



**OUTGOING**

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November 16, 2023

**MEMORANDUM**

**FOR :** **FELIX S. MIRASOL, JR., PhD. CESO IV**  
OIC, Regional Executive Director  
DENR MIMAROPA

**THRU :** **MAXIMO C. LANDRITO**  
OIC, Assistant Regional Director for Technical Services

**FROM :** **THE OIC, PENR OFFICER**  
DENR PENRO Romblon

**SUBJECT :** **REQUEST TO REALIGN THE REMAINING  
FUND OF RLTA SAN AGUSTIN AMOUNTING TO  
P227, 856.17 TO PURCHASE OFFICE SUPPLIES,  
COMPUTER/LAPTOP, AND OTHER NEEDED  
SUPPLIES**

Respectfully requested is the realignment of the remaining fund of RLTA San Agustin amounting to PHP 227,856.17, re: the above cited subject matter.

The delay in fund disbursement, coupled with challenges in the survey process and the lack of documentary requirements such as the Extra-Judicial Partition have hindered the progress in the processing and issuance of patents. In light of these issues and the significant progress achieved thus far, we are requesting to realign the remaining funds to purchase office supplies, computer/laptop for GIS mapping, and other needed supplies.

For consideration and approval, please.

  
**CESAR P. ODI**  


APPROVED/DISAPPROVED:

**FELIX S. MIRASOL, JR., Ph.D, CESO IV**  
OIC, Regional Executive Director  
DENR MIMAROPA



## MEMORANDUM

**FOR** : **CESAR P. ODI**  
OIC, PENR Officer

**THRU** : **MALVIN R. ROCERO**  
Chief, Technical Services Division

**FROM** : Chief, Regulation and Permitting Section

**SUBJECT** : **REQUEST TO UTILIZE THE REMAINING FUND AMOUNTING TO P227, 856.17 AS A CONTINUING FUND FOR 2024 COVERING THE RAPID LAND TENURE APPRAISAL (RLTA) IN THE MUNICIPALITY OF SAN AGUSTIN, ROMBLON.**

**DATE** : November 8, 2023

The undersigned is respectfully requesting the utilization of the remaining fund of RLTA San Agustin amounting to PHP 227,000, re: the above cited subject matter.

The request is made due to several reasons which contributed to the delay of accomplishing the target covered by RLTA San Agustin which begun in the delay in the disbursement of the program's fund, which amounted to PHP 1,779,000 under Sub-Allotment Advice (SAA) No. 2022-04-24. This fund was released only on April 1, 2022. Subsequently, the hiring of the Community Development Assistant (CDA), Encoder, and Enumerators took place around April of the previous year. Cascading of RLTA was conducted in May 2022, followed by data gathering up to July of last year. Notably, there were three failed bidding attempts to conduct the survey, which led to a negotiated bidding with the survey firm of Jovito Cadatal. The Notice of Award was issued on October 24, 2022, and accepted on October 27, 2022, with the Notice to Proceed issued only on November 7, 2022. The survey proper was conducted and concluded on December 5, 2022. The first survey plan was approved on March 14, 2023, and the latest approved survey was granted only last October 13, 2023.

This prolonged delay in the survey and the approval of submitted survey plans has significantly hindered the acceptance and processing of free patent applications in the Municipality of San Agustin. Additionally, the absence of proper documents from the recipients, such as Deed of Sale and Extra-Judicial Partition, has contributed to the overall delay in the process. In response to these challenges, the personnel involved in the RLTA San Agustin have actively assisted our recipients in the preparation of conveyance documents and have even requested the Land Registration Authority (LRA) Certificate at no expense on their part.

Furthermore, the RLTA San Agustin project coincides with our regular targets and the current implementation of RLTA Romblon, which has further compounded the delay in achieving our goals. In light of these issues and the significant progress achieved thus far, we kindly appeal for an extension of the funding for RLTA San Agustin to complete the acceptance and processing of free patent applications in the Municipality of San Agustin.

For your information and approval.

  
**ALLAN T. SENDIONG**