



Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. 929-6626 to 29; 929-6633 to 35  
929-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> E-mail: [web@denr.gov.ph](mailto:web@denr.gov.ph)

## MEMORANDUM

TO : **All Regional Executive Directors**  
**All EMB Regional Directors**  
**All MGB Regional Directors**

FROM : **The Undersecretary**  
Field Operations – Luzon, Visayas and Environment  
Field Operations – Mindanao

SUBJECT : **INVENTORY OF ALL ENVIRONMENTAL PLANNERS (EnP) IN  
THE REGIONAL OFFICES OF THE DEPARTMENT**

DATE : **AUG 27 2023**

In line with the instruction of the Secretary during the Midyear Mindanao Management Conference conducted last 24-25 August 2023 in Region XII, you are hereby advised to provide a list of the DENR Employees who are licensed Environmental Planners (EnP) in your respective offices.

Kindly input the needed data through the google sheet links below:

| Regional Offices              | Google Sheet Link   |
|-------------------------------|---|
| Regions I – VIII, NCR and CAR | <a href="https://tinyurl.com/EnPOUFOLVE">https://tinyurl.com/EnPOUFOLVE</a> |
| Regions IX – XIII             | <a href="https://tinyurl.com/EnPOUFOM">https://tinyurl.com/EnPOUFOM</a>     |

A copy of the template indicated in the links is attached in this memorandum for your reference. Please input the data through the appropriate google **sheet on or before 01 September 2023, 5:00pm**. Access to the google sheet link will be restricted at 6:00pm of 01 September 2023 in observance of the aforementioned deadline.

For information and immediate appropriate action.

ATTY. JUAN MIGUEL T. CUNA, CESO I

JOSELIN MARCUS E. FRAGADA, CESO III

Copy furnished:

- Office of the Secretary
- The Assistant Secretary for Field Operations – Luzon and Visayas
- The Assistant Secretary for Field Operations – Eastern Mindanao
- The Assistant Secretary for Field Operations – Western Mindanao

**Let's Go Green!!!**

**TEMPLATE FOR THE SUBMISSION OF THE ENP INVENTORY**  
(please submit via the indicated Google Sheet links)

| ENP Inventory<br><i>*add columns as necessary</i> |               |                        |                   |     |                       |            |                               |            |  |               |
|---|---------------|------------------------|-------------------|-----|-----------------------|------------|-------------------------------|------------|--|---------------|
| Regional Office                                   |               |                        |                   |     |                       |            |                               |            |  |               |
| No.   | Employee Name | Position / Designation | Office / Division | Age | Undergraduate Studies |            | Post-graduate Studies, if any |            | Issuance Date of EnP License<br>(mm/dd/yyyy) | Other Remarks |
|   |               |                        |                   |     | Degree                | University | MS, Dpl, PhD, etc             | University |  |               |
| 1   |               |                        |                   |     |                       |            |                               |            |  |               |
| 2   |               |                        |                   |     |                       |            |                               |            |  |               |
| 3   |               |                        |                   |     |                       |            |                               |            |  |               |
| 4   |               |                        |                   |     |                       |            |                               |            |  |               |
| Environmental Management Bureau                   |               |                        |                   |     |                       |            |                               |            |  |               |
| 1   |               |                        |                   |     |                       |            |                               |            |  |               |
| 2   |               |                        |                   |     |                       |            |                               |            |  |               |
| 3   |               |                        |                   |     |                       |            |                               |            |  |               |
| 4   |               |                        |                   |     |                       |            |                               |            |  |               |
| Mines and Geosciences Bureau                      |               |                        |                   |     |                       |            |                               |            |  |               |
| 1   |               |                        |                   |     |                       |            |                               |            |  |               |
| 2   |               |                        |                   |     |                       |            |                               |            |  |               |
| 3   |               |                        |                   |     |                       |            |                               |            |  |               |
| 4   |               |                        |                   |     |                       |            |                               |            |  |               |