



Republic of the Philippines  
Department of Environment and Natural Resources  
**PENRO Marinduque**

December 18, 2023

**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR MIMAROPA Region

**THRU :** The Assistant Regional Director for Management Services

**FROM :** The OIC, PENR Officer

**SUBJECT :** REPAIR AND MAINTENANCE OF MOTOR VEHICLES  
IN DENR PENRO MARINDUQUE FOR THE 4<sup>TH</sup>  
QUARTER C.Y. 2023

Please be informed that DENR PENRO Marinduque conducted repairs and maintenance of motor vehicles for the 4<sup>th</sup> Quarter of C.Y. 2023, to wit:

Motor Vehicle/Plate Number	Type of Repair and Maintenance	Date
Isuzu Crosswind/CS4834	Change front wheel bearing and brake pad front, door mechanism left passenger door, and replace water thermostat and coolant.	10/2/2023

For information and record.

  
**IMELDA M. DIAZ**