



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
MIMAROPA Region  
Mamburao, Occidental Mindoro

December 13, 2023

Regional Special Order

No. \_\_\_\_\_

Series of 2023

SUBJECT: **DESIGNATION OF INFORMATION SYSTEMS ANALYST (ISA) II  
HENRY A. MARMOL AS IN-CHARGE, CHIEF, MANAGEMENT  
SERVICES DIVISION**

In the interest of the service and to ensure unimpeded operations in the Office of the PENRO Occidental Mindoro while the Chief, MSD Abe R. Francisco is on leave, Information Systems Analyst (ISA) II Henry A. Marmol is hereby designated as In-Charge, Chief, Management Services Division from December 19-29, 2023.

As such, Mr. Marmol, shall act on routinary documents and perform the duties and responsibilities attached to his designation. He shall sign as follows:

“For and in the absence of the Chief, MSD”

**HENRY A. MARMOL**  
Information System Analyst II

This Order shall takes effect immediately and shall be automatically revoked upon the return of the Chief, MSD Abe R. Francisco.

**FELIX S. MIRASOL, JR.**  
Regional Executive Director