# Republic of the Philippines Department of Environment and Natural Resources

MIMAROPA Region

#### PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

## TRAVEL ORDER No.

Name: ERNESTO E. TAÑADA Position: PENR Officer	Date: AUGUST 2, 2023 Salary: Div./Sec./Unit: PENRO Official Station: PENRO						
Departure Date: AUGUST 3, 2023  Destination: SAN JOSE, OCCIDENTAL MINDORO  Purpose of Travel: TO ATTEND MEETING WITH CONG. "ODIE" LEODY TARIELA  RE: VISIT/COURTESY CALL OF RED FELIX S. MIRASOL, JR.							
Appropriation to which Travel should be charged:Remarks or special instructions:							
CERTIFICATION:							
This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.							
Recommending Approval:	Approved:						
DONNA MAYOR-GORDOVE, CESO IV ARD-Management Services	FELIX S. MIRASOL, JR. Regional Executive Director						

### **AUTHORIZATION**

I herby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

ERNESTO E. TAÑADA
Official/Employee

		DATE:				
		MONTHLY SALARY:				
NAME: ERNESTO E. TAÑADA	POSITION DMO VIOI, PENR OFFICER					
OFFICIAL STATION: DENR-PENRO MAMBURAO OCCIDENTAL MINDORO						
PURPOSE OF TRAVEL: TO ATTEND MEETING WITH CONG, "ODIE" LEODY TARIELA RE: VISIT/COURTESY CALL OF						
RED FELIX S. MIRASOL, JR.						

ATE	PLACES TO BE	TIM		MEANS OF	ALLOWABLE EXPENS	
	VISITED (Destination)	DEPARTURE	ARRIVAL	TRANSPORTATION	TRANSPORTATION PER D	IEM
<b>UG</b> 023						
023						
0		4.00044	5.00514		0.5 1/-1/-1	2000
3	From official station to San Jose still at San Jose	1:00PM	5:00PM		Office Vehicle	2200.
5	From San Jose to Mamburao	9:00AM	1:00PM		Office Vehicle	1100.
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	1					
	I					
	CERTIFY that (1) I have reviewed				TOTAL	3,300.00

	TOTAL	3,300.00
I CERTIFY that (1) I have reviewed the foregoing itinerary (2) the travel is	Prepared by: (Official/Em	ployee)
necessary to the service, (3) the period covered is reasonable, and, (4) the expenses		
claimed are proper.		
	ER	NESTO E. TAÑADA
	Approved by: (Head of Ag	ency)
		LIX S. MIRASOL, JR. AL EXECUTIVE DIRECTOR
	112010147	TE ENTED TITE DIVECTOR