



Republic of the Philippines
Department of Environment and Natural Resources
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES
REGION IV – MIMAROPA**

August 3, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR-MIMAROPA Region
1515 DENR By the Bay Building, Roxas Blvd.,
Brgy 668, Ermita, Manila

FROM : The OIC, PENR Officer

SUBJECT : **REQUEST FOR THE ISSUANCE OF REGIONAL SPECIAL
ORDER FOR THE DESIGNATION OF SOME CENRO SABLAYAN
PERSONNEL**

Respectfully submitting herewith is the request of CENRO Sablayan, Occidental Mindoro for the issuance of Regional Special Order for the designation of some CENRO personnel in order to accelerate the action and processing of important office documents, procurements and payment of vouchers.

For information and consideration.


ERNESTO E. TAÑADA



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

JUL 31 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 DENR by the Bldg., Roxas Blvd.,
Brgy. 668, Ermita Manila

THRU : The PENR Officer
PENRO Occidental Mindoro

FROM : The CENR Officer

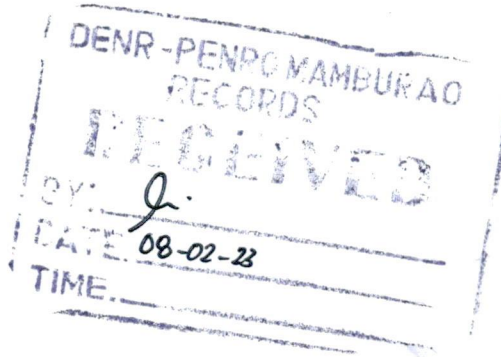
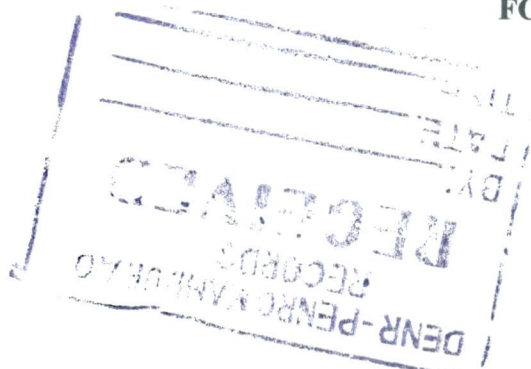
SUBJECT : REQUEST FOR THE ISSUANCE OF REGIONAL SPECIAL
ORDER FOR THE DESIGNATION OF SOME CENRO
SABLAYAN PERSONNEL

This is in relation to the Office transactions and operations of CENRO Sablayan in order to accelerate the action & processing of important office documents, procurements and payment of vouchers.

In this regard, the issuance of a Regional Special Order (RSO) for some personnel of CENRO Sablayan is hereby requested.

For information, record and approval.


FOR. ANASTACIO A. SANTOS, MPA





REGIONAL SPECIAL ORDER

No. _____
Series of 2023

SUBJECT : DESIGNATION OF SOME CENRO SABLAYAN PERSONNEL

In the interest of the service and in order to ensure smooth flow of operations of the Office, the following CENRO Sablayan officials and personnel are hereby designated as follows:

No.	Name	Position	Designation
1	Margaret P. Yutuc	LMO I	Chief, Planning & Support Unit/ Administrative Officer/ Property Custodian
2	Serna M. Urieta	ADA IV	Assistant Property Custodian
3	Merry Ann C. Lacap	Special Investigator I	In-Charge, Records Officer
4	Helen M. Alcober	ADA IV	Assistant Records Officer
5	Jacinto O. Calingay, Jr.	Forester I	Chief, GIS Unit
6	Rolando L. Matanguihan	LMO III	CENRO Supply/ Procurement Inspection Officer
7	Mercy A. Fianza	Forester I	CENRO Supply/ Procurement Canvasser

All designated personnel shall perform the duties and responsibilities inherent to their designations and to make sure that their actions are in accordance to the provision of RA 1032 known as "An Act of Promoting Ease of Doing Business and Efficient Delivery of Government Services".

This Order shall take effect immediately.

FELIX S. MIRASOL, JR., CESO IV
OIC, Regional Executive Director