



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

TRAVEL ORDER

No. _____

December 11, 2023

Name : **CESAR P. ODI** Salary : _____
Position : **OIC PENR Officer** Div/Sec/Unit : _____
Departure Date : **December 13, 2023** Official Station : **DENR-PENRO Romblon**
Destination : **Metro Manila** Arrival Date : **December 17, 2023**
Purpose of Travel : **To attend the FY 2023 DENR ONE MIMAROPA 4th Quarter Regional Management**
: **Conference cum CY 2023 General Assembly on December 14-15, 2023 at Metro**
: **Manila.**

Per Diems/Expenses Allowed : _____
Assistants or Laborers Allowed : _____
Appropriations to which travel should be charged : _____
Remarks or special instructions : _____

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommended by:

Approved:

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director
For Management Services

FELIX S. MIRASOL, JR., CESO IV
OIC Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from the succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.3.1 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

CESAR P. ODI
OIC PENR Officer



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region



REGIONAL SPECIAL ORDER

No. **610**
Series of 2023

NOV 15 2023

**SUBJECT: AUTHORIZING THE CONDUCT OF THE FY 2023 DENR ONE
MIMAROPA 4TH QUARTER REGIONAL MANAGEMENT
CONFERENCE CUM CY 2023 GENERAL ASSEMBLY**

In the interest of the service and in order (1) to determine the status of FY 2023 Performance, (2) boosts morale and camaraderie among the employees and officials, and (3) recognize the services rendered by some personnel through the Program on Awards and Incentives for Service Excellence (PRAISE), the conduct of the FY 2023 DENR ONE MIMAROPA 4th Quarter Regional Management Conference cum CY 2023 General Assembly on December 14-15, 2023, in Metro Manila is hereby authorized.

It shall be participated by the following Officials and Personnel:

MANAGEMENT CONFERENCE PARTICIPANTS (December 14-15)	
NAME	POSITION/DESIGNATION
DENR Regional Office	
1. Felix S. Mirasol, Jr., CESO IV	OIC, Regional Executive Director
2. Donna Mayor-Gordove, CESO IV	Assistant Regional Director, Management Services
3. Maximo C. Landrito	OIC Assistant Regional Director, Technical Services
4. Jaime M. Ancheta, Jr.	NGP Regional Coordinator
5. Atty. Gandhi G. Flores	Chief, Legal Division
6. Rosario C. Gulmatico	Chief, Administrative Division
7. Jonas Paolo M. Saludo	OIC Chief, Planning and Management Division
8. Ruby C. Bautista	Chief, Finance Division
9. Marilyn R. Limpiada	Chief, Licenses, Patents, and Deeds Division
10. Lino M. Dimaphis	Chief, Enforcement Division
11. Maria Melissa L. Endangan	Chief, Conservation and Development Division
12. Roman G. Legaspi	Chief, Surveys and Mapping Division
13. Winston A. De Guzman	OIC Chief, Monitoring and Evaluation Section
14. Jeremy A. Melchor	Chief, Plans and Programs Section
15. Madona P. Corado	Chief, Regional Strategic Communication and Initiatives Group
16. Arnel N. Astreza	President, DENREU
Environmental Management Bureau	
17. Joe Amil M. Salino	Regional Director, EMB
18. Engr. Edna P. Quindoza	Chief, Finance and Administrative Division
19. Buena Fe A. Riontorido	Chief, Clearance and Permitting Division
20. Engr. Pablo M. Estorque, Jr.	Chief, Environmental Monitoring and Enforcement Division

NAME	POSITION/DESIGNATION
Mines and Geosciences Bureau	
21. Engr. Felizardo A. Giacud, Jr.	Regional Director, MGB
22. Edwin M. Mojares	Chief, Geosciences Division
23. Engr. Ellengrace R. Gialiste	Chief, Mine Management Division
24. Engr. Alvin S. Requimin	Chief, Mine Safety, Environment, and Social Development Division
25. Ron Kristoffer G. Gabay	Chief, Finance and Administrative Division
Marinduque	
26. Imelda M. Diaz	OIC, PE/NRO Marinduque
27. Gemma P. Delos Reyes	OIC, Chief, Management Services Division
28. Engr. Cynthia U. Lozano	Chief, Technical Services Division
29. Emeterio M. Recto	PASu, MW/S
Occidental Mindoro	
30. Ernesto E. Tañada	OIC, PE/NRO Occidental Mindoro
31. Anastacio A. Santos	CENRO Sablayan
32. Efrén L. Delos Reyes	CENRO San Jose
33. Abe R. Francisco	Chief Management Services Division
34. Celso B. Almazan	OIC, Chief, Technical Services Division
35. Hector S. Aragonés	PASu, MIBNP
36. Kristal Dane T. Villanada	PASu, ARNP
37. Arlene V. Francisco	PASu, MCWS
Oriental Mindoro	
38. Allan L. Valle	OIC, PE/NRO Oriental Mindoro
39. Cesar E. Quebec	CENRO Roxas
40. Rodol M. Boyles	CENRO Socorro
41. Marcel V. Suplico	Chief Management Services Division
42. Alma F. Gibbe	Chief, Technical Services Division
43. Ricardo R. Natividad	PASu, NLNP
Palawan	
44. Felizardo B. Cayatoc	PE/NRO Palawan
45. Leonard T. Caluya	CENRO Brooke's Point
46. Rodney G. Verian	OIC CENRO, Coron
47. Alexander E. Mancio	OIC CENRO, Puerto Princesa City
48. Renato S. Gonzaga	OIC CENRO, Quezon and Concurrent PASu, MMPL
49. Pablo L. Cruz	CENRO Roxas
50. Contrado M. Corpuz	CENRO Taytay
51. Wamalayda S. Talabucan	OIC Chief, Management Services Division
52. Ronie B. Gandeza	Chief, Technical Services Division
53. Mildred A. Suza	PASu, ENTMRPA
54. Clarissa P. Pador	PASu, MSPLS
55. Franklin M. Aquino	PASu, UIGBRS
56. Engr. Rex S. Velasco	PASu, RIWS
Romblon	
57. Cesar P. Odi	OIC, PE/NRO Romblon
58. Thelmo S. Hernandez	Chief, Management Services Division
59. Malvin R. Rocero	Chief, Technical Services Division
60. Raymond G. Inocencio	PASu, CWER
61. Manuel B. Romero	PASu, MGGNP
Secretariat	
62. Karla P. Mora	Staff PMD-PPS
63. Ma. Elaine D. Saños	Staff PMD-PPS
64. Jose Branco L. Calayo	Staff PMD-PPS

AB

NAME		POSITION/DESIGNATION
65.	Edna A. Tarrosa	HRDS Representative
66.	Kristine A. Zacarias	HRDS Representative
YEAR END ASSEMBLY PARTICIPANTS (December 15)		
DENR Employees		

All expenses to be incurred in the conduct of the event such as meals, accommodation, and other incidental expenses shall be charged against the Regional Office funds. However, payment of travel expenses of the participants shall be charged against their respective offices, subject to the usual accounting rules and regulations.

This Order takes effect on the dates stipulated herein.


FELIX S. MIRASOL, JR., CESO IV
 OIC, Regional Executive Director

VII. PROGRAMME

Date/ Time	Activities	Responsible Officer
December 14, 2023 (Day 1)		
8:00 – 8:30 AM	Arrival of the participants Registration of the Participants	Secretariat
8:30 – 9:00 AM	Invocation Roll Call	Secretariat Secretariat
	Call to Order	Felix S. Mirasol, Jr., CESO IV OIC, Regional Executive Director
	Approval of the Proposed Agenda Business Arising from the minutes during the 2 nd Qtr RMC	Secretariat
	Updates on the agreements reached the 2 nd Qtr RMC	Secretariat
9:00 – 10:00 AM	Presentation and discussion of the Physical and Financial Performance of EMB	Joe Amil Salino Regional Director, EMB
10:00 – 11:00 AM	Presentation and discussion of the Physical and Financial Performance of MGB	Felizardo Gacad, Jr. Regional Director, MGB
11:00 – 12:00 NN	Presentation and discussion of the Status of Performance as of 30 November 2023	Jonas Paolo M. Saludo OIC Chief, Planning and Management Division
12:00- 1:00 PM	LUNCH BREAK	
1:00 – 2:00 PM	Presentation and discussion of Financial Status as of 30 November 2023	Ruby C. Bautista Chief Finance Division
2:00 – 3:00 PM	Presentation and discussion of Issues and Concerns	PENRO Marinduque
3:00 – 4:00 PM		PENRO Occidental Mindoro
4:00 – 5:00 PM		PENRO Oriental Mindoro
5:00 – 6:00 PM		PENRO Romblon
6:00 – 7:00 PM		PENRO Palawan
7:00 – 8:00 PM	ARDs Concerns	Donna Mayor-Gordove, CESO IV ARD for Management Services
8:00 – 9:00 PM		Maximo C. Landrito OIC, ARD for Technical Services
9:00 PM-onwards	DINNER	
December 15, 2023 (Day 2)		
8:30- 9:00 AM	Registration of the ManCon Participants	Secretariat
9:00- 10:00 AM	RED's Hour	Felix S. Mirasol, Jr., CESO IV OIC, Regional Executive Director
10:00- 10:30 AM	Registration of the General Assembly Participants	Committee on Registration
10:30 – 11:00 AM	Inspirational Messages	Felix S. Mirasol, Jr., CESO IV OIC, Regional Executive Director

Date/ Time	Activities	Responsible Officer
11:00 –12:00 NN	Oath-Taking of Newly Appointed and Promoted Employees	Felix S. Mirasol, Jr., CESO IV OIC, Regional Executive Director Donna Mayor-Gordove, CESO IV ARD for Management Services
12:00- 1:00 PM	LUNCH BREAK	
1:00 – 3:00 PM	Awarding of Best Offices and Presentation of Work Innovation for Service Excellence (WISE) Awardees	Committee on Program, and PRAISE Committee
3:00 – 6:00 PM	General Assembly	Committee on Program
6:00 PM-7:00 PM	DINNER	
7:00 PM-9:00 PM	Continuation of General Assembly	Committee on Program
HOMEWARD BOUND		