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FOREST MANAGEMENT BUREAU
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MEMORANDUM

FOR : All Regional Executive Directors
FROM : The OIC-Assistant Secretary for Field Operations-Western Mindanao, and
Director, in concurrent capacity
SUBJECT : **KEY INFORMANT INTERVIEW (KII) TALLY SHEET AND FOCUS
GROUP DISCUSSIONS (FGD) GUIDE QUESTIONS FOR 3RD
PARTY ASSESSMENT**
DATE : DEC 18 2023

This pertains to the Key Informant Interview (KII) and focus group discussions (FGDs) to be performed pursuant to DAO 2023-09 "Guidelines in the Conduct of Inventory and Assessment of Graduated National Greening Program (NGP) Plantations by Third-Party Evaluators".

To provide a standard template and questions in the conduct of FGDs and KII, attached are the FGD and KII coding sheet for your reference which can also be downloaded through:

https://bit.ly/KII_FGD_Resources

FOR YOUR REFERENCE AND APPROPRIATE ACTION, PLEASE.


ARLEIGH J. ADORABLE, CESO III

Copy furnished:
The Undersecretaries
Policy, Planning and International Affairs
Field Operations – Luzon, Visayas, and Environment
Field Operations – Mindanao

Focus Group Discussion (FGD) Guide Questions for the Assessment with the People Organizations

The FGD will be done supplement and revalidate the initial of results of the Key Information Interview. The participants representatives from the POs from the select KII respondents. The following guide questions for the FGD:

1. What are the main products you derive from NGP and where do you currently market them?

2. Is there a change on livelihood activities in your community for the last 10 years? What was the main source of household income before and now? How has NGP influenced your farming livelihood?

3. Which shock/disturbance has affected your farming livelihood recently? In what way did it affect your farming livelihood? Has it affected your NRM sub-project/s? How? How did you cope?

4. What measures that need to done to improve the resilience of your plantations from these shocks/disturbances?

5. How can you say that forest cover/biodiversity in your village has increased? Is soil erosion a problem in your village? What contributes to it? What are your measures?

6. How has NGP contributed to your knowledge and skills or what skills have been acquired? Were you able to apply or practice these? With are what results?

7. What other skills or trainings that your organization needs that would contribute to the realization of environmental and economic objectives of NGP as well as your objectives?

8. What needs to be improved from your Organization, from among the members, leader and your officers?

9. Overall, what are the reasons that you are satisfied with the projects? Why do you think they are relevant? What is that one thing that you can be proud of or happy about in joining NGP? One that challenged you as a farmer/farmer leader?

10. What are some of the good practices here in NGP that should be sustained? Those that can still be improved

Good Practices

Those needing improvement

11. What are the support policies needed and programs to be pursued to enhance the implementation of the NGP to meet its environmental and economic objectives?