

## TRAVEL ORDER No.

Name: Ernesto E. Tañada Position: **PENR Officer** 

Date: November 24, 2023

Salary:

Div./Sec./Unit: PENRO Official Station: PENRO

Departure Date: November 29, 2023

Arrival Date: **December 1, 2023** 

Destination: Pasay City

Purpose of Travel: To attend the launching and first meeting of the Corridor Alliance Advisory committee (CAAC) of the DENR-UNDP-GEF Project on integrated approach in management of major Biodiversity Corridors in the Philippines or BD Corridor Project Remarks or special instructions:

## **CERTIFICATION:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved:

DONNA MAYOR-GORDOVE, CESO IV

ARD-Management Services

FELIX S. MIRASOL, JR. Regional Executive Director

## **AUTHORIZATION**

I herby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

> ERNESTO E. TAÑADA Official/Employee

				DATE:			
				MONTHLY SALARY:			
NAME: ERNESTO E. TAÑADA		POSITION: DMO V/OI, PENR OFFICER					
OFFICIAL STATION: DENR-		ENR-PENRO MAMBURAO OCCIDENTAL MINDORO					
PURPOSE OF TRAVEL:		To attend the 4th Quarter PAMB Meeting of MCWS-PAMO					

DATE	PLACES TO BE	TIM		MEANS OF	ALLOWABLE E		TOTAL
OVEMBER	VISITED (Destination)	DEPARTURE	ARRIVAL	TRANSPORTATION	TRANSPORTATION	PER DIEM	
2023							
2023							
29	from official station to Pasay	10:00am	4:00pm		Office Vehicle		220
30	still in Pasay						1.10
ECEMBER							
1	from Pasay to Mambura	6:00am	12:00nn		Office Vehicle		220
	I						
	I						
	1						
	1						
	that (1) I have reviewed the foregoing it				TOTAL		5,500.00