



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

TO : **THE OIC ASSISTANT SECRETARY**  
Field Operations – Western Mindanao,  
and FMB Director, in concurrent capacity

FROM : **THE UNDERSECRETARY**  
Policy, Planning and International Affairs and,  
Chairperson, Performance Management Team

SUBJECT : **RESPONSE TO THE POSITION PAPER TO EXCLUDE THE  
BUDGET INTENDED FOR ASSESSMENT/INVENTORY  
OF NGP GRADUATED SITES FROM THE “100% BUDGET  
UTILIZATION RATE BY END OF 2023”**

DATE : **DEC 04 2023**

This pertains to your Memorandum dated 13 November 2023 concerning the budget of Region 13 intended for the assessment/inventory of NGP Graduated Sites which the Regional Office manifests to exclude from the FY 2023 SPMS indicator, “100% Budget Utilization Rate (BUR) by end of December 2023”.

Last 16 November 2023, during the Cascading of the DENR PBB Guidelines, one of the major issues raised by the regions was the possibility of non-utilization of funds allotted for the assessment/inventory of NGP Graduated Sites due to the late issuance of Guidelines (29 August 2023). The common suggestion was not to include said activity’s budgetary allocation in determining their overall 2023 BUR.

Based on the data from FMS, the table below shows the representation of allotted budget for the Assessment/Inventory of NGP Graduated Sites per region.

REGION	Total Budget (CO and MOOE) ('000)	Budget for Assessment/Inventory of NGP Graduated Sites ('000)	Impact to 100% BUR
NCR	524,331	2,222	0.42%
Region 1	302,336	35,812	12%
CAR	374,010	18,650	5%
Region 2	364,547	19,974	5%
Region 3	634,020	68,834	11%
Region 4A	442,807	3,850	1%
MIMAROPA	362,174	9,068	3%
Region 5	423,695	7,428	2%
Region 6	373,507	5,496	1%
Region 7	342,150	3,932	1%
Region 8	641,182	5,640	1%
Region 9	317,568	1,108	0%
Region 10	372,461	10,800	3%
Region 11	408,445	18,796	5%
Region 12	326,858	3,500	1%
Region 13	648,443	89,148	14%



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The above table clearly shows that the budget for the assessment/inventory is just a very small percentage of most of the regions' total budget (CO and MOOE).

In the SPMS-OPCR, the Regions will be rated based on their overall actual disbursement utilization rate by the end of December 2023 using the PBB Scoring System as follows:

% Budget Utilization Rate (BUR)	Rating
85.01%-100.0%	5.000
70.01%-85.00%	4.000
55.01%-70.00%	3.000
40.01%-55.00%	2.000
Below 40%	1.000

The adoption of this scoring is already flexible such that even the uncontrollable factors will not significantly affect the rating of BUR of the office. An overall 85.01% BUR rate can still be rated "5.000".

**Recommendation:**

Based on the information above, the Region can still get a rating of 5.000 notwithstanding the low disbursement in the assessment/inventory of NGP Graduated Sites. Therefore, the budget intended for the assessment/inventory of NGP Graduated Sites **shall still be taken into account in the computation of the overall BUR**. The Sub-PMT shall assess their PENROs. If the non-utilization of the budget for assessment/inventory of NGP Graduated Sites can affect their BUR by at least 15%, the sub-PMT shall decide whether or not to exclude the budget for such activity when rating their OPCR/DPCRs.

Moreover, the Regions are required to submit justifications on low budget utilization, per PAP, to the FMS.

For your information and appropriate action.

  
ATTY. JONAS R. LEONES

*Copy furnished:*

*The Undersecretary for Finance, Information Systems and Climate Change  
The Undersecretaries for Field Operations Luzon, Visayas and Environment  
The Undersecretary for Field Operations - Mindanao  
The Director, Financial and Management Service  
All Regional Executive Directors*