



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

November 14, 2023

MEMORANDUM

FOR : The OIC, Regional Executive Director
DENR MIMAROPA Region

THRU : The Assistant Regional Director for Management Services

ATTENTION : The Chief, Finance Division

FROM : The OIC – PENR Officer

SUBJECT : REQUEST FOR ADDITIONAL FUND FOR
PERSONNEL SERVICES (PS) DEFICIT OF PENRO
MARINDUQUE

Please be informed that based on the attached Personnel Services (PS) Analysis per Object as of October 31, 2023, this Office has insufficient funds for payment of PS.

In this regard, this Office would like to request for additional Fund for PS amounting to Five Hundred Twenty Eight Thousand Six Hundred Seventy Pesos and 28/100 (Php528,670.28).

For consideration and approval.


IMELDA M. DIAZ



Republic of the Philippines
Department of Environment and Natural Resources
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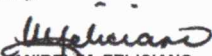

IMELDA M. DIAZ

REGION:

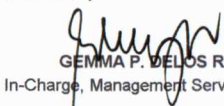
UACS DESCRIPTION	UACS CODE	EXPANDED PLANTILLA AS OF AUGUST 31 2023 (4th Tranche)	ALLOTMENTS-GAA FY 2023					OBLIGATION as per BFARS					BALANCE of Allotment as of October 31,2023 (Total Allotment - Obligations)	ESTIMATED REQUIREMENT FOR NOV. - DEC., 2023	ESTIMATED (DEFICIENCY) EXCESS
			ALLOTMENT RECEIVED	REALIGNMENT/ ADJUSTMENT (per object)	ADJUSTED PS ALLOTMENT	SAA/SARO (REGULAR/MPB F)	TOTAL ALLOTMENT	1st Quarter	2nd Quarter	3rd Quarter	As of October 31, 2023	TOTAL			
		(d)	(e)	(f)	(g = e +/-f)	(h)	(i =g + h)	(j)	(k)			(l = j + k)	(m = i - l)		(o = m-n)
PENRO MARINDUQUE															
PERSONNEL SERVICES	50100000-00														
Basic Salary - Civilian	50101010-01	23,691,300.00	22,972,000.00	(35,860.00)	22,936,140.00		22,936,140.00	5,580,984.57	6,162,095.60	7,711,281.55	17,553.00	19,471,914.72	3,464,225.28	4,095,326.00	(631,100.72)
Salaries and Wages					-		-					-	-		-
PERA - Civilian	50102010-01	1,680,000.00	1,656,000.00		1,656,000.00		1,656,000.00	412,454.54	417,866.67	547,636.36	2,000.00	1,379,957.57	276,042.43	290,000.00	(13,957.57)
Representation Allowance	50102020-01	210,000.00	222,000.00	26,000.00	248,000.00		248,000.00	67,500.00	65,000.00	82,500.00	17,500.00	232,500.00	15,500.00	57,500.00	(42,000.00)
Transportation Allowance	50102030-01	210,000.00	222,000.00		222,000.00		222,000.00	15,000.00	12,500.00	15,000.00	5,000.00	47,500.00	174,500.00	10,000.00	164,500.00
Clothing/Uniform - Civilian	50102040-01	420,000.00	414,000.00	(18,000.00)	396,000.00		396,000.00	396,000.00	-			396,000.00	-		-
Honoraria - Civilian	50102100 01				-		-		-			-	-		-
Hazard Pay	50102110-01				-		-		-			-	-		-
Bonus - Civilian	50102140-01	1,974,275.00	1,916,000.00		1,916,000.00		1,916,000.00	-				-	1,916,000.00	1,917,480.00	(1,480.00)
Cash Gift - Civilian	50102150-01	350,000.00	345,000.00		345,000.00		345,000.00	-	-			-	345,000.00	345,000.00	-
Allowance of Attorney's de Officio - Civilian	50102990-03				-		-	-	-			-	-		-
Productivity Enhancement Incentive - Civilian	50102990-12	350,000.00	345,000.00		345,000.00		345,000.00	-	-			-	345,000.00	345,000.00	-
Mid-Year Bonus - Civilian	50102990-36	1,974,275.00	1,916,000.00	40,847.00	1,956,847.00		1,956,847.00	-	1,956,847.00			1,956,847.00	-		-
Performance Based Bonus - Civilian					-	759,214.46	759,214.46	-		734,040.05		734,040.05	25,174.41	25,174.41	(0.00)
Anniversary Bonus	50102990-38				-		-					-	-		-
Pag-IBIG - Civilian	50103020-01	84,000.00	83,000.00		83,000.00		83,000.00	20,600.00	21,100.00	20,600.00	6,700.00	69,000.00	14,000.00	13,800.00	200.00
PhilHealth - Civilian	50103030-01	473,761.00	509,000.00		509,000.00		509,000.00	119,536.48	114,673.00	112,098.72	36,740.36	383,048.56	125,951.44	74,819.77	51,131.67
ECIP - Civilian	50103040-01	84,000.00	83,000.00		83,000.00		83,000.00	20,100.00	21,500.00	20,500.00	6,800.00	68,900.00	14,100.00	13,700.00	400.00
Retirement Gratuity - Civilian	50104020-01				-		-	-	-			-	-		-
Terminal Leave - Civilian	50104030-01				-		-	-	-			-	-		-
Lump-sum for Step Increments - Length of	50104990-10		57,000.00	(12,987.00)	44,013.00		44,013.00	-	-			-	44,013.00	5,000.00	39,013.00
Loyalty Award - Civilian	50104990-15				-		-	-	-			-	-	-	-
SUB-TOTAL, PERSONNEL SERVICES		31,501,611.00	30,740,000.00	-	30,740,000.00	759,214.46	31,499,214.46	6,632,175.59	8,771,582.27	9,243,656.68	92,293.36	24,739,707.90	6,759,506.56	7,192,800.18	(433,293.62)
Retirement and Life Insurance Premiums	50103010-00	2,842,956.00	2,756,000.00		2,756,000.00		2,756,000.00	649,088.02	729,321.94	715,125.82	240,850.92	2,334,386.70	421,613.30	516,989.96	(95,376.66)
TOTAL, PERSONNEL SERVICES		34,344,567.00	33,496,000.00	-	33,496,000.00	759,214.46	34,255,214.46	7,281,263.61	9,500,904.21	9,958,782.50	333,144.28	27,074,094.60	7,181,119.86	7,709,790.14	(528,670.28)

Filled- 70 =(67 reg/ 3 CTI)
Unfilled -7
Total- 77


Prepared by:


ANIDEL M. FELICIANO
Budget Officer II

Recommended by:


GEMMA P. DELOS REYES
In-Charge, Management Services Division

Approved by:


IMELDA M. DIAZ
OIC, PENRO Officer

REGION:


UACS DESCRIPTION	UACS CODE	EXPANDED PLANTILLA AS OF AUGUST 31 2023 (4th Tranche)	ALLOTMENTS-GAA FY 2023					OBLIGATION as per BFARS					BALANCE of Allotment as of November 15,2023 (Total Allotment - Obligations)	ESTIMATED REQUIREMENT FOR NOV. 16 - DEC., 2023	ESTIMATED (DEFICIENCY) EXCESS
			ALLOTMENT RECEIVED	REALIGNMENT/ ADJUSTMENT (per object)	ADJUSTED PS ALLOTMENT	SAA/SARO (REGULAR/MPB F)	TOTAL ALLOTMENT	1st Quarter	2nd Quarter	3rd Quarter	As of November 15, 2023	TOTAL			
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Salaries and Wages					-		-					-	-		-
PERA - Civilian	50102010-01	1,680,000.00	1,656,000.00		1,656,000.00		1,656,000.00	412,454.54	417,866.67	547,636.36	134,000.90	1,511,958.47	144,041.53	157,999.10	(13,957.57)
Representation Allowance	50102020-01	210,000.00	222,000.00	31,000.00	253,000.00		253,000.00	67,500.00	65,000.00	82,500.00	17,500.00	232,500.00	20,500.00	57,500.00	(37,000.00)
Transportation Allowance	50102030-01	210,000.00	222,000.00	(5,000.00)	217,000.00		217,000.00	15,000.00	12,500.00	15,000.00	5,000.00	47,500.00	169,500.00	10,000.00	159,500.00
Clothing/Uniform - Civilian	50102040-01	420,000.00	414,000.00	(18,000.00)	396,000.00		396,000.00	396,000.00	-			396,000.00	-		-
Honoraria - Civilian	50102100 01								-			-	-		-
Hazard Pay	50102110-01				-		-	-	-			-	-		-
Bonus - Civilian	50102140-01	1,974,275.00	1,916,000.00		1,916,000.00		1,916,000.00	-			1,901,037.00	1,901,037.00	14,963.00	16,443.00	(1,480.00)
Cash Gift - Civilian	50102150-01	350,000.00	345,000.00		345,000.00		345,000.00	-	-		335,000.00	335,000.00	10,000.00	10,000.00	-
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PhilHealth - Civilian	50103030-01	473,761.00	509,000.00		509,000.00		509,000.00	119,536.48	114,673.00	112,098.72	36,740.36	383,048.56	125,951.44	74,819.77	51,131.67
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