



YISRAEL SOLUTIONS AND TRAINING CENTER, INC.

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Subject: Invitation to attend an Online / Face-to-Face Workshop for "Data Privacy Act Awareness (DPA) Workshop, Privacy Impact Assessment (PIA), and Cyber Security"

Dear Sir/Madam:

We are pleased to invite you and your personnel in the Human Resource Mgt Section, Finance, Administrative Section, IT, and those who have access to personal data to attend our Face-to-face or Online workshop for Data Privacy Act Awareness and Compliance, Privacy Impact Assessment (PIA) and Cyber Security Threats and Attacks to be held on the proposed workshop dates listed below.

All institutions, both from the Government and Private sector processing personal data in the Philippines are required to comply with RA 10173, the Data Privacy Act of 2012, as well as the Implementing Rules and Regulations (IRR) and memorandum circulars issued by the National Privacy Commission (NPC). Each government agency or instrumentality as per Section 22 of the Data Privacy Act of 2012 is not only responsible for complying with the security requirements mentioned in the law but also ensures that all sensitive personal information maintained by his/her agency are secured, as far as practicable, with the use of the most appropriate standard recognized by the information and communicating technology industry, and as recommended by the National Privacy Commission.

In addition, under NPC Circular No 16-01, one of the general obligations of a government agency engaged in the processing of personal data is to conduct a mandatory, agency-wide training on privacy and data protection policies once a year. A similar training shall be provided during all agency personnel orientations.

We will also provide the participants with deep dive understanding of legal and operational compliance to DPA and also to enable the participants to learn the right way of handling complaints and breach incidents.

Given below are the program modules with the corresponding modules and objectives.

I. PROGRAM OBJECTIVES

MODULES	Objective
DAY 1	
Module 1 – Data Privacy Act - Introduction to Data Privacy Act of 2012 (IRR 10173) - Appoint a Data Protection Officer - Roles of Data Protection Officer	Understand what needs to be done to achieve compliance to RA 10173, its IRRs, and other issuances of the National Privacy Commission. Be aware of the consequences that may arise from being non-compliant to Republic Act 10173, also known as the Data Privacy Act of 2012.
Module 2 – Privacy Risk and Impact Assessment	Know the importance of conducting a Privacy Impact Assessment and an opportunity to discuss experiences of embedding privacy-by-design in your processes.
Module 3 – Privacy Governance and Structure	To practice accountability and understand the role of the organization to build its privacy structure to better manage its compliance with DPA.
DAY 2	
Module 4 – Data Inventory and Mapping	Learn the elements and practical approach of using data inventories/maps to provide a holistic approach to protecting personal data.
DAY 3	
Module 5 – Cyber Security - Awareness of Breach, Cyber Threats, and Attacks Cyber Security/Hacking Demo	The participants can have a view of different phases of threats and attacks guided by a licensed Ethical Hacker. Also, provide good practice in avoiding these threats.
ZOOM ONLINE SCHEDULES FOR THE YEAR 2024 <p style="text-align: center;">JANUARY 10-12 FEBRUARY 7-9</p> <p><i>Online Workshop Fee is Php 2,500/day per pax, a total of Php 7,500 for 3-days</i></p>	
FACE-TO-FACE SCHEDULES FOR THE YEAR 2024 (MANILA) <p style="text-align: center;">JANUARY 29-31 FEBRUARY 27-29</p> <p>Location: One San Miguel Building, San Miguel Avenue, corner Shaw Boulevard Ortigas Center, Pasig City, Metro Manila</p> <p>Face-to-Face Workshop Fee (Live out) is Php 3,500/day per pax, a total of Php 10,500 for 3-days (Inclusive of training materials, certificates, am/pm snacks, and lunch)</p>	

IMPORTANT REMINDER: After completing your reservation and payment, please wait for further updates regarding the finalization of your workshop schedule before booking a flight or any mode of transportation and accommodation. We will keep in touch as soon as the schedule is finalized not later than a week before the workshop schedule.

II. DURATION

- Three (3) days, 6 hours per day

III. TARGET AUDIENCE/S

- Government Agencies, LGUs, GOCCs, Bureaus, Academe, Private Sector

IV. COST – FACE TO FACE: Training Fee (Live out)- Php 10,500 per participant (inclusive of training kits, certificates, am/pm snacks, lunch)

NOTE: 5% discount will be given to the number of 15 to 24 participants per agency; and

8% discount will be given to the number of 25 to above pax per agency

LOCATION: FACE TO FACE: 49th Floor, ONE SAN MIGUEL AVENUE BUILDING – CORNER SHAW BOULEVARD, ORTIGAS CENTER, PASIG CITY

COST – ONLINE: Training Fee- Php 7,500 per participant (inclusive of training materials, certificates, zoom link, courier fee for Certificate and OR)

ONLINE: Through Zoom meeting platform

V. MODE OF PAYMENT

Kindly deposit your Training Fee to YISRAEL SOLUTIONS & TRAINING CENTER INC and give us a copy:

Account Name: YISRAEL SOLUTIONS AND TRAINING CENTER INC

Account Number: 1641-1087-11

Landbank - Pasig-C. Raymundo Ave. Branch

We also conduct an **In-house workshop** wherein your office can organize its region to attend an online workshop. If you are interested, please inform us at the contact numbers stated below.

For inquiries and/or clarification, please contact us by email at hashien@yisraelsolutions.com (attention to Christopher Sentin); or through text at mobile number 0999-889-5387(SMART); 0936-287-8373(Globe); landline (027) 373-8503; telefax at (027) 956-2025.

We hope to see you in our online workshops!



Y REBECCA M. SANTOS
CEO/President

YISRAEL SOLUTIONS AND TRAINING CENTER INC.

PRIVACY STATEMENT

We are committed to maintaining the accuracy, confidentiality, and security of your personally identifiable information ("Personal Information"). As part of this commitment, our privacy policy governs our actions as they relate to the collection, use and disclosure of Personal Information.

We are responsible for maintaining and protecting the Personal Information under our control. We have designated an individual or individuals who is/are responsible for compliance with our privacy policy.

Personal information will generally be collected directly from you through the use of any of our standard forms, over the internet, via email, or through a telephone conversation with you. We may also collect personal information about you from third parties acting on your behalf (for instance, agents or contact person).

We also collect information from subscribers (persons registering their details with us through the website) or website visitors for the purpose of improving our quality and effectiveness and to provide you with information. We will not publish your name in connection with any information you provide without your permission.