM).

Thank you.

Very truly yours,



MARCIAL C. AMARO, JR., CESO II

Assistant Secretary for Policy, Planning, Foreign-Assisted and
Special Projects, and FMB Director, in concurrent capacity
Chairperson, DENR Project Coordination Committee, SPLIT Project



FEB 16 2022

Hon. **BERNIE F. CRUZ**
Acting Secretary
Department of Agrarian Reform
Elliptical Road, Diliman, Quezon City

THRU : **Asec. RENE E. COLOCAR**
National Project Director
SPLIT Project

Department of Agrarian Reform Elliptical Rd. Diliman, Quezon City	
RECORDS DIVISION	
Received	
By: Amante C. Puyawan	
Division: ASS-III	
Date: 2-17-2022	9:41 AM

SUBJECT: ENDORSEMENT FOR THE HIRING OF FOUR (4) GEOGRAPHIC INFORMATION SYSTEM SPECIALIST I (GIS SPECIALIST I) UNDER CONTRACT OF SERVICE (COS) FOR THE SPLIT PROJECT TO BE DEPLOYED AT THE FOREST MANAGEMENT BUREAU; AND FOLLOW-UP ON THE QUERY OF DENR PROJECT COORDINATION COMMITTEE CONTAINED IN THE LETTER DATED 18 NOVEMBER 2021

Dear Sir:

This pertains to the hiring of four (4) Geographic Information System Specialist I (GIS Specialist I) under Contract of Service (COS) as manpower support to the Support to Parcelization of Land for Individual Titling (SPLIT) Project charged under SPLIT Project loan proceeds of the Department of Agrarian Reform (DAR) to be assigned at the Forest Management Bureau (FMB).

Please be informed that the FMB has already conducted the selection process for the said position based on the Evaluation Criteria set by your Office (Annex A). To further evaluate and gauge the mapping skills of the applicants, the DENR SPLIT Project Secretariat conducted a Job Knowledge Examination and a Panel Interview last 29 November 2021 and 07 December 2021, respectively.

The Job Knowledge Examination consists of both theoretical and practical components. The theoretical component is a 20 item multiple choice type of exam which covers the basic concepts and principles of Geographic Information Systems, Land Management (including existing policies, laws, rules, and regulations), and the basic information on the SPLIT Project while the practical component (30 points) was intended to measure the procedural know-how of correctly plotting and projecting a certain parcel of lot which is one of the very crucial skills in the performance of their duties as GIS Specialist I under the SPLIT Project.

A total of 12 applications were received by this Office and only six (6) were shortlisted based on the result of the Job Knowledge Examination. The shortlisted applicants were interviewed and further evaluated using the selection criteria provided. Hence, this Office is endorsing the Top 4 highest-rated applicants to be selected for the GIS Specialist I position, as follows:

- | | | |
|---------------------------------|---|--------|
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| 2. Ortega, Erika R. | - | 80.00% |
| 3. Mendoza, Clyde D. | - | 80.00% |
| 4. Mc Stay, Therese Danielle M. | - | 75.00% |

Attached are the pertinent documents (i.e. Personal Data Sheet, Diploma, Eligibility Certificates, etc.) supporting their applications.

Further, this Office would like to follow up on the status of our query contained in our letter dated 18 November 2021 (copy attached hereto) on the following concerns, to wit:

- a. Status of the procurement of the needed ICT equipment that will be used by the COS and other technical staff that will be working under the SPLIT Project;
- b. Clarification on the monthly salary of GIS Specialist II that will be deployed in NAMRIA, FMB, and DENR Regional Offices;
- c. Clarification on the process of funding for COS salary and procurement of ICT equipment and supplies for the DENR Central Office and Regional Offices; and
- d. Copy of the final and approved Project Operations Manual (POM).

Thank you.

Very truly yours,



MARCIAL C. AMARO, JR., CESO II

Assistant Secretary for Policy, Planning, Foreign-Assisted and
Special Projects, and FMB Director, in concurrent capacity
Chairperson, DENR Project Coordination Committee, SPLIT Project



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RELEASED

NOV 18 2021

NOV 18 2021

BERNIE F. CRUZ

Acting Secretary

Undersecretary for Foreign Assisted and Special Projects

Department of Agrarian Reform

Elhiptical Road, Diliman, Quezon City

Attention

Director Homer Tobias

National Project Director

SPLIT Project

Dear Undersecretary Cruz,

This pertains to the procurement of the needed ICT equipment (e.g. laptops, desktops, etc.) which is crucial in the implementation of the SPLIT Project particularly on the verification and issuance of certification of Land Classification (LC) Status of the CCLOAs. Please be informed that the DENR has already started with the process of selection and recruitment of Contract of Service (COS) for manpower complement in the implementation of the SPLIT Project but in order to support the operations initially identified in the land classification process within the DENR, the financial obligations as well as the ICT support must be secured as soon as possible.

Further, upon review of the PSC Resolution No. 03, series of 2021, entitled "*Resolution Authorizing the Department of Environment and Natural Resources (DENR) to Proceed with the Recruitment and Selection of the Contract of Service (COS) Staff for Hiring as Manpower Support Under Project SPLIT*" it was observed that the indicated salary for Geographic Information Systems Specialist II (GIS Specialist II) to be deployed in NAMRIA, FMB, and DENR Regional Offices is Php. 30,050.00 per month. However, based on the Work and Financial Plan (WFP) and the Terms of Reference (TOR) that FMB submitted, the monthly salary for GIS Specialist II is Php. 32,053.00.

Relative thereto, may we request for the status and clarification on the following concerns:

- Status of the procurement of the needed ICT equipment that will be used by the COS and other technical staff that will be working in the SPLIT Project;
- Monthly salary of GIS Specialist II that will be deployed in NAMRIA, FMB, and DENR Regional Offices;
- Clarification on the process of funding for COS salary and procurement of ICT equipment and supplies for the DENR Central Office and Regional Offices; and
- Copy of the final and approved Project Operations Manual (POM).

Thank you.

Very truly yours,

MARCIAL C. AMARO, JR., CESO III

Assistant Secretary for Policy, Planning, Foreign-Assisted

And Special Projects, and Director, in concurrent capacity

Chairperson, DENR Project Coordination Committee, SPLIT Project



NOV 18 2021

BERNIE F. CRUZ

Acting Secretary
Undersecretary for Foreign Assisted and Special Projects
Department of Agrarian Reform
Elliptical Road, Diliman, Quezon City

Attention : **Director Homer Tobias**
National Project Director
SPLIT Project

Dear **Undersecretary Cruz**,

This pertains to the procurement of the needed ICT equipment (e.g. laptops, desktops, etc.) which is crucial in the implementation of the SPLIT Project particularly on the verification and issuance of certification of Land Classification (LC) Status of the CCLOAs. Please be informed that the DENR has already started with the process of selection and recruitment of Contract of Service (COS) for manpower complement in the implementation of the SPLIT Project but in order to support the operations initially identified in the land classification process within the DENR, the financial obligations as well as the ICT support must be secured as soon as possible.

Further, upon review of the PSC Resolution No. 03, series of 2021, entitled "*Resolution Authorizing the Department of Environment and Natural Resources (DENR) to Proceed with the Recruitment and Selection of the Contract of Service (COS) Staff for Hiring as Manpower Support Under Project SPLIT*" it was observed that the indicated salary for Geographic Information Systems Specialist II (GIS Specialist II) to be deployed in NAMRIA, FMB, and DENR Regional Offices is Php. 30,050.00 per month. However, based on the Work and Financial Plan (WFP) and the Terms of Reference (TOR) that FMB submitted, the monthly salary for GIS Specialist II is Php. 32,053.00.

Relative thereto, may we request for the status and clarification on the following concerns:

- a. Status of the procurement of the needed ICT equipment that will be used by the COS and other technical staff that will be working in the SPLIT Project;
- b. Monthly salary of GIS Specialist II that will be deployed in NAMRIA, FMB, and DENR Regional Offices;
- c. Clarification on the process of funding for COS salary and procurement of ICT equipment and supplies for the DENR Central Office and Regional Offices; and
- d. Copy of the final and approved Project Operations Manual (POM).

Thank you.

Very truly yours,


MARCIAL C. AMARO, JR., CESO III

Assistant Secretary for Policy, Planning, Foreign-Assisted
And Special Projects, and Director, in concurrent capacity
Chairperson, DENR Project Coordination Committee, SPLIT Project

2147552484



Republic of the Philippines
Department of Environment and Natural Resources
FOREST MANAGEMENT BUREAU
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APR 30 2021

Usec. BERNIE F. CRUZ

Undersecretary for Foreign-Assisted and Special Projects Office
Vice-Chair, SPLIT Project Steering Committee
Department of Agrarian Reform
Elliptical Road, Diliman, Quezon City

Dear Sir,

This Office respectfully submits the revised DENR Work and Financial Plan (WFP) relative to the implementation of the Support to Parcelization of Land for Individual Titling (SPLIT) Project as agreed during the Joint DAR-DENR TWG virtual meeting last 16 April 2021 (Friday).

Please be informed that the DENR consolidated Work and Financial Plan (WFP) has a total amount of One Hundred Ninety Three Million Two Hundred Forty One Thousand Eight Hundred and Thirty Pesos (Php. 193,241,830.00) covering the three (3) year implementation period of the project SPLIT.

For FY 2021 (considered as year 1), DENR has the total budgetary requirement of Sixty Three Million Six Hundred Sixty Five Thousand Three Hundred and Six Pesos (Php. 63,665,306.00) of which 59.36% (Php. 37,794,542.00) is allocated for Capital Outlay (CO) while the remaining 40.64% (Php. 25,870,764.00) is allocated for Maintenance and Other Operating Expenses (MOOE).

Also attached are the individual WFP of the concerned offices of the DENR (LMB & NAMRIA) which were officially submitted (thru email) to this office for consolidation.

Thank you and best regards.

Very truly yours,


MARCIAL C. AMARO, JR., CESO III

Assistant Secretary for Policy, Planning, and Foreign-Assisted
and Special Projects, and Director, in concurrent capacity, and the
Chairperson, DENR Project Coordination Committee, SPLIT Project

Copies furnished:
The Undersecretary for Legal, Administration, Human Resources and Legislative Affairs, DENR Central Office
The Undersecretary for Field Operations and Environment, DENR Central Office
The Administrative, National Mapping and Resource Information Authority
The Acting Director, Land Management Bureau

5
Consolidated Work and Financial Plan for Support to Parcelization of Lands for Individual Tiling (SPLIT) Project
LMB, NAMRIA, FMB, and Regional Office

Y1 Physical Performance / Targets										Y1 Financial Performance / Targets										Y2			Y3		Overall Total
P / A / P Code	Unit Cost	Office	UWM	Estimate				Y2	Y3	Overall Total	Expense Class	Estimate				Total	Y2	Y3							
				Q1 Estimate	Q2 Estimate	Q3 Estimate	Q4 Estimate					Q1 Estimate	Q2 Estimate	Q3 Estimate	Q4 Estimate										
Overall Total (Bureaus, NAMRIA, RO)																									
											Total	40,647,493	31,641,191	22,730,691	19,487,691	114,113,066	104,133,764	82,881,714	301,728,534						
											MOOE	22,483,691	20,647,191	22,730,691	19,487,691	85,259,264	98,811,074	82,881,714	265,959,992						
											CO	18,163,792	11,000,000	0	0	29,453,792	7,218,750	0	36,672,542						
Sudental (bureau with NAMRIA)											Total	20,632,353	8,412,091	7,530,561	4,267,561	40,862,566	24,994,494	18,008,184	83,833,234						
											MOOE	8,418,591	6,262,091	7,530,561	4,267,561	26,488,744	24,994,494	18,008,184	69,469,432						
											CO	12,213,792	2,150,000	0	0	14,363,792	0	0	14,363,792						
LMB											Total	6,245,412	920,412	1,220,412	920,412	9,386,646	3,796,646	3,796,646	16,980,944						
											MOOE	3,985,412	820,412	1,220,412	920,412	6,146,945	3,796,646	3,796,646	13,796,944						
											CO	3,160,000	0	0	0	3,160,000	0	0	3,160,000						
NAMRIA											Total	11,789,962	2,038,170	2,038,170	2,202,170	18,068,472	9,821,680	8,759,830	36,450,932						
											MOOE	3,663,170	2,038,170	2,038,170	2,202,170	9,831,680	9,621,680	8,759,830	28,213,240						
											CO	8,226,792	0	0	0	8,236,792	0	0	8,236,792						
FMB											Total	2,590,976	5,485,478	4,271,979	1,164,979	13,487,416	11,848,166	8,449,646	30,483,248						
											MOOE	1,779,979	3,303,479	4,271,979	1,164,979	10,520,416	11,648,166	6,449,690	27,510,246						
											CO	817,000	2,180,000	0	0	2,967,000	0	0	2,967,000						
RO											Total	20,215,130	23,438,130	16,200,130	16,200,130	73,856,520	79,169,270	64,875,520	317,896,310						
											MOOE	14,075,130	14,285,130	16,200,130	16,200,130	58,760,520	71,080,020	64,875,520	196,596,580						
											CO	5,940,000	9,150,000	0	0	15,096,000	7,218,750	0	22,298,750						
1. Preparatory Activities																									
a. Creation of Technical Working Group																									
b. Drafting and Preparation of Guidelines																									
c. 1. DAO on the process of LC notification/certification for the SPLUT project																									
c. 2. DAO Authorizing the use of the reported LC (Materong)																									
2. Review and analysis of certified CLOAs within FL																									
3. Verification of Land Classification (LC) Maps																									
Deleted: respecting / top base mapping of LC Maps																									

b. GIS integration and overlay of CLOA datasets (provided by DAR) and detailed replottting of LC Maps		NAMRIA	CLOAs & LC Maps overlaid per province (no.)	8	10	14	32	35	10	77									
c. Initial review and assessment of the GIS integrated maps and overlaid CLOA datasets by the DENR Field Office		Field Offices	Provincial replotted LC overlaid with CLOAs reviewed & assessed (no.)																
d. Trainings, Workshops and Meetings																			
d.1. Training/capacity building/orientation re LC verification process and basic GIS for SPLIT Project	990,000/workshop	FMB, NAMRIA, LMB	Trainings/Workshop conducted (no.)	1				1			MOOE	990,000			990,000				990,000
d.2. Training/capacity building/orientation re LC Verification process and basic GIS for SPLIT Project					2	2		4		4			2,008,500	2,365,000		4,373,500			4,373,500
a. North Luzon (Cluster I)	976,500/workshop	FMB, NAMRIA	Trainings/Workshop conducted (no.)	1				1		1	MOOE	996,500			996,500				996,500
b. South Luzon (Cluster II)	992,000/workshop	FMB, NAMRIA	Trainings/Workshop conducted (no.)	1				1		1	MOOE	1,012,000			1,012,000				1,012,000
c. Visayas (Cluster III)	1,089,500/workshop	FMB, NAMRIA	Trainings/Workshop conducted (no.)			1		1		1	MOOE		1,089,500		1,089,500				1,089,500
d. Mindanao (Cluster IV)	1,255,500/workshop	FMB, NAMRIA	Trainings/Workshop conducted (no.)					1		1	MOOE		1,275,500		1,275,500				1,275,500
d.3. Meetings				9	9	9	9	36	36	36	MOOE	99,000	99,000	991,000	99,000	2,576,000	2,576,000	2,576,000	7,728,000
d.3. PCC/TWG Meetings																1,288,000	1,288,000	1,288,000	3,864,000
a. Monthly Meetings	17,000/meeting	DENR PCC/TWG	Meetings conducted with report submitted (no.)	3	3	3	3	12	12	12	MOOE	51,000	51,000	51,000	51,000	204,000	204,000	204,000	612,000
b. Midyear/Year-End Meeting	892,000/meeting	DENR PCC/TWG	Meetings conducted with report submitted (no.)			1		1	1	1	MOOE		892,000		892,000	892,000	892,000	892,000	2,676,000
c.3.b. PCC Secretariat Meetings	8,000/meeting	FMB	Meetings conducted with report submitted (no.)	6	6	6	6	24	24	24	MOOE	48,000	48,000	48,000	48,000	192,000	192,000	192,000	576,000
e. DENR PCC Consultation Workshop with the Regions re: results of ground validation	665,000/Consultation workshop	Regional Office	Regional consultation workshops conducted with report (no.)						10	5	MOOE					6,650,000	3,325,000		9,975,000
f. Map layout and reproduction		NAMRIA	Maps layout and reproduced (no.)																
4. Issuance of Land Classification Status																			
a. Preparation documents/reports as basis of issuance of certification of LC status		NAMRIA	documents/reports prepared (no.)																
b. Preparation of Certification of LC Status		Regional Office	LC Certification issued (no.)																
b. Review and analysis of certified CLOAs within FL		FMB	CLOAs reviewed and analysed (no.)																
5. LMB LAMS																			
a. Consultancy for e-Survey Plan upgrade	2,600,000	LMB	e-Survey Plan upgraded (no.)	1				1		1	MOOE	2,600,000			2,600,000				2,600,000
6. Hiring of Professional Services in support to the Implementation of SPLIT Project																			
a. Geospatial Information System Specialist I	31,320/month	NAMRIA	Personnel hired with report submitted (no.)	10	10	10	10	10	10	10	MOOE	939,600	939,600	939,600	939,600	3,758,400	3,758,400	3,758,400	11,275,200
b. Geospatial Information System Specialist II	36,619/month	NAMRIA	Personnel hired with report submitted (no.)	10	10	10	10	10	10	10	MOOE	1,098,570	1,098,570	1,098,570	1,098,570	4,394,280	4,394,280	4,394,280	13,182,840
	36,619/month	FMB	Personnel hired with report submitted (no.)	4	4	4	4	4	4	4	MOOE	439,428	439,428	439,428	439,428	1,757,712	1,757,712	1,757,712	5,273,136
	36,619/month	LMB	Personnel hired with report submitted (no.)	2	2	2	2	2	2	2	MOOE	219,714	219,714	219,714	219,714	878,856	878,856	878,856	2,636,556
	36,619/month	Regional Office	Personnel hired with report submitted (no.)	80	80	80	80	80	80	80	MOOE	6,591,420	6,591,420	6,591,420	6,591,420	26,365,680	26,365,680	26,365,680	79,097,040

c. Finance Analyst	29,185/month	FMB	Personnel hired with report submitted (no.)	1	1	1	1	1	1	1	1	MOOE	87,495	87,495	87,495	87,495	349,980	349,980	349,980	1,049,940
d. Project Support Officer	23,176/month	LMB	Personnel hired with report submitted (no.)	1	1	1	1	1	1	1	1	MOOE	69,528	69,528	69,528	69,528	278,112	278,112	278,112	834,336
	23,176/month	FMB	Personnel hired with report submitted (no.)	2	2	2	2	2	2	2	2	MOOE	139,056	139,056	139,056	139,056	278,112	556,224	556,224	1,390,560
	23,176/month	Regional Office	Personnel hired with report submitted (no.)	45	45	45	45	45	45	45	45	MOOE	3,128,760	3,128,760	3,128,760	3,128,760	12,515,040	12,515,040	12,515,040	37,545,120
e. Mathematician I	23,176/month	Regional Office	Personnel hired with report submitted (no.)	30	30	30	30	30	30	30	30	MOOE	1,819,710	1,819,710	1,819,710	1,819,710	7,278,840	7,278,840	7,278,840	21,836,520
f. Engineer II	39,672/month	Regional Office	Personnel hired with report submitted (no.)	15	15	15	15	15	15	15	15	MOOE	1,785,240	1,785,240	1,785,240	1,785,240	7,140,960	7,140,960	7,140,960	21,422,880
7. Provision of full logistic and materials in support to the implementation of SPLIT Project																				
a. Procurement of Hardwares																				
a.1. High-end Desktop (2TB)	120,000/unit	LMB	High-end Desktop procured (no.)	2							2	CO	240,000				240,000			240,000
	240,000/unit	NAMRIA	High-end Desktop procured (no.)	20							20	CO	4,800,000				4,800,000			4,800,000
	240,000/unit	FMB	High-end Desktop procured (no.)		2						2	CO		480,000			480,000			480,000
a.2. Desktop	50,000/unit	FMB	PC Desktop procured (no.)		1						1	CO		50,000			50,000			50,000
	65,000/unit	Regional Office	PC Desktop procured (no.)	45							45	CO	2,970,000				2,970,000			2,970,000
a.3. High-end Laptop (1TB)	120,000/unit	LMB	High-end Laptop procured (no.)	2							2	CO	240,000				240,000			240,000
	206,000/unit	NAMRIA	High-end Laptop procured (no.)	13							13	CO	2,678,000				2,678,000			2,678,000
	206,000/unit	FMB	High-end Laptop procured (no.)		5						5	CO		1,030,000			1,030,000			1,030,000
	100,000/unit	Regional Office	High-end Laptop procured (no.)		60						60	CO		6,000,000			6,000,000			6,000,000
a.4. Mid Range Laptop	70,000/unit	FMB	Mid Range Laptop procured (no.)		5						5	CO		350,000			350,000			350,000
	70,000/unit	Regional Office	Mid Range Laptop procured (no.)		45						45	CO		3,150,000			3,150,000			3,150,000
a.5. Desktop (Mathematician II/Engineer II)	66,000/unit	Regional Office	Desktop procured (no.)	45							45	CO	2,970,000				2,970,000			2,970,000
a.6. Server	1,500,000/unit	LMB	Server procured (no.)	1							1	CO	1,500,000				1,500,000			1,500,000
a.7. Security Firewall	1,180,000/firewall	LMB	Security firewall procured (no.)	1							1	CO	1,180,000				1,180,000			1,180,000
a.8. Probeave 700 scanner/printer/copier (A0 size)	700,000/unit	NAMRIA	Scanner/printer procured (no.)	1							1	CO	700,000				700,000			700,000
a.9. Map Scanner	481,250/unit	Regional Office	Scanner procured (no.)							15		CO					7,218,750			7,218,750
a.10. LCD Projector	40,000/unit	FMB	LCD Projector procured (no.)		6						6	CO		240,000			240,000			240,000
a.11. External Harddrive	4,000/unit	FMB	External Harddrive procured (no.)		20						20	MOOE		80,000			80,000			80,000
	4,000/unit	Regional Office	External Harddrive procured (no.)		135						135	MOOE		540,000			540,000			540,000
a.12. Printer	14,000/unit	FMB	Printers procured (no.)		10						10	MOOE		450,000			450,000			450,000
	14,000/unit	Regional Office	Printers procured (no.)		30						30	MOOE		420,000			420,000			420,000
a.13. A3 Printer/printer/scanner/copier	38,556/unit	NAMRIA	printer/scanner/copier (no.)	1							1	CO	38,556				38,556			38,556
a.14. A3 size wide format inkjet printer	20,236/unit	NAMRIA	printer/scanner/copier (no.)	1							1	CO	20,236				20,236			20,236
b. Procurement of Softwares and subscription																				
b.1. Autocad	6,710/month	LMB	Autocad software procured (no.)	9	9	9	9	9	9	9	9	MOOE	181,170	181,170	181,170	181,170	724,680	724,680	724,680	2,174,040

b.2. ArcGIS Pro	817,000/software	FMB	ArcGIS software procured (no.)						1			1	CO	817,000				817,000			817,000
b.3. ArcGIS Maintenance	6,250/annual	FMB	Annual Maintenance (no.)						1	1		1	MOOE					6,250	6,250	12,500	
b.4. Zoom	10,000/annual	FMB	Zoom subscription procured (no.)						1	1	1	1	MOOE	10,000				10,000	10,000	30,000	
	10,000/annual	NAMRIA	Zoom subscription procured (no.)						1	1	1	1	MOOE	10,000				10,000	10,000	30,000	
	10,000/annual	LMB	Zoom subscription procured (no.)						1	1	1	1	MOOE	10,000				10,000	10,000	30,000	
b.5. Cloud Storage	5,000/annual	FMB	Cloud subscription (no.)						1	1	1	1	MOOE	5,000				5,000	5,000	15,000	
	5,000/annual	NAMRIA	Cloud subscription (no.)										MOOE	5,000				5,000	5,000	15,000	
	5,000/annual	LMB	Cloud subscription (no.)										MOOE	5,000				5,000	5,000	15,000	
c. Procurement of Supplies and Materials																					
c.1. Ink (Continuous)	2,000/set	FMB	Ink procured (no.)	5					5	15	15	35	MOOE	10,000				10,000	30,000	30,000	70,000
c.2. Supplies and Materials for Meetings / Workshops	250,000/lot	LMB	Supplies and materials procured (lot)										MOOE		250,000	250,000	250,000	750,000	1,000,000	1,000,000	2,750,000
	250,000/lot	NAMRIA	Supplies and materials procured (lot)										MOOE	1,500,000				1,500,000	500,000	300,000	2,300,000
	250,000/lot	FMB	Supplies and materials procured (lot)										MOOE			250,000	250,000	500,000	1,000,000	500,000	2,000,000
	250,000/lot	Regional Office	Supplies and materials procured (lot)										MOOE	750,000				750,000	4,500,000	4,500,000	9,750,000
d. Internet Expenses and Communication Allowance	2,000/month	FMB	Internet expenses & subscription procured (no.)						25	25	25	25	MOOE				150,000	150,000	600,000	300,000	1,050,000
e. Miscellaneous expenses																					
e.1. Airfare/Traveling Expenses		FMB/SPLIT TWG	Airfare procured (no.)										MOOE					543,360	5,943,000	646,500	7,132,860
		NAMRIA	Airfare procured (no.)										MOOE					648,900	849,000	262,200	1,760,000
		LMB	Airfare procured (no.)										MOOE		290,000	500,000	200,000	900,000	900,000	900,000	2,700,000
		Regional Office											MOOE			1,875,000	1,875,000	3,750,000	7,500,000	3,750,000	15,000,000
e.2. Delivery/Counter Fee	3,000/delivery	NAMRIA	Provincial Maps delivered (no.)						32	32	35	10	MOOE				96,000	96,000	105,000	30,000	231,000

Prepared by:

For: LARLYN FAITH C. RUGABAO
Lead, PCC Secretariat

Approved by:

ARLEIGH J. ADORABLE, CESO III
OIC, Assistant Secretary for Field Operations - Western Mindanao
and FMB Director, in concurrent capacity
The Chairperson, DENR Project Coordination Committee - SPLIT Project

Summary of COS to be hired for the SPLIT Project

(as of 20 June 2023)

Agency: Department of Environment and Natural Resources (DENR)

A. Technical Positions

Position: Geographic Information System Specialist II (GIS Specialist II)		
Rate: Php. 36,619.00 per month (equivalent to SG-15)		
Office	Quantity	Remarks
NAMRIA	10	
FMB	4	
LMB	2	
Regional Office	60	4 pax per Region (4 pax x 15 Regions)

Position: Geographic Information System Specialist I (GIS Specialist I)		
Rate: Php. 31,320.00 per month (equivalent to SG-13)		
Office	Quantity	Remarks
NAMRIA	10	

Position: Engineer II		
Rate: Php. 39,672.00 per month (equivalent to SG-16)		
Office	Quantity	Remarks
Regional Office	15	1 pax per Region (1 pax x 15 Regions)

Position: Mathematician I		
Rate: Php. 23,176.00 per month (equivalent to SG-10)		
Office	Quantity	Remarks
Regional Office	30	2 pax per Region (2 pax x 15 Regions)

B. Non-Technical Positions

Position: Finance Analyst		
Rate: Php. 29,165.00 per month (equivalent to SG-12)		
Office	Quantity	Remarks
FMB	1	

Position: Project Support Officer		
Rate: Php. 23,176.00 per month (equivalent to SG-10)		
Office	Quantity	Remarks
FMB	2	
LMB	1	
Regional Office	45	3 pax per Region (3 pax x 15 Regions)

**Terms of Reference (TOR) for the COS to be hired relative to the Implementation of
Support to Parcelization of Land for Individual Titles (SPLIT) Project**

(as of 20 June 2023)

Agency: **Department of Environment and Natural Resources (DENR)**

The Support to Parcelization of Lands for Individual Titling or SPLIT Project, headed by the Department of Agrarian Reform (DAR), aims for the subdivision of about 1.38 million hectares of collective land titles (Collective Certificate of Land Ownership Awards or CCLOA) into individual land titles.

DENR, the primary agency responsible for the conservation, management, development and proper use of the country's environment and natural resources, serves as a key agency in the determination of CCLOA locations within Forestlands. In this regard, the objectives of the engagement are as follows:

- To serve as a technical staff facilitating CCLOA Data from the DAR to NAMRIA for projection.
- Manage projected data analyzed by NAMRIA and recommend specific Tenurial instruments suitable for CCLOA within forestlands using GIS analysis.

A. TECHNICAL POSITIONS

1. Position: **Geographical Information Systems Specialist I**

Monthly Rate: Salary: **Php. 31,320.00** (equivalent to SG-13)

Place of Assignment: **National Mapping and Resource Information Authority
(NAMRIA)**

Number of pax: **10 pax**

Skills and Qualifications:

- Bachelor's degree holder in Forestry, Human Ecology, Geodetic Engineering, or other related Information Technology and Computer Science fields that employs the use of Geographic Information Systems in land resources management.
- Have basic knowledge on GIS application software.
- Proficiency in MS Office (Word, Excel, PowerPoint), Visio, MS Project
- Attended at least 5 hours of Training on GIS/MIS related subject.
- Detail-oriented in project management and with good organizational skills.

Scope of Work:

- Manage shapefiles of CLOA (either individual or collective) given by DAR and analyze whether these titles are projected properly (files are given a specific Projected Coordinate System by DAR and are plotted within the boundaries of the country);
- Manage CLOA shapefiles submitted by LMB;
- Integrate projected CLOA shapefiles into a common file database system;
- Create and maintain a database of CLOA shapefiles within forestlands;
- Assist in the preparation of an accomplishment report on the progress of the verification of LC of the CLOAs;
- Assists in creating GIS-generated maps showing the locations of CLOA within forestlands, national parks, mineral lands, and unclassified public forests; and
- Perform other duties and functions as may be assigned by the immediate supervisor

2. Position: **Geographic Information System Specialist II**
Monthly Rate: **Php. 36,619.00** (equivalent to SG-15)
Place of Assignment: **Forest Management Bureau (FMB) and National Mapping and Resource Information Authority (NAMRIA)**
Number of pax: **10 pax (NAMRIA); 4 pax (FMB)**

Skills and Qualifications:

- Bachelor's degree holder in Forestry, Human Ecology, Geodetic Engineering, or other related Information Technology and Computer Science fields that employs the use of Geographic Information Systems in land resources management
- Have intermediate knowledge on GIS application software
- Proficiency in MS Office (Word, Excel, PowerPoint), Visio, MS Project
- Attended at least 20 hours of Training on GIS/MIS related subject
- Good technical writing, documentation, communication skills, and presentation skills are required
- Familiarity in National laws, rules, and regulations including DENR guidelines on land management, forestry, national parks, and other related policies on environment and natural resources
- Detail-oriented in project management and with good organizational skills

Scope of Work:

- Create a standard attribute table and normalize attribute entries in CLOA shapefiles;
- Recommend tenurial instrument to CLOA within forestlands based on conducted GIS analysis;
- Perform GIS analysis of properly projected CLOA within forestland and produce thematic maps (slope, elevation, land cover);
- Supervise the accomplishment of the verification of the Land Classification (LC) of the submitted shapefiles of CLOA;
- Prepare accomplishment report on the progress of the verification of LC of the CLOAs;
- Create GIS-generated maps showing the locations of CLOA within forestlands, national parks, mineral lands, and unclassified public forests;
- Assists in conducting GIS-related trainings at the DENR Regional and Field Offices; and
- Perform other duties and functions as may be assigned by the immediate supervisor.

3. Position: **Geographic Information System Specialist II**
Monthly Rate: **Php. 36,619.00** (equivalent to SG-15)
Place of Assignment: **Land Management Bureau (LMB)**
Number of pax: **2 pax**

Skills and Qualifications:

- Bachelor's degree holder in Forestry, Human Ecology, Geodetic Engineering, or other related Information Technology and Computer Science fields that employs the use of Geographic Information Systems in land resources management.
- Relevant Project Management related experience, 2+ years Project Management experience is an edge.
- Have background on GIS application software.
- Strong familiarity with project management software tools, methodologies, and best practices.
- Have familiarity on Land Management functions of the DENR.
- Detail-oriented in project management and with good organizational skills.
- Good technical writing, documentation, communication skills, and presentation skills are required.
- Proficiency in MS Office (Word, Excel, PowerPoint), Visio, MS Project.

Scope of Work:

- Research and recommend strategies, policies, and procedures by evaluating organization outcomes; identifying problems and anticipating requirements;
- Ensure that projects are accurately estimated and delivered on schedule;
- Project planning including schedule development, acceptance criteria definition;
- Proper scoping and recommendation of project strategy and solution considering the available resources and budget;
- Establishing & maintaining clear and consistent communication and reporting throughout the project duration;
- Identified and extract DAR survey from submitted list of DAR;
- Conduct initial projection as to whether within A&D or Forest Land;
- Assist in the IVAS of DAR surveys submitted under the SPLIT Project; and
- Perform other duties and functions as may be assigned by the immediate supervisor.

4. Position: **Geographic Information System Specialist II**

Monthly Rate: **Php. 36,619.00** (equivalent to SG-15)

Place of Assignment: **DENR Regional Office**

Number of pax: **60 pax (4 pax per region) / (4 pax x 15 regions)**

Skills and Qualifications:

- Bachelor's degree holder in Forestry, Human Ecology, Geodetic Engineering, or other related Information Technology and Computer Science fields that employs the use of Geographic Information Systems in land resources management
- Have intermediate knowledge on GIS application software
- Proficiency in MS Office (Word, Excel, PowerPoint), Visio, MS Project
- Attended at least 20 hours of Training on GIS/MIS related subject
- Good technical writing, documentation, communication skills, and presentation skills are required.
- Familiarity in National laws, rules, and regulations including DENR guidelines on land management, forestry, national parks, and other related policies on environment and natural resources
- Strong familiarity with project management software tools, methodologies, and best practices.
- Detail-oriented in project management and with good organizational skills

Scope of Work:

- Interpret reports coming from NAMRIA and FMB regarding CLOA shapefiles which are found to be within the buffer from the LC line;
- Lead the ground verification and truthing of the CLOAs within forest lands and those that are within the buffer from the LC line;
- Recommend appropriate courses of action to be undertaken to CCLOAs found to be within forestlands, national parks, mineral lands, and unclassified public forest based on the ground verification and truthing;
- Supervise the accomplishment of the verification of the Land Classification (LC) of the submitted shapefiles of CLOA;
- Prepare regional accomplishment report on the progress of the verification of LC of the CLOAs;
- Identified and extract DAR survey from submitted list of DAR;
- Assist in the IVAS of DAR surveys submitted under the SPLIT Project;
- Perform other duties and functions as may be assigned by the immediate supervisor.

5. Position: **Engineer II (Geodetic Engineer)**
Monthly Rate: **Php. 39,672.00** (equivalent to SG-16)
Place of Assignment: **DENR Regional Office**
Number of pax: **15 pax (1 pax per region) / (1 pax x 15 regions)**

Scope of Work

- Verifies the computation on the survey returns submitted by DAR to ensure compliance with the Manual on Land Surveys of the Philippines (MLSP), as amended;
- Verifies the computation on the accuracy of the established tertiary control and other geodetic controls;
- Engages in the verification of survey returns using LAMS;
- Conducts projection of plans, titles and other tenure instruments issued by the DENR in consonance with policies and standards under MLSP, as amended;
- Provide technical expertise in the verification and approval of survey plans of DAR projects and other tenured programs;
- Assists in issuing tenurial instruments and permits for improved resource management;
- Applies computer skills in work using MS Office, Computer Aided Design applications and GIS software;
- Directs the computation and plotting of field notes, investigates deeds of titles of ownerships over lots involved in agreements to be entered into between the government and private parties;
- Conducts final investigation of tenure applications and other public land acquisitions, and may investigate conflicts over public or private;
- May inspect survey work of private survey contractors to check adherence to terms of contract;
- Assists in the conduct of monitoring and inspection of DAR survey project and does other duties as may be assigned by immediate supervisor.
- Identified and extract DAR survey from submitted list of DAR

6. Position: **Mathematician I (AR Survey Returns Verifier)**
Monthly Rate: **Php. 23,176.00** (equivalent to SG-10)
Place of Assignment: **DENR Regional Office**
Number of pax: **30 pax (2 pax per region) / (2 pax x 15 regions)**

Scope of Work:

- Verifies the survey returns submitted by DAR Geodetic Engineers using
- LAMS to ensure compliance with the Manual on Land Surveys of the Philippines, as amended;
- Researches plan and technical description in the records;
- Participates in the conduct of monitoring and evaluation of CARP activities/projects;
- Computes the geodetic positions of points of references and reduces all the horizontal and vertical controls to the references datum with the use of geodetic formulas and the application of the principle of algebra, trigonometry, calculus and other mathematician principles;
- Verifies in the computer or readjust a relative position of new surveys with adjoining old surveys;
- Resolves questions in computation that may arise from time to time;
- Is responsible for the accuracy and quality of work of the unit.
- Performs other functions assigned by immediate supervisor.

B. NON-TECHNICAL POSITION (ADMIN AND FINANCE)

1. Position: Finance Analyst

Monthly Rate: **Php. 29,165.00** (equivalent to SG-12)

Place of Assignment: **Forest Management Bureau (FMB)**

Number of pax: **1 pax (FMB)**

Skills and Qualifications:

- Bachelor's degree holder of Accountancy, Finance or other related course
- Proficient in oral and written English communication
- Computer literate particularly in MS Word, Excel, Power Point and Internet Operations

Scope of Work:

- Prepare financial reports/documents to facilitate disbursements, fund replenishment/liquidation and other related transactions in accordance with existing accounting and auditing rules and regulations;
- Ensure the timely submission of Statement of Expenditures (SOEs), financial reports and supporting documents as required/prescribed by the DAR and DENR/FMB;
- Assist in budget planning and preparation of submission of Work and Financial Plan/Work and Budget Plan, procurement-related documents, as well as inventory of supplies and equipment
- Analyze the financial performance/accomplishment of the project and monitor fund utilization to ensure the eligibility of expenses related to SPLIT Project;
- Assist in the preparation and conduct of meetings, workshops, trainings and other project related activities organized/spearheaded by the PCC/SPLIT TWG/SPLIT Secretariat
- Maintain record of procurement, financial reports and related documents;
- Provide assistance to Field Implementing Units, Regional Offices, and DAR and funding agency/source;
- Perform other related tasks necessary to carry-out the function of the SPLIT Project, and as may be assigned by the immediate supervisor.

2. Position: Project Support Officer

Monthly Rate: **Php. 23,176.00** (equivalent to SG-10)

Place of Assignment: **Forest Management Bureau (FMB), Land Management Bureau (LMB), and DENR Regional Office**

Number of pax: **45 pax (Region) (3 pax per region) / (3 pax x 15 regions); 2 pax (FMB); 1 pax (LMB)**

Scope of Work:

- Assists in monitoring and evaluation of the implementation of SPLIT Project-related activities;
- Assists in monitoring physical and financial accomplishment of SPLIT project;
- Assists in the consolidation and maintenance of accomplishment reports of the SPLIT project;
- Assists in the day-to-day operations of the project including receiving, recording, encoding, filing, and retrieving of documents such as memoranda, letters, and fax messages, among others;
- Maintains the database of the SPLIT Project;
- Assists in monitoring and preparing of inventory supplies and equipment, Travel Orders, Purchase Request, Special Orders, Notice of Meetings, among others;
- Assists in the procurement system for ICT equipment and related supplies and materials;
- Monitors and manages the inventory of ICT devices and equipment;

- Assists in the management and maintenance of ICT facilities, equipment, and peripherals of Bureau/Regional Office within the section;
- Assists and attends on trainings/ workshops/ meetings/ activities related to SPLIT Project;
- Assist in ensuring that the projects are accurately estimated and delivered on schedule;
- Assist in project planning including schedule development, acceptance criteria definition;
- Establish and maintain clear and consistent communication and reporting throughout the project duration; and
- Performs other functions as may be assigned by the immediate supervisor.

Summary of ICT Equipment for the SPLIT Project

(as of 20 June 2023)

Agency: **Department of Environment and Natural Resources (DENR)**

Procurement of Hardware

Item/ICT Equipment: High-end Desktop (2TB) (for GIS Analysis and Data Processing)		
Unit Cost: Php. 240,000 per unit		
Office	Quantity	Remarks
NAMRIA	20	
FMB	2	
LMB	2	
Regional Office	90	6 units per Region

Item/ICT Equipment: Desktop (for administrative use)		
Unit Cost: Php. 66,000.00		
Office	Quantity	Remarks
FMB	1	
Regional Office	45	3 units per Region

Item/ICT Equipment: High-end Laptop (1TB)		
Unit Cost: Php. 206,000 per unit		
Office	Quantity	Remarks
NAMRIA	13	
FMB	5	
LMB	2	
Regional Office	60	4 units per Region

Item/ICT Equipment: Mid-range Laptop		
Unit Cost: Php. 70,000.00 per unit		
Office	Quantity	Remarks
FMB	5	
Regional Office	45	3 units per Region

Item/ICT Equipment: Server		
Unit Cost: Php. 1,500,000.00 per unit		
Office	Quantity	Remarks
LMB	1	

Item/ICT Equipment: Plotwave 700 scanner/printer/copier (A0 size)		
Unit Cost: Php. 700,000.00 per unit		
Office	Quantity	Remarks
NAMRIA	1	

Item/ICT Equipment: Map Scanner		
Unit Cost: Php. 481,250.00 per unit		
Office	Quantity	Remarks
Regional Office	15	1 unit per Region (1 unit x 15 Regions)

Item/ICT Equipment: LCD Projector		
Unit Cost: Php. 40,000.00 per unit		
Office	Quantity	Remarks
FMB	6	

Item/ICT Equipment: Printer		
Unit Cost: Php. 14,000.00 per unit		
Office	Quantity	Remarks
FMB	10	
Regional Office	30	2 units per Region (2 units x 15 Region)

Item/ICT Equipment: External Hard Drive		
Unit Cost: Php. 4,000.00 per unit		
Office	Quantity	Remarks
FMB	10	
Regional Office	30	2 units per Region (2 units x 15 Region)

Item/ICT Equipment: A3 Printer/Scanner/Copier		
Unit Cost: Php. 38,556.00 per unit		
Office	Quantity	Remarks
NAMRIA	1	

Item/ICT Equipment: A3 size wide format inkjet printer		
Unit Cost: Php. 20,236.00 per unit		
Office	Quantity	Remarks
NAMRIA	1	

Technical Specifications of IT equipment of procurement

Agency: Department of Environment and Natural Resources (DENR)

A. Laptop/Desktop for Mapping (GIS analysis)

1. Laptop

Particulars	Specifications submitted
Processor	Intel® Core™ i7-10875H Processor 2.3 GHz (16M Cache, up to 5.1 GHz, 8 cores)
Graphics	NVIDIA® GeForce RTX™ 2070 8GB GDDR6
Display/Resolution	17.3-inch, FHD (1920 x 1080)
Refresh Rate	240Hz Response/3ms IPS-level
Memory/Storage	16GB DDR4 3200Mhz/1TB + 1TB SSD RAID 0
Operating System	Windows 10 pro 64 bit, with preinstalled Microsoft Office Home and Student 2019 or newer
Inclusions	mouse, laptop bag, PD adaptor, 1 year subscription Norton Anti-virus, warranty
Others	

Desktop

Particulars	Specifications submitted
Processor	Intel Core i9-9900k
Graphics	NVIDIA RTX 2060 6GB, GDDR6
Display/Resolution	27 inch IPS, WQHD (2560 X 1440)
Memory/Storage	2TB HDD, 512 GB PCIe SSD + 16GB DDR4-2666 Mhz, expandable up to 32GB
Network	RJ45 Gigabit Ethernet
Connectivity	USB2.0 , USB3.0 , Bluetooth , Card Reader , S/PDIF , Speakers , Microphone , USB3.1
WiFi	2x2 802.11ac Gigabit Wi-Fi
Operating System	Windows 10 pro 64 bit, with preinstalled Microsoft Office Home and Student 2019
Power Supply	UPS 1400 VA
Inclusions	wired keyboard and mouse, 1 Year Subscription of Norton Antivirus, warranty

B. Laptop/Desktop for Administrative / Documentation works

1. Laptop:

- Processor: Intel Core i7-1165G7 Processor 2.8GHz (12M Cache, up to 4.7 GHz, 4 cores)
- Memory: 16GB DDR4 on board
- Operating System: Windows 11 or newer
- Storage: 512GB M2 NVMe PCIe 3.0 SSD
- Graphics: NVIDIA GeForce MX350, 2GB GDDR5
- Battery: 50WHrs, 3S1P, 3-cell Li-ion
- Power Supply: 65W AC Adapter, Output 19V DC, 3.42A, 65W; Input: 100-240V AC 50/60Hz universal
- Wireless: Wifi 6 (802.11ax) (Dual band) 2*2 + Bluetooth 5.0
- Monitor: 15.6-inch, FHD (1920x1080) 16:9 aspect ratio, IPS-level Panel, LED Backlit, 250nits, 45% NTSC color gamut, Anti-glare display, Screen-to-body ratio: 86%
- Keyboard and Touchpad: Backlit Chiclet Keyboard with Num-key, 1.4mm Key-travel
- I/O Ports: 1xUSB 3.2 Gen 1 Type-A; 2xUSB 2.0 Type-A, 1xThunderbolt 4 support display / power delivery; 1xHDMI 1.4; 1x3.5mm Combo Audio Jack; 1xDC-in; 2-in-1 card reader SD/MMC; Micro SD card reader
- Audio: Audio by ICEpower; built-in speaker; built-in array microphone; Harman/Kardon (Mainstream) with Cortana and Alexa voice-recognition support
- Energy Star Compliant
- Microsoft Office: Office Home and Student 2019 or newer included

2. Desktop:

- Processor: Intel Core i5-12400F (2.6GHz base frequency, up to 4.4 GHz with Intel Turbo Boost Technology, 18mb L3 cache, 6 cores, 12 threads)
- Memory: 8GB RAM
- Operating System: Windows 11 Pro
- Storage: 1TB SATA + 256 GB SSD
- Graphics Card: NVIDIA GT 1030 2GB
- PSU: 300-500W
- LAN: 10/100/1000 GbE
- Wireless: Wifi 6 and Bluetooth 5.2 combo (Supporting Gigabit data rate) MU-MIMO supported
- Monitor: 23.8 inches Full HD, IPS, Frameless, 144Hz, Adaptive-Sync
- Accessories: Wired keyboard and mouse (original same brand)
- Must be 20 years market brand
- Energy Star Compliant
- Nationwide Service Center Warranty: 1 year
- include the purchase of Microsoft Office License Software

C. Printer-Scanner

- Print, Scan, Copy, Fax with ADF
- Compact integrated tank design
- Print speeds up to 10.5ipm
- Wi-Fi and Wi-Fi Direct
- Borderless Printing up to A4 size
- Spill-free ink refilling
- Warranty of 2 years

D. LCD Projector

- White Light Output – 3,200 lumens
- Color Light Output – 3,200 lumens
- WXGA Resolution
- Real-Time Auto Keystone Correction
- Split Screen Projection
- Hassle-Free Presentation with USB 3-in-1 Display Feature

E. External Hard Drive

- Expansion Portable Hard Drive 2 TB
- Compatible with Windows and macOS systems
- USB 3.0 port

F. PLotwave 700 scanner/printer/copier (A0 size)

Memory	8GB
Print Speed	Monochrome CAD: 1,389 sq. ft./hour (225 D-size prints/hour) in high speed mode, Color CAD: 1,292 sq. ft./hour (212 D-sized prints/hour) in high speed mode
Print Resolution	True resolution: 600 x 600 dpi
Media capacity	4 or 6 rolls (1 drawer = 2 rolls, 2 drawers = 4 rolls, 3 drawers = 6 rolls). Up to 13,650' of online media capacity
Media cutting	Automatic/Manual option
Media size	All widths between 11"–42" (297 mm–1067 mm), including standard sizes DIN, ANSI, ARCH
Scan resolution	600 x 600 dpi
Scan speed	Monochrome: maximum 47.9'/min (14.6 m/min) Color: maximum 15.75'/min (4.8 m/min)
Scan format	TIFF, PDF, PDF/A, JPEG, CALS, multi-page PDF, multi-page PDF/A and multi-page TIFF

G. A3 Printer/Scanner/Copier

FUNCTIONS	Wireless, print, scan copy and fax (with direct photo printing)
Print resolution	Up to 1200x4800 dpi
Memory	256 Mb
Display	3.7" LCD Touchscreen
Connectivity	wireless, built-in (1 USB 2.0; 1 Ethernet)
Print speed	22ippm mono and 20ipm (colour)
Standard Media sizes	A4 to A3
Media type	Paper (brochure, inkjet, plain), photo, envelopes, cards (index)
Print resolution	up to 1200x4800 dpi
Scan resolution	Up to 19,200x19,200 dp
Scan speed	From 2.7 seconds (A4 size, 100x100 dpi)
Paper Input	Up to 250 sheets
Paper Output	Up to 100 sheets (up to A4), Up to 50 sheets (up to A3)

Operating System compatability	Windows: Vista / 7 / 8 / 8.1 / 10 / Server 2008 / Server 2008 R2 / Server 2012 / Server 2012 R2 Mac: OS X v10.9.5 / 10.10.x / 10.11.x
Other features	atleast 2 feeder trays with automatic document feeder

H. A3 Printer

FUNCTIONS	printer
Print resolution	Black (best): Up to 600 x 1200 dpi; Colour (best): Up to 4800 x 1200 optimised dpi colour
Print speed	Black: Up to 33 ppm (draft, A4); Up to 15 ppm (ISO, laser-comparable); Colour: Up to 29 ppm (draft, A4); Up to 9 ppm (ISO, laser-comparable)
Processor speed	1.2 GHz
Connectivity	wireless, built-in (1 USB 2.0; 1 Ethernet)
Standard Media sizes	A4 to A3 size
Media type	Paper (brochure, inkjet, plain), photo, envelopes, cards (index
Memory	16 MB (ROM); 128 MB (DDR RAM)
Paper Input	up to 250 sheets
Paper Output	up to 75 sheets
Operating System compatability	Windows 7, 8, 10 (32 bit-64 bit)



Republic of the Philippines
Department of Environment and Natural Resources
FOREST MANAGEMENT BUREAU
Visayas, Avenue, Diliman, 1100 Quezon City
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E-mail Address: fmb@denr.gov.ph Website: <https://www.forestry.denr.gov.ph>



MEMORANDUM

FOR : The Regional Executive Directors
All DENR Regional Offices except NCR

FROM : The OIC- Assistant Secretary for Field Operations- Western Mindanao
and Director, in concurrent capacity, and
The Chair, DENR Project Coordination Committee (PCC) for SPLIT Project

SUBJECT : **REQUEST FOR DESIGNATION OF PRINCIPAL AND ALTERNATE FOCAL PERSONS AT THE DENR REGIONAL OFFICE FOR THE IMPLEMENTATION OF THE SUPPORT TO PARCELIZATION OF LANDS FOR INDIVIDUAL TITLING (SPLIT) PROJECT**

DATE : JUN 22 2023

This has reference to the attached FMB Memorandum dated 18 May 2023 relative to the request of this Office, as the Chair of the DENR PCC, for the designation of one (1) principal and one (1) alternate focal person at the Regional Office for the implementation of the Component I of SPLIT Project.

In furtherance to the aforementioned correspondence, may we request your Office to furnish FMB a copy of your respective Regional Special Orders designating the principal and alternate focal persons, preferably the CARP coordinator (as the principal focal) and the LAMS focal person (as the alternate focal person), to facilitate the implementation of the activities under the SPLIT Project. Please be informed that the focal persons shall oversee the project implementation within their respective jurisdiction and facilitate the coordination with the DENR PCC on the matters pertaining to the SPLIT Project. This Office would appreciate receiving your submission indicating the names and contact information of said focal person/s **on or before 14 July 2023**.

Should you have further queries on the matter, please do not hesitate to directly coordinate with the DENR SPLIT PCC Secretariat through electronic mail splitproject.fmb@gmail.com or through landline number **(02) 8332-3056**.

FOR YOUR INFORMATION AND CONSIDERATION.


ARLEIGH J. ADORABLE, CESO III

Copy furnished:

The Director, Land Management Bureau
The Vice-Chairperson, DENR PCC

The Members, DENR PCC per DENR Special Order No. 2020-561



Republic of the Philippines
Department of Environment and Natural Resources
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MAY 19 2023

MEMORANDUM

FOR : The Regional Executive Directors
All DENR Regional Offices except NCR

FROM : The OIC Assistant Secretary for Field Operations - Western Mindanao,
and Forest Management Bureau Director in concurrent capacity, and
The Chair, DENR SPLIT Project Coordinating Committee

SUBJECT : **REQUEST FOR DESIGNATION OF PRINCIPAL AND
ALTERNATE FOCAL PERSON/S AT THE DENR REGIONAL
OFFICE FOR THE IMPLEMENTATION OF THE SUPPORT TO
PARCELIZATION OF LANDS FOR INDIVIDUAL TITLING
(SPLIT) PROJECT**

DATE : MAY 18 2023

This pertains to the Support to Parcelization of Lands for Individual Titling (SPLIT) Project which is an initiative of the Department of Agrarian Reform (DAR) in consonance with the directive of President Rodrigo Duterte to complete the parcelization of Collective Certificate of Land Ownership Award (CCLOA) and issue individual titles to qualified Agrarian Reform Beneficiaries (ARBs). The project aims to improve land tenure and security and stabilize property rights of ARBs by parcelarizing and issuing individual titles to some 1.37 million hectares of land covered CCLOAs in 76 provinces, in 15 regions in the country.

The said program is comprised of three major components: (a) Component I - parcelization of collective CLOAs, (b) Component II - capacity building and technical assistance, and (c) Component III - project management and monitoring and evaluation.

The task of the DENR is covered under Component I considering that the verification and issuance of certification of Land Classification (LC) status of the areas covered by the CCLOAs is a very crucial activity of the project to ensure that the said areas can be parcelarized and can be issued with individual titles in consonance with the existing policies, laws, rules and regulations on the matter. The DENR through the Forest Management Bureau and the DENR Regional Offices will issue certification of land classification status to those CCLOAs which are found to be within classified forestlands and those that are within the two (2) kilometer buffer zone (1-km both sides) of the forest boundary line.

In this regard, to facilitate the implementation of Component I of the Project, this Office being the Chair of the PCC is requesting for the designation of one (1) principal and one (1) alternate focal person from your Office through a Regional Special Order that will oversee the project implementation and coordination work with the DENR Project Coordination Committee (PCC) as per DENR Special Order No. 2020-561 on the matters pertaining to the SPLIT Project.

Should you have further clarifications and/or queries on the matter, you may directly coordinate with the DENR SPLIT Project Secretariat through electronic mail splitproject.fmb@gmail.com or lfaggabao@fmb.denr.gov.ph.

FOR YOUR INFORMATION AND COMPLIANCE, PLEASE.


ARLEIGH J. ADORABLE, CESO III



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DEC 22 2020

SPECIAL ORDER
NO. 2020-561

SUBJECT : CREATION OF THE DENR PROJECT COORDINATION COMMITTEE RELATIVE TO THE IMPLEMENTATION OF THE SUPPORT TO PARCELIZATION OF LANDS FOR INDIVIDUAL TITLING (SPLIT) PROJECT

In the interest of service and in order to ensure the smooth implementation of activities under the SPLIT Project, the DENR Project Coordination Committee is hereby created which shall composed the following:

Chairperson	-	For. Lourdes C. Wagan, Director, FMB
Vice- Chairperson	-	Atty. Emelyne V. Talabis, Acting Director, LMB
Members	-	For. Venerando U. Garcia, PPS For. Llarina S. Mojica, PPS Atty. Genevieve E. Sevidal, Legal Affairs Service Atty. Fatima Angeli Tan, DENR Legal Affairs Service For. Ildefonso L. Quillooy, FMB For. Amie T. Rabang, FMB Patricia G. Sanchez, BMB Septher Ian T. Salcedo, BMB Engr. Gerald Jay C. Castueras, MGB Engr. Jenette C. Ponce, MGB For. Beata Batadlan, NAMRIA Engr. Victor John D.J. Veneracion, NAMRIA Engr. Henry P. Pacis, LMB Engr. Warlito G. Quirimit, LMB Engr. Ariel Reyes, LMB For. Annabelle Barquilla, OUFOE

The Committee shall provide oversight coordination on activities related to the SPLIT Project. It shall also develop operational procedures and lead the preparation of harmonized Work and Financial Plan for the SPLIT Project.

The Committee shall be assisted by the Secretariat from the Forest Management Bureau for all administrative and technical support.

All expenses to be incurred in the conduct of this activity shall be charged against the SPLIT Project Fund of the Department of Agrarian Reform (DAR), subject to the usual accounting and auditing rules and regulations.

This Order takes effect immediately.


ROY A. CIMATU
Secretary

