

United Nations Development Programme



28 August 2023

Dear Undersecretary Leones,

Subject: Document Validation in DENR Regions IV-B and CARAGA for the 2023 BD Corridor Spot Check

As part of UNDP's Harmonized Approach to Cash Transfer (HACT) assurance activities, the Biodiversity Corridor Project is currently undergoing a spot-check for 2023 finance-related documents. To validate the initial spot check findings, we have tasked our following programme staff to visit your concerned offices in DENR IVB and CARAGA to assist in validating the 2023 transactions:


1. Mr. Ronilo Peñero, Admin & Finance Assistant
2. Mr. Ericson Faeldan, Project Assistant

In line with this, we kindly request for your support to allow them to easily request for copies of financial transactions. This will allow them to rectify records and ensure completeness and accuracy of the supporting documents for the finalization of the Spot Check Report. This is also crucial for the preparation for financial audit which will happen in January 2024.

You may reach out to Ms. Maria Theresa Espino-Yap, Programme Analyst, via email (maria.theresa.espino-yap@undp.org) for any clarifications related to this activity.

Thank you very much and we look forward to your support.

Yours sincerely,

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Edwin Carrie
Deputy Resident Representative

ATTORNEY JONAS LEONES

Undersecretary for Policy, Planning and International Affairs
Department of Environment and Natural Resources (DENR)
Visayas Avenue, Diliman, Quezon City

cc: Mr. Marcial Amaro, Jr., Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects and Director, Biodiversity Management Bureau in concurrent capacity
Mr. Al Orolfo, Director, DENR-Foreign Assisted and Special Projects Services
Mr. Felix S. Mirasol, Jr., CESO IV OIC Regional Executive Director, DENR IV-B
Mr. Nonito M. Tamayo, Regional Executive Director, DENR RXIII